

APPROVED MINUTES

**VILLAGE OF ANTIOCH
BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE
Municipal Building: 874 Main Street, Antioch, IL
March 13, 2007**

CALL TO ORDER

Mayor Larson called the March 13, 2007 committee of the whole meeting of the Board of Trustees to order at 7:00 PM in the Municipal Building: 874 Main Street, Antioch, IL.

ROLL CALL

Following the Pledge of Allegiance, roll call indicated the following Trustees were present: Hanson, McCarty, Pierce, Porch and Turner. Also present were Mayor Larson, Administrator Haley, Assistant Administrator Keim, and Deputy Clerk Folbrick. Absent: Trustee Caulfield.

LEGISLATIVE AND HUMAN RESOURCES: CHAIRMAN: PIERCE; PORCH, TURNER

No report.

PLANNING, ZONING AND BUILDING, SENIOR SERVICES: CHAIRMAN: TURNER; PORCH, McCARTY

No report.

ENGINEERING, PUBLIC WORKS AND UTILITIES: CHAIRMAN: PIERCE; PORCH, McCARTY

No report.

FINANCE, ECONOMIC, REDEVELOPMENT AND BUSINESS DISTRICT FUND: CHAIRMAN: PORCH; TURNER, HANSON

Façade Improvement Application for Antioch Bowling Lanes; 750 W. Hwy 173 – Chairman Porch reviewed the application submitted by Antioch Bowling Lanes. She explained that the total amount for the improvements is \$12,385. The applicant is requesting a 50% reimbursement to be paid from the Antioch Business District Fund. Chairman Porch stated that the applicant has the supporting documentation as required by the Village Ordinance. She explained that the façade ordinance was recently changed, and during that time three applications were still being processed and will not be affected by the ordinance change.

Trustee Hanson asked why this application took so long to process. Administrator Haley responded that the approval of an application depends on how complete it is when submitted.

Trustee Pierce asked if the sign conformed to the sign ordinance. Administrator Haley responded that it does comply with the ordinance. Chairman Porch stated that the façade ordinance requires that everything be in compliance with the Village of Antioch Code.

Trustee McCarty stated that this was a damaged sign, and would like to encourage any business with a damaged sign to replace their signs. He said that he has no problem with the façade improvement ordinance being used for damaged signs. Administrator Haley replied that the decision is ultimately up to the Board to approve the façade improvement applications.

Trustee Turner asked what tenant signs were. Administrator Haley explained that tenant lines were for a different type of business that may occupy other areas of the building.

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Trustee Pierce asked if the smaller signs located near the road would be removed once the new sign is in place. Administrator Haley stated that they would.

Trustee Hanson asked how many applications were outstanding that would not be affected by the ordinance amendment. Chairman Porch replied that there were three outstanding, and upon completion of this application, there will be two applications not affected. The committee agreed to place this item on the next Village Board agenda.

Other Business – Administrator Haley reviewed the sales tax revenues before and after the Route 173 retail development. He explained that the ordinance required staff to establish a base year and follow the increase in sales tax throughout that base year. Twenty-five percent of that increase is allocated to the Business District Fund for downtown use. He provided the committee with a detailed report of the Business District Fund allocations. Administrator Haley explained that the report is not based on a calendar or fiscal year, but began when the big box retail stores opened.

Chairman Porch cited resolution 05-07 which allowed for a portion of sales tax revenues to be allocated into the Business District Fund. She recommended amending the resolution to state that “All additional taxes shall be allocated 75% to the general fund, \$20,000 per month to the Antioch Business District Fund, and the remainder to the Capital Projects Fund”. Chairman Porch stated that this change will assure that the Antioch Business District Fund will continue to have a dedicated revenue stream for the improvements to the existing retail and commercial base as intended by the resolution. The amendment will also create a revenue stream for the Capital Projects Fund. Chairman Porch also asked to amend section three of the resolution to remove the words “on an exigent basis”, as that implies that these funds would need to be used in an immediate, demanding, or difficult situation. She stated that the last treasurer’s report indicated a balance of \$309,501 in the Antioch Business District Fund. Chairman Porch recommended a transfer of \$200,000 of that balance into the Capital Projects Fund, as the funds are not needed in the Antioch Business District Fund for the remainder of this fiscal year. Chairman Porch cited various unexpected expenses that have recently occurred, including repair of the roof on the Village Hall. She stated that the Lake Street improvement plan has just been completed with positive feedback from the community, and would like to consider a similar plan for Orchard Street over the next five to seven years. Money allocated to the Capital Projects Fund could assist in these projects as well as others including the waste water treatment plant.

Trustee Pierce agreed that these amendments are a good idea, but would like to designate some of the money to the Public Works department. Administrator Haley agreed, and stated that with the creation of new financial reporting procedures the Village of Antioch is required to develop a five-year capital plan. He stated that there is currently no revenue stream into the Capital Projects Fund, and this amendment would create that revenue stream for capital improvements in all departments of the Village.

Mayor Larson stated that the past two years have shown the Board the amount of revenue the Route 173 development produces, and have been very helpful in making necessary Village improvements. She acknowledged that \$240,000 a year into the Business District Fund is still a large sum of money that will let the business community know the Village’s dedication to the downtown business district. Mayor Larson commended staff on their work.

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Trustee Hanson agreed with Trustee Pierce that this money could be very helpful to the Public Works department and that the revenue would be a blessing because he believes that department has been neglected. He stated that he is not arguing the fact that the Village just purchased a street sweeper for the department, but would like to see more money allocated for public works.

Trustee McCarty stated that he would like to see a one to three-year plan from the Business District Fund to allow for marketing, promotions, and advertising in order to promote the downtown area. All trustees agreed to place the amended resolution on the next Village Board agenda.

Other Business – Administrator Haley reviewed the estimated project ending balance report for the TIF District. He stated that he will be requesting a motion at the next Village Board Meeting to authorize the engineer to go to bid for the repaving of the following locations: the north and south parking lots by the entertainment center, the parking lot located at the northeast corner of Park and Main, Skidmore Avenue, and the parking lot east of Toft. He stated that these projects are all TIF eligible, and would like to have them completed before the summertime. The committee agreed to place this item on the next Village Board agenda.

PUBLIC SAFETY, PARKS AND LICENSE: CHAIRMAN: McCARTY; PIERCE, CAULFIELD

No report.

DELINQUENT ESCROW ACCOUNTS: CHAIRMAN: HANSON; CAULFIELD, McCARTY

No report.

ADJOURNMENT

There being no further discussion, the Village Board of Trustees Committee of the Whole meeting adjourned at 7:24 p.m.

Respectfully submitted,

Lori K. Folbrick
Deputy Clerk