

APPROVED MINUTES  
VILLAGE OF ANTIOCH  
BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE  
Municipal Building: 874 Main Street, Antioch, IL  
October 14, 2009

**I. CALL TO ORDER**

Mayor Hanson called the October 14, 2009 Committee of the Whole meeting of the Board of Trustees to order at 7:00 pm in the Municipal Building: 874 Main Street, Antioch, IL.

**II. PLEDGE OF ALLEGIANCE**

The Mayor and Board of Trustees led the Pledge of Allegiance.

**III. ROLL CALL**

Roll call indicated the following Trustees were present: Pierce, Sakas, Crosby and Jozwiak. Also present were Mayor Hanson, Administrator Keim, Attorney Long and Deputy Clerk Folbrick. Absent: Trustees Poulos and Wolczyk.

**IV. APPROVAL OF MINUTES**

Trustee Pierce moved, seconded by Trustee Jozwiak, to approve the minutes from the March 26, 2009 Public Safety Committee meeting, April 6, 2009 Finance Committee meeting, May 20, 2009 Special Committee of the Whole meeting and the June 15, 2009 Special Committee of the Whole meeting as presented. Upon roll call, the vote was:

**YES: 4:** Pierce, Sakas, Crosby and Jozwiak.

**NO: 0.**

**ABSENT: 2:** Poulos and Wolczyk.

**THE MOTION CARRIED.**

**V. REGULAR BUSINESS**

**1. Parker Hannifin - IDI** – Mayor Hanson introduced Mr. Art Donaldson of Parker Hannifin and John Benson of IDI. Mr. Donaldson reviewed the history of Parker Hannifin, and the technologies and vital statistics of the company. He explained their reason for choosing Antioch as a future location for their proving ground, and the operations that will occur at the site, including trainings, testing areas, and global visitors. Mr. Donaldson further explained the benefits of this company moving into Antioch, which include job opportunities, relocation of staff to the area, steady visitors to the area, and global name recognition.

Trustees discussed the need for a hotel if this development proceeds, and agreed that it would be a great opportunity for Antioch. They further discussed the company's community involvement, noise and light pollution, and environmental concerns. It was the consensus of those present to place this item on the November 2, 2009 Village Board agenda for consideration.

**2. Chapter 2 – Liquor Control Code Amendments** – Mayor Hanson discussed the need for direction from the Board with regards to fees, training requirements, outdoor areas and the selling age requirements for packaged retail sales for consumption off-premises. Once direction is given, this item will be placed on a future agenda for consideration.

Trustees agreed that a step program for fees may be the best option considering the current economy. They further discussed the proposed class "F" club license fee, and agreed to keep that fee at \$200 since it is a non-profit group that gives back to the community. Mayor Hanson also suggested that the applicant for a class "F" license be given the option to request a waiver of that fee. Trustees also agreed to include a provision for the Board to waive fees on certain special event licenses.

## APPROVED MINUTES

It was the consensus of those present to require a BASSET trained employee to remain on the premises at all times during operation, to require over the counter sales be done by an employee at least 21 years of age, and to allow outdoor areas to remain open during the hours of liquor sales.

Revisions will be made, and this item will be placed on the November 2, 2009 Village Board Agenda for consideration.

***Trustee Poulos was contacted by phone at 7:15 pm in order to participate in the budget discussion.***

**3. Budget Presentation / Update** – Administrator Keim provided a budget analysis and recap, stating that although expenses have been cut, revenues are lower than anticipated. Administrator Keim showed the efforts made by staff to control expenses for this budget year, and also addressed the revenue crisis that shows a decline in tax revenues. The current gap in the budget does not allow for emergencies, lawsuits, or any unforeseen circumstances. He discussed possible options for funding the budget gap, including a loan from the water and sewer fund and staff reductions, but reminded board members of the \$700,000 already owed to the enterprise fund. He further stated that any loans must be paid back within a year in order to be interest free. Administrator Keim asked for direction from the board.

Trustee Crosby asked if the anticipated revenues from Parker Hannifin have been included or considered as a part of his presentation. Administrator Keim said he did not include that development, because it cannot be anticipated when the project will begin. Mayor Hanson explained that staff has gone through the budget line-by-line, and has left no stone unturned. Either services must be eliminated, or they must find new revenues.

Mayor Hanson asked Administrator Keim to comment on the letter that was received prior to the meeting from the Antioch Senior Advisory Council. Administrator Keim explained that he approached the council requesting that the director salary and operating expenses for the senior center be paid out of the Dolly Speiring account. Mr. John Pecci, Vice President of the council, read aloud the following letter in response to that request:

*The Antioch Senior Advisory Council's response to the October 5<sup>th</sup> financial request from Jim Keim, Village Administrator.*

*On October 5<sup>th</sup>, Administrator Keim asked the Antioch Senior Advisory Council to give the Village of Antioch \$50,000 to help offset a large financial shortage the Village is experiencing this fiscal year (2009-2010). This \$50,000 gift would assist the Village in covering expenses that are budgeted for the Antioch Senior Center.*

*Last fiscal year (2008-2009), Administrator Velan requested that the Spiering Fund be responsible to pay the salary of the Center's part-time assistant. The Senior Council approved Administrator Velan's request in 2008.*

*The Antioch Senior Advisory Council is appreciative of the respect Administrator Keim demonstrated to the Council as he addressed them. The Council discussed in detail the financial needs of the Village, while balancing future generation financial needs within the Antioch Senior Center.*

