

**APPROVED MINUTES**  
**VILLAGE OF ANTIOCH**  
**BOARD OF TRUSTEES**  
**COMMITTEE OF THE WHOLE**  
**Municipal Building: 874 Main Street, Antioch, IL**  
**February 10, 2009**

**CALL TO ORDER**

Mayor Larson called the February 10, 2009 Committee of the Whole meeting of the Board of Trustees to order at 7:00 PM in the Municipal Building: 874 Main Street, Antioch, IL.

**ROLL CALL**

Following the Pledge of Allegiance, roll call indicated the following Trustees were present: Hanson, McCarty, Crosby, and Pierce. Also present were Mayor Larson, Administrator Velan and Deputy Clerk Folbrick. Absent: Trustees Caulfield and Wolczyk.

**APPROVAL OF MINUTES**

Trustee Crosby moved, seconded by Trustee Hanson, to approve the January 27, 2009 Committee of the Whole meeting minutes as amended. Upon roll call, the vote was:

**YES: 4:** Hanson, McCarty, Crosby, and Pierce

**NO: 0.**

**ABSENT: 2:** Caulfield and Wolczyk.

**THE MOTION CARRIED.**

**REGULAR BUSINESS**

**Discussion on Subdivision Maintenance Bonds** – Assistant Administrator Keim discussed a recent survey conducted regarding neighboring communities and their maintenance bond requirements as the result of the comments made by the Village Board during the most recent subdivision acceptance. He reviewed his memo dated February 5, 2009 to the Village Administrator regarding subdivision maintenance bonds, which addressed survey results, current Village of Antioch requirements, and staff recommendations.

***Trustee Caulfield arrived at 7:08 pm.***

Trustees discussed the guarantee of a maintenance bond, the build-out requirements, and completion of public improvements. After a brief discussion, it was decided to draft an ordinance to amend the subdivision ordinance based on staff recommendations, and place on a future agenda for consideration.

**Presentation and Discussion of Current and Future Road Programs** – Assistant Administrator Keim and Mr. Tim Hartnett of Smith Engineering Consultants reviewed current road conditions in the Village of Antioch, and discussed goals, rating systems, maintenance versus reconstruction, a five-year program, special roadway projects, and funding. Assistant Administrator Keim explained the history of the road program since 2001. He explained the increase in roadway improvements from 2002-2005, as the result of an influx of funding through a bond issue. He further explained the database which houses all of the roadway information, which will be updated annually in conjunction with the Capital Improvement Plan (CIP). Assistant Administrator Keim indicated that the cost to maintain the surface of a road is \$200,000 per mile. He discussed current and future rating systems, and recommended the implementation of the Pavement Surface Evaluation and Rating (PASER) system this spring/summer. Mr. Hartnett related that the Village should consider improving 3.5 to 4 miles per year in order to maintain the roadways in a timely manner. They further discussed the future road improvements scheduled for North Avenue, and what commitments will need to be made by the Village of Antioch. Mr. Hartnett concluded with a review of the roads in the Woods of Antioch, and the process involved in evaluating and repairing them.

Assistant Administrator Keim explained that the 5-year plan will be incorporated into the CIP and staff will be looking for input from the Village Board when the CIP is presented. Trustees commended Assistant Administrator Keim, Ross Kaminsky, Smith Engineering, and staff for their work and effort on this program.

**Presentation of Special Events Policy and Application** – Special Events Supervisor Shawn Roby reviewed the current costs of Village personnel for non-village sponsored events, and presented a survey conducted with neighboring communities regarding special events rental fees and use of personnel. He also highlighted the proposed special events policy, including application fees, approval process and cost recovery. He added that the use of volunteers by the organizations hosting the events will help alleviate costs currently being incurred by the Village of Antioch.

## APPROVED MINUTES

Administrator Velan discussed current special events liquor and raffle licenses, and the waiving of those fees. She reviewed a survey conducted by the Northwest Municipal Conference regarding license fees. She made recommendations based on the survey results, including an ordinance amendment to modify the fees for such licenses.

Trustees agreed not to increase the fees, and suggested amending the ordinance to waive the fees for non-profit organizations. They discussed a 10% vending charge through the use of tickets, and asking the various organizations to provide their own manpower for certain services.

### **OTHER BUSINESS**

***Budget Workshop*** - Administrator Velan announced that the February 24, 2009 Committee of the Whole meeting will be a budget workshop held at Antioch Fire Department #1.

***Ethics Ordinance*** – Administrator Velan indicated that she expects the Ethics Ordinance to be on the first agenda in March.

### **EXECUTIVE SESSION – Pending Litigation and Acquisition of Property**

Trustee McCarty moved, seconded by Trustee Crosby, for the Mayor and Board of Trustees to go into executive session at 9:55 pm to discuss pending litigation and acquisition of property. Upon roll call, the vote was:

**YES: 5:** Hanson, McCarty, Caulfield, Crosby and Pierce.

**NO: 0.**

**ABSENT: 1:** Wolczyk.

**THE MOTION CARRIED**

### ***Mayor Larson left the meeting at 9:55 pm***

Trustee Crosby moved, seconded by Trustee McCarty, to return from executive session at 10:30 pm with ***no action taken***. Upon roll call, the vote was:

**YES: 5:** Hanson, McCarty, Caulfield, Crosby and Pierce.

**NO: 0.**

**ABSENT: 1:** Wolczyk.

**THE MOTION CARRIED**

### **ADJOURNMENT**

There being no further discussion, the Village Board of Trustees Committee of the Whole meeting adjourned at 10:30 p.m.

Respectfully submitted,

---

Lori K. Folbrick  
Deputy Clerk