



Application for Seasonal Employment

An Equal Opportunity Employer

It is the policy of the Village, in accordance with all federal, state and local laws, to provide equal employment opportunities to all qualified persons. All Village personnel policies, procedures and decisions pertaining to hire, promotion, transfer, layoff, rates of pay, discipline, discharge and other terms and conditions of employment are made and executed without regard to the following: race, color, religion, sex, national origin, citizenship status, ancestry, age, marital status, physical or mental disability unrelated to an individual's ability to perform the essential functions of the job, association with a person with a disability, unfavorable discharge from military service or military status or any other category protected by state or federal law. It is the policy of the Village to follow recruitment procedures that will attract, hire, and retain the most qualified applicants for job vacancies.

Personal Information

Date: _____

Name: _____

Address: _____

City, State, Zip: _____ Email: _____

Home Phone: _____ Cell Phone: _____

Position Desired: _____

Are you over the age of 16 years?

Yes

No

If not, do you have a work permit?

Yes

No

Are you over the age of 18 years?

Yes

No

Have you ever worked for the Village of Antioch before?

Yes

No

If yes, in which department? _____

Dates of Service: _____ Job Title: _____

Reason for leaving: _____

Do you have any relatives who work for the Village or serve as elected or appointed officials?

Yes

No

If yes, who and where do they work? _____

Are you available to work:

Days

Full Time

Nights

Part Time

Weekends

Temporary

Please indicate the dates you are available to work (ex. May 1 through August 15)

From: _____ To: _____

Please list any vacations you have planned over the summer:

From: _____ To: _____

From: _____ To: _____

From: _____ To: _____

Education

Please circle the highest grade completed:

<u>High School</u>	<u>College</u>
9 10 11 12	13 14 15 16

Experience History - List any jobs or experience you have completed that relates to the position for which you are applying. List all related equipment you have used, and classes/training you have received.

Interest – Explain why you would like to work for the Village of Antioch. What unique qualities would you bring to our team?

IMPORTANT – PLEASE READ AND SIGN

I certify that all the information submitted by me on this application is true and complete, and I understand that if any false information, omissions or misrepresentations are discovered, my application may be rejected and, if I am employed, my employment may be terminated.

I understand that if the Village of Antioch hires me, my employment will be at-will, meaning that either I or the Village of Antioch can terminate it at any time for any reason.

I authorize the Village of Antioch to make inquiries to my character, employment record and other matters to verify my suitability for employment and release the Village of Antioch and any individuals it contacts from any claims arising from making or responding to such inquiries. I further understand that such inquiries will include checking police records for convictions. I understand that I may request reasonable accommodations, if needed, due to disability, in order to participate in the overall application process.

This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied, oral or written agreements contrary to the foregoing express language are valid.

If I receive a conditional offer of employment from the Village, I agree to submit to a pre-employment physical exam, physical testing and/or drug screen(s) if required by the Village of Antioch and understand that any offer of employment is conditional and contingent upon successfully passing the drug screen test(s) and based upon the results of any physical testing and physical exam required by the Village, indicating that I can perform the essential functions of the position I have applied for with or without reasonable accommodation,

If hired, I agree to comply with all current and future rules, regulations, and employment policies of the Village of Antioch and understand that all rules, regulations, and policies relating to conditions of employment are subject to modification by the Village without notice.

I understand that this application is active for ninety (90) days from the date set forth below and that if I want to be considered after that time, I must complete a new application for employment.

Signed _____

Dated ____/____/____

Please return completed form to:

Village of Antioch
Attn: Seasonal Job Applications
874 Main Street
Antioch, IL 60002

6. Are you planning on attending Country Thunder? If so, for how many days?

7. Are there any events not mentioned already that you will need time off for? (e.g. Weddings, Family Reunions, Wisdom Teeth Removal, etc.) If so, what are the events and what days will you need off?

8. Do you have any plans for the 4th of July? Please take note, that if you are hired, staff may be required to work all day on the 4th of July.

9. Have you ever been a lifeguard before? If so, where and for how long?

10. Have you ever been on a swim team? If so, which team and for how long?

11. Do you feel comfortable with the idea of teaching swim lessons to children? The AAC would provide a training session prior to you teaching lessons.

12. When is your first day of school in the fall? (This means, what day do your actual classes begin?)

13. What day can you work up until in the fall? – If you are still in high school, can you work after school and on weekends, during the first week or two of school?

14. Why do you want to work at the AAC?

15. Do you know any current employees at the AAC? If so, what is your relation to him/her?