

Request For Board Action

REFERRED TO BOARD: July 20, 2015

AGENDA ITEM NO: 5

ORIGINATING DEPARTMENT: Administration

SUBJECT: Consideration of adopting a Resolution regarding IDOT Permits for Construction on State Highway for Illinois Department of Transportation.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

On June 4, 2015 a letter was received from Illinois Department of Transportation in regards to construction on state highways. Chapter 605 ILCS 5/4-208 and 5/9-113 of the Illinois Revised Statutes requires that any person, firm or corporation desiring to perform work in State rights of way must obtain a written permit from the Illinois Department of Transportation, including any emergency work on broken watermains or sewers. Adoption of the resolution for Construction on State Highway relieves a municipality from posting a surety bond with the State as long as work is performed by employees of the municipality. The resolution will be enacted for the period of two years. This procedure will save time and effort as well as reduce the annual paperwork associated with an annual resolution.

DOCUMENTS ATTACHED:

1. Resolution
2. Letter from IDOT

RECOMMENDED MOTION:

Move to approve a Resolution Regarding IDOT Permits for Construction on State Highway.



Illinois Department of Transportation

Division of Highways / Region 1 / District 1
201 West Center Court / Schaumburg, Illinois 60196-1096

PERMITS

Resolution for Construction on State Highway

June 4, 2015

The Honorable Lawrence M. Hanson
Mayor
Village of Antioch
874 Main Street
Antioch, IL 60002

Dear Mayor Hanson:

Chapter 605 ILCS 5/4-208 and 5/9-113 of the Illinois Revised Statutes requires that any person, firm or corporation desiring to do work on State maintained right of way must first obtain a written permit from the Illinois Department of Transportation. This includes any emergency work on broken watermains or sewers.

A surety bond is required with each permit application to insure that all work is completed in accordance with State specifications and that the right of way is properly restored.

For permit work to be performed by employees of a municipality a resolution is acceptable in lieu of the surety bond. This resolution does not relieve contractors hired by the municipality from conforming with the normal bonding requirements nor from obtaining permits.

The resolution should be enacted for a period of two years. This procedure will save time and effort as well as reduce the annual paperwork associated with an annual resolution.

In order to expedite the issuance of permits to your municipality during the next two calendar years, as appropriate, the attached sample resolution should be adopted and a signed and certified copy thereof returned to this office. This resolution does not constitute a blanket permit for work in the State system. A separate application must be made in each instance. In case of an emergency, verbal authority may be given prior to receipt of the written application. After normal working hours or weekends, this authority can be obtained from our Communications Center at (847) 705-4612.

Mayor Hanson
June 4, 2015
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We would appreciate the cooperation of your community in withholding the issuance of building permits along State highways until the builder shows evidence of a State highway permit having been obtained. Our permit staff would be willing to answer any questions that you may have regarding current policies or practices and to work with your planning commission on any new developments within your municipality.

If you have any questions or need additional information, please contact the undersigned, at (847) 705-4131.

Very truly yours,

John Fortmann, P.E.
Deputy Director of Highways,
Region One Engineer

By: 
Thomas G. Gallenbach, P.E.
Traffic Permits Engineer

Village of Antioch, Illinois

RESOLUTION NO. 15-xx

**REGARDING IDOT PERMITS FOR CONSTRUCTION
ON STATE HIGHWAY**

WHEREAS, the **Village of Antioch**, hereinafter referred to as Municipality, located in the County of Lake, State of Illinois, desires to undertake in the years 2015 and 2016, the location, construction, operation and maintenance of driveways and street returns, watermains, sanitary and storm sewers, street light, traffic signals, sidewalk, landscaping, etc., on State highways, within said municipality, which by law and/or agreement come under the jurisdiction and control of the Department of Transportation of the State of Illinois hereinafter referred to as Department; and

WHEREAS, an individual working permit must be obtained from the Department prior to any of the aforesaid installations being constructed either by the Municipality or by a private person or firm under contact and supervision of the Municipality.

NOW, THEREFORE be it resolved by the Municipality:

FIRST: That Municipality hereby pledges its good faith and guarantees that all work shall be performed in accordance with conditions of the permit to be granted by the Department, and to hold State of Illinois harmless during the prosecution of such work, and assume all liability for damages to person or property due to accidents or otherwise by reason of the work which it to be performed under the provision of said permit.

SECOND: That all authorized officials of the Municipality are hereby instructed and authorized to sign said working permit on behalf of the Municipality.

PASSED and APPROVE this ____ day of July, 2015.

AYES:

NAYS:

ABSENT:

Lawrence M. Hanson, Mayor

ATTEST:

Lori K. Folbrick, Village Clerk