



JOB OPPORTUNITY

Job Title:	Camp Crayon Preschool Teacher Aide
Hours:	Part Time as scheduled
Hiring Rate:	To Be Determined
Application Deadline:	August 30, 2013 at 5:00 pm
Department:	Parks and Recreation
Reports to:	Program Supervisor

Qualifications:

Minimum High School Degree or GED equivalent with experience in Child Development or Early Childhood education preferred. Related work experience of 3-5 years. First Aid and CPR certified.

Job Summary

Under the direct supervision of the Lead Teacher, the aide will work alongside the Lead teacher maintaining a safe, positive experience for the children of Camp Crayon Preschool.

Essential Functions

- Communicate effectively with parents and children.
- Maintain a high level of confidentiality concerning safety, health and work related matters.
- Ability to have a quick action response in the event of emergency.
- Attend all staff meetings
- Set up the classroom at the beginning of the day and pack it up at the end of the day.
- Assist with maintaining supplies and equipment in a safe and workable condition
- Perform other duties and functions as requested
- Attend conferences and workshops as they pertain to the preschool, within the budget parameter and with the Program Supervisor
- Due to the nature of the job, additional time beyond the specific class time may be necessary

To Apply: If interested, please Mary Quilty at 847-838-4330 or complete a application for employment online at www.antioch.il.gov