

# Request For Board Action

**REFERRED TO BOARD:** December 21, 2015

**AGENDA ITEM NO:** 4 & 5

**ORIGINATING DEPARTMENT:** Administration

**SUBJECT:** Consideration of an Ordinance Amending Chapter 2-9 of the Municipal Code of Antioch Modifying Operations of the Environmental Commission

**Consideration of a Resolution Appointing a Chairperson of the Environmental Commission and Clarifying Terms of the other members thereof**

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

As discussed at the December 16, 2015 Committee of the Whole meeting, the draft ordinance contains proposals made by the Environmental Commission as they comply with State Statutes. Proposed revisions include the nomination process for the chair of the commission, reduction in membership for the purposes of having a quorum, appointment of a secretary, and payment for their service on the commission. The proposed Resolution clears up the current appointments and establishes terms for existing members.

**DOCUMENTS ATTACHED:**

1. Ordinance
2. Resolution

**RECOMMENDED MOTION:**

Move to Approve an Ordinance Amending Chapter 2-9 of the Municipal Code of Antioch Modifying Operations of the Environmental Commission, waiving the second reading.

Move to approve a Resolution Appointing a chairperson of the Environmental Commission and clarifying terms of the other members thereof.

**ORDINANCE 10 - \_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 2-9  
OF THE MUNICIPAL CODE OF ANTIOCH  
MODIFYING OPERATIONS OF THE ENVIRONMENTAL COMMISSION**

**WHEREAS**, the Village of Antioch has for the last several years acknowledged its unique location in an environmentally sensitive area composed of a wealth of lakes, streams, woods and wetlands by the establishment and maintenance of an advisory Environmental Commission composed of citizens with a depth of knowledge in ecological factors, and

**WHEREAS**, the constituent members of the Environmental Commission have now had a reasonable period of time to meet, interact and consider whether the initial structure established by the Village Board was the most effective means of achieving the basic goals of the Commission, and

**WHEREAS**, the Commission has advised the Village Board of certain structural changes that it believes will improve its ability to lead in the area of fostering sound policies which encourage local residents and businesses to engage in environmentally friendly activities, including, but by no means limited to, plantings, erosion control, stream and lake management, conservation of natural resources, limiting fossil fuel utilization and limiting the emission of so-called greenhouse gases and other chemicals into the atmosphere and the waters surrounding the Village, and

**WHEREAS**, the Village Board wishes to thank the members of the Environmental Commission for its work to date and for its suggestions on revised approaches that will help Antioch preserve and enhance the environmentally friendly quality of life that it currently enjoys for its citizens, their children and ultimately, their posterity,

**NOW THEREFORE, BE IT ORDAINED** by the Village of Antioch, Lake County, Illinois, as follows:

**SECTION ONE:** Chapter 2-9-1 of the Antioch Municipal Code is hereby amended, and it shall hereafter read as follows (additions underlined, deletions ~~stricken~~):

**2-9-1: COMMISSION ESTABLISHED:**

A. Membership; Duration: The village environmental commission is hereby established to consist of ~~nine (9)~~ five (5) regular members. The members, including one specifically designated to serve as Chairperson, and two alternates shall be appointed by the Mayor with the approval of the Village Board to staggered terms. Each March, the members of the commission shall submit a suggestion to the Mayor for the person they believe would be the best choice for chairperson of the

commission and the Mayor shall give due weight to their suggestion for nomination. Initially, ~~three~~ two (2) members and a Chairperson shall be appointed to two year terms, and ~~three~~ two (2) members shall be appointed to four year terms. All subsequent appointments shall be for four year terms unless the appointment is to fill an existing vacancy to complete an unexpired term. Each term shall commence on May 1 of the year of appointment and shall expire on April 30 of the last year of the term.

- B. Rules Of Operation: The Chairperson shall preside at all meetings unless absent, in which case, a temporary Chair of the meeting shall be designated by motion of the members present. A quorum shall consist of at least ~~four (4)~~ three (3) members and no action shall be taken except in the presence of a quorum.

Alternate members shall have the right to attend all meetings and functions of the environmental commission. They may speak in turn at all meetings in the same manner as a regular member. In the event one of the regular members should not attend a scheduled meeting, the first alternate appearing for the meeting shall be entitled to vote and participate in the same fashion, and to the same effect as a regular member. If a second regular member should not appear, then his or her seat shall be filled by the second alternate to appear at the meeting, with similar powers and effect.

In the event a member shall not be able to attend a meeting or will be arriving late, he or she is required to inform the commission chairperson as soon as possible. If the meeting must start in his or her absence, an alternate member shall take his or her place and receive compensation in place of the late arriving member.

The Village Clerk shall serve as the clerk of the commission, and shall appoint such person(s) as the Clerk may deem appropriate to fulfill the duties of Secretary of the Commission charged with attending the meetings, taking the minutes and returning the same to the Clerk for maintenance of all official meeting minutes and records with the other official records of the Village. The commission shall further promulgate such other rules and regulations relative to its operation and any other rules and regulations that it deems necessary and proper for the administration of its assigned tasks and responsibilities so long as the same are consistent with the provisions of this Chapter, and it shall timely present such rules and regulations to the Village Board for its ultimate approval prior to implementation.

- C. Meetings: Meetings, places, dates and times shall be at times and places convenient to the public as determined by the commission, and a schedule of such meeting shall be posted at Village Hall and on the Village's website. Special meetings may be called at the regular meetings or may be called by the chair of the commission with written notice posted at the Village Hall and on the Village website not less than forty-eight (48) hours before any special meeting. While an advisory board is not technically required to meet the requirements of the Illinois Open Meetings Act (5

ILCS 120/1 et. seq.), the commission shall make every effort to comply with the provisions thereof and all of its meetings shall be open and accessible to the public.

D. Compensation: The members of the Environmental Commission (or alternates as described in subsection B above) shall be paid twenty-five (\$25.00) dollars per meeting attended. The Secretary shall receive forty (\$40.00) per meeting attended.

**SECTION TWO:** This Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF ANTIOCH, ILLINOIS,  
ON THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2015.

ATTEST:

\_\_\_\_\_  
LAWRENCE M. HANSON, MAYOR

\_\_\_\_\_  
LORI K. FOLBRICK, VILLAGE CLERK