

APPROVED MINUTES
VILLAGE OF ANTIOCH
BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE
Municipal Building: 874 Main Street, Antioch, IL
August 12, 2009

I. CALL TO ORDER

Mayor Hanson called the August 12, 2009 Committee of the Whole meeting of the Board of Trustees to order at 7:00 pm in the Municipal Building: 874 Main Street, Antioch, IL.

II. PLEDGE OF ALLEGIANCE

The Mayor and Board of Trustees led the Pledge of Allegiance.

III. ROLL CALL

Roll call indicated the following Trustees were present: Poulos, Sakas, Crosby and Jozwiak. Also present were Mayor Hanson, Administrator Keim, Attorney Long and Deputy Clerk Folbrick. Absent: Trustees Pierce and Wolczyk.

IV. APPROVAL OF MINUTES

Trustee Jozwiak moved, seconded by Trustee Crosby, to approve the May 26, 2009, June 1, 2009 and June 9, 2009 Committee of the Whole meeting minutes as presented. Upon roll call, the vote was:

YES: 4: Poulos, Sakas, Crosby and Jozwiak.

NO: 0.

ABSENT: 2: Pierce and Wolczyk.

THE MOTION CARRIED.

V. REGULAR BUSINESS

1. Chapter 2 – Liquor Control Code Amendments – Mayor Hanson explained the reasons for the liquor code rewrite, stating that certain discrepancies were found during recent liquor hearings which were inconsistent.

Trustee Sakas asked Attorney Long for explanation on specific sections of the code, including state versus local requirements, qualification requirements for a license, license revocation and license classifications. Trustee Sakas read section 4-2B-4(C)(7) which requires a statement as to whether the applicant is a law enforcing official of the Village, and asked if that would include the new authorization of certain staff to issue citations. Attorney Long replied that they would be included in that provision.

Mayor Hanson related a question he received from a liquor license holder of packaged sales regarding the requirements of licensees which offer retail sale of packaged liquor and the requirement to obtain BASSET certification. Attorney Long explained that the BASSET certification is required of at least one employee, and can amend that section to require BASSET certification where sales are on premises only.

Trustee Sakas asked if the 24 hour time period for a Class “G” special event liquor license could be extended to accommodate longer events. Attorney Long replied that he could include a maximum of 96 hours at the discretion of the liquor control commissioner.

Trustees further discussed the need for a bond to be posted by license holders, and insurance requirements needed by each applicant. They also discussed outdoor areas, including supervision of the area, consumption by minors, and requirements and restrictions placed on such areas. Mayor Hanson addressed the outdoor areas, explaining that the Board will need to decide the intent and purpose of those areas, and if they will be used for outdoor dining only, or as an outdoor bar. Trustees

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further discussed which requirements may be placed on outdoor areas, including a provision that outdoor liquor service should include food service, cordoned areas, enforceability of requirements, and ADA accessibility. Staff will review other communities and their policies pertaining to outdoor service areas.

Mr. Adam Kosh of Antioch Fine Wine & Liquors, suggested that the requirement outlined in section 4-2B-17 regarding a written policy manual be furnished by the Village of Antioch, to be adopted by licensees, in order to offer uniformity among the licensees. Mr. Kosh further expressed concern over section 4-2B-19 and the fee of \$250 when reporting a change in officers. Those present suggested a fee exemption if there is simply a shift in percentages and not officers. Mr. Kosh also discussed unlicensed tastings, and what requirements would need to be met for unlicensed locations to conduct wine tastings.

Mr. David Maish of David's Bistro, stated his concern with the cordoned areas and his space limitations outside. He further stated that he will comply with any code enforcement or ADA accessibility requirements that are made.

Revisions will be made to the proposed code based on the comments provided, and this item will be brought back at the next Committee of the Whole meeting for further discussion.

2. Off-Duty Alcohol and Drug Policy and Loss of Driving Privilege Policy – Administrator Keim explained that this policy was adopted by another Village, and wanted to incorporate it into the Village employee handbook. He asked for any input from the Committee before it is placed on an agenda for consideration. Trustee Poulos asked to change the time limit in section 2.2 from 14 days to 30 days. That change will be made, and this item will be on the next Village Board Agenda for consideration.

3. Street Graphics and Architectural Standards Ordinance – Director Nilsen reviewed the history of this document, providing credit to his colleagues that performed free consulting services in the creation and editing of the proposed ordinance. He explained that the document was created based on the comprehensive plan, and that the section addressing electronic message graphics was given special consideration in this document. Trustee Sakas asked to have a special Planning and Zoning Committee meeting in order to discuss and review the document in greater detail. A Planning, Zoning, and Building Committee meeting will be scheduled.

4. Electronic Filing Fee Adjustments – Director Nilsen reviewed the costs associated with creating electronic documents, and suggested an ordinance be passed amending Title 13 of the Village Code, authorizing the submission of a fee in lieu of electronic permit and construction related documents. Any documents that are not submitted electronically will be required to pay the associated fees for their submissions. Fees have been determined based on current costs, and may be revisited at a future date if needed. This item will be placed on the next Village Board Agenda for consideration.

VI. OTHER BUSINESS

No Report.

VII. ADJOURNMENT

There being no further discussion, the Village Board of Trustees Committee of the Whole meeting adjourned at 9:10 p.m.

Respectfully submitted,

Lori K. Folbrick
Deputy Clerk