



# JOB POSTING

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<b>Job Title:</b>	<b>Assistant Pool Manager</b>
<b>Schedule:</b>	Seasonal Position – May through September No Set Schedule - Flexibility Required
<b>Application Deadline:</b>	<b>January 26, 2015</b>

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The Antioch Department of Parks and Recreation’s mission is to enhance the quality of life by providing parks, open space and recreational opportunities for the Antioch Village residents, while preserving and enhancing the natural benefits of the environment.

The Village is currently seeking an **Assistant Pool Manager** to assist in the daily operation and maintenance of a swimming pool and coordinating various aquatics programs. Performs administrative, supervisory and professional duties in the operation of the pool and assists pool manager. Reports to Pool Manager, Certified Pool Operators and Parks & Recreation Director. Exercises supervision over head guard, head cashier, lifeguards and swim instructors.

The desired candidate will assist the pool manager in daily operations and staff scheduling, organization of swimming lessons, cleaning of pool, bath house, guard house and grounds and satisfies all training requirements. The desired candidate will manage and supervise the facility, daily admittance fees and staff in the absence of the pool manager, and other duties outlined in the job description.

Minimum Requirements Include:

- Minimum High School Degree or GED Equivalent
- Related work experience of 1-3 years.
- Certification in First Aid and CPR, Lifeguard Certification, general pool operation
- Any equivalent combination of training and experience that produces the competencies desired for the position will be considered.

To Apply:

If interested, please complete an Application For Employment and submit to Village of Antioch Human Resources , 874 Main Street, Antioch, IL, 60002 or Fax: (847) 395-1920 or e-mail: [sroby@antioch.il.gov](mailto:sroby@antioch.il.gov)

*Village of Antioch is an Equal Opportunity Employer*