*The Council has reached a conclusion and would like to offer its assistance to support the Village Board with the difficult decisions that must be made regarding future taxation of the Village of Antioch.*

***The Antioch Senior Advisory Council will loan the Village of Antioch the requested \$50,00 for a period of three years. This loan is contingent on the following actions of the Village Board:***

- 1. The Village Board must first pass a Utility Tax for the Village of Antioch; and***
- 2. The Village Board must agree to repay this \$50,000 within 3 years of receipt of the monies.***

## APPROVED MINUTES

*The Senior Advisory Council respects the difficult decision ahead for the Village Board regarding a Utility Tax. Our Senior Community is very aware of the impact of increased taxes on a fixed budget. Despite this, the Council recognizes the need for the Village to be financially solvent to provide ongoing services to the Community and also the need to build and emergency fund for future economic challenges.*

*Respectfully Submitted on October 8, 2009 and signed:  
Dorothy Otte, Council President  
John Pecci, Council Vice President  
Roland Pedersen, Council Treasurer*

Trustee Jozwiak thanked the Senior Council for their offer, and reminded board members of the revenue losses the Village is facing. He believes in the need to pass a utility tax.

Trustee Crosby explained his previous resistance to a utility tax, but now supports the need to pass a utility tax at this time. He suggested that if the tax is approved, it includes controls for how the money is spent.

Trustee Pierce asked if there was a payment plan in place to repay the enterprise fund. Finance Director McCarthy replied that there are no plans in place at this time. Trustee Pierce asked when the Police Pension Fund needs to be fully funded. Administrator Keim responded that it is required to be completely funded in 2033. Trustee Pierce asked how much money is still being diverted into the business district fund. Administrator Keim stated that the budget adopted in May planned on diverting \$100,000 of the anticipated \$240,000 from additional sales tax into the business district fund. Any additional money to be diverted would be marketing expenses. Trustee Pierce asked how soon the Village would see money from the utility tax if it's passed. Administrator Keim said it will not save this budget, but estimated electric and gas revenues by end of March or early April, if the tax is approved quickly. He explained that the tax will not save the Village, but rather will be used to build reserves, fund capital, pave roads, replace equipment, or repay liabilities of the general fund. Trustee Pierce asked what cuts would be made specifically in services and staff. Administrator Keim asked that those cuts be discussed in executive session.

Trustee Poulos agreed that a utility tax must be strongly considered, and asked if a loan could be taken from the enterprise fund in anticipation of the utility tax revenue. Administrator Keim explained that the money would be borrowed from the water and sewer fund and be paid back immediately with those revenues. Trustee Poulos further commented on cuts in services and how that may effect other revenues such as sales or real estate tax.

Trustee Sakas asked if there are any other communities that do not currently have a utility tax in place. Administrator Keim said that he is not aware of any other full service community, such as Antioch, that has not enacted a utility tax. Trustee Sakas stated that, although it is a very bad time to pass such a tax, he does not see any other options at this point.

Trustee Poulos discussed the option to become a home rule municipality. Trustee Crosby explained that members of the community must begin that process, and it must be passed through a referendum. Attorney Long added that the necessary population to become a home rule municipality is 20,000 without a referendum.

Attorney Long asked if the average cost to residents has been calculated. Administrator Keim replied that the average cost is \$13 per month at the highest established tax.

Mayor Hanson asked if there was anyone in the audience that would like to comment at this time. Kathy Kurth, Windmill Creek resident, said that if the citizens understood the need for the tax, and that proper controls were in place, they would prefer the tax to the loss of services.

## APPROVED MINUTES

The adopting ordinances will be placed on the November 2, 2009 Village Board Agenda for consideration.

***Trustee Poulos ended his call at 9:25 pm.***

**4. WWTP Change Order No. 6** – Administrator Keim reviewed the history of the change order and the three items involved, explaining that they are mostly stormwater management issues. He stated that they attempt to find different solutions when they can, however some changes cannot be avoided. This item will be placed on the November 2, 2009 Village Board Agenda for consideration.

### **VI. OTHER BUSINESS**

**1. Special Committee of the Whole Meeting Date – October 28, 2009** – Those present agreed that October 28, 2009 would be the best date for an additional Committee of the Whole Meeting.

Trustee Crosby commended the efforts of Director Liveris in the repair of the sidewalk in front of Village Hall.

Trustee Pierce discussed a letter regarding an accident with one of our squad vehicles. Mayor Hanson said that he spoke with the woman, and it was being addressed.

### **EXECUTIVE SESSION – Personnel**

Trustee Crosby moved, seconded by Trustee Pierce, for the Mayor and Board of Trustees to go into executive session at 9:34 pm to discuss personnel. Upon roll call, the vote was:

**YES: 4:** Pierce, Sakas, Crosby and Jozwiak.

**NO: 0.**

**ABSENT: 2:** Poulos and Wolczyk.

**THE MOTION CARRIED**

Trustee Sakas moved, seconded by Trustee Crosby, to return from executive session at 10:19 pm with ***no action taken***. Upon roll call, the vote was:

**YES: 4:** Pierce, Sakas, Crosby and Jozwiak.

**NO: 0.**

**ABSENT: 2:** Poulos and Wolczyk.

**THE MOTION CARRIED**

### **VII. ADJOURNMENT**

There being no further discussion, the Village Board of Trustees Committee of the Whole meeting adjourned at 10:20 p.m.

Respectfully submitted,

---

Lori K. Folbrick  
Deputy Clerk