

**Antioch  
Fire  
Protection  
District**

Bid Specification Sheet for  
Roof Removal and Installation

## BID NOTICE

The Antioch Fire Protection District is accepting sealed bids per specifications for Roof Tear Off and Replacement for their Fire Station 1 located at 835 Holbek Drive Antioch, Illinois 60002. Specifications may be obtained at the Fire District Administrative Offices; 835 Holbek Drive Antioch Illinois 60002 between 8 a.m. and 4:00 p.m. Monday through Friday. All bids should be sealed and marked "Roof Bid" and mailed or delivered to the Antioch Fire Protection District Offices no later than 4:00 p.m. Friday August 26, 2016. All bids are scheduled to be opened on August 26, 2016, at 4:30 pm at the Antioch Fire Protection District Administrative Offices.

The Antioch Fire Protection District reserves the right to reject any or all bids, to waive variations or formalities, and to negotiate changes, additions, or deletions. The Fire District reserves the right to accept the bid which it deems to be in the District's best interest, and will not necessarily be bound to accept the low bid. If you should have any questions or wish to schedule a property inspection, please contact Deputy Chief Jon Cokefair (847) 395-5511.

Invitation to Bid SUBMISSION INFORMATION

Roof Tear Off and Replacement

Approximate Size: 20,700 Square feet

Deputy Chief Jon Cokefair

First Fire Protection District of Antioch Township, 835 Holbek Drive Antioch Illinois 60002

Submit 1 original and 1 copy(s) of the bid.

Lump sum bids will be accepted until 4:00 p.m. August 25, 2016 at the First Fire Protection District of Antioch Township, Fire Station 1 located at 835 Holbek Drive Antioch, Illinois 60002, 847-395-5511

ISSUANCE DATE: August 11, 2016

INVITATION TO BID VENDOR INFORMATION

COMPANYNAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP CODE: \_\_\_\_\_

## **Roof Tear Off and Replacement of a 60 'mill TPO roof system.**

ITEM	DESCRIPTION
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	1. Completely tear-off the existing multiple roof systems down to the structural Metal Deck and dispose of all debris.
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	2. Temporarily remove ALL existing area drain heads, collars and strainers for reuse and replace as needed.
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	3. Remove and reinstall sheet metal fascia and cap over existing roof on all parapets as required for work of this project.
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	4. Furnish and install insulation (minimum of R-25)
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	5. Furnish and install a 60mil TPO (Thermoplastic polyolefin) membrane per manufactures specifications.
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	6. Furnish and install roof system with flashing
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	7. Replace deteriorated sections of existing metal roof deck. (Base Price to include minimum 15 sheets of decking)
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	8. Install new flashing at all existing roof penetrations~
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	9. Contractor to provide a manufacture's 20 year minimum warranty for the new roof system, materials and workmanship.
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**Lump Sum Bid for Scope of this Project is \_\_\_\_\_**

**BIDDERS MUST ALSO SUBMIT A BID FOR EACH ALTERNATE AND UNIT PRICE**

Bidder suggests the following substitutions, and will reduce this Bid in the amount shown for each accepted item,

Item Specified	Substitution	Reduce Bid
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Bids shall be accompanied by bid security in an amount not less than ten percent (10%) of the amount of the total bid, Any and all exceptions to these specifications MUST be clearly and completely indicated on the bid sheet. Attach additional pages if necessary,

NOTE TO BIDDERS: Please be advised that any exceptions to these specifications may cause your bid to be disqualified. Submit bids by SEALED BID ONLY, Fax and e-mail bids are not acceptable and will not be considered,

**THE SECTION BELOW MUST BE COMPLETED IN FULL AND SIGNED**

PROMPT PAYMENT DISCOUNT: \_\_\_\_\_% \_\_\_\_\_ DAYS

The undersigned hereby certifies that they have read and understand the contents of this solicitation and agree to furnish at the prices shown any or all of the Items above, subject to all Instructions, conditions, specifications and attachments hereto, Failure to have read all the provisions of this solicitation shall not be cause to alter any resulting contract or request. additional compensation, By signing this bid document, the bidder hereby certifies that they are not barred from bidding on this contract as a result of a violation of either Section 33e-30 or 33E-4 of the Illinois Criminal Code of 1961 as amended.

Date \_\_\_\_\_

Company Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Typed/Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email \_\_\_\_\_

**SUBMISSION INFORMATION**

**UNIT PRICES**

These UNIT PRICES shall be used to adjust between quantities of material shown on the drawings and quantities encountered at the site that are authorized for additional work beyond the contract obligation. All overhead, profit, insurance and other costs shall be included in the Unit Price for a specific unit of work.

**DESCRIPTION**

Metal Decking replacement.

Unit price \_\_\_\_\_ Per Sheet or square foot.

Roof Drain Replacement

Unit Price \_\_\_\_\_ Per Drain

**All sealed Bids are to minimally include:**

3 past customer references

Final price and payment terms

Approximate duration of the project

Proof that the contractors insurance limits be a minimum of one million dollars

**Note to Bidders**

Proof of a performance guarantee equal to 100% of the cost of the project must be provided by the selected contractor prior to notice to proceed or execution of the contract.



## First Fire Protection District of Antioch Township - INVITATION FOR BIDS: TERMS AND CONDITIONS

1. **AUTHORITY.** This Invitation for Bids is issued pursuant to applicable provisions of the First Fire Protection District of Antioch Township Ordinance.
2. **BID OPENING.** Sealed bids will be received at the First Fire Protection District of Antioch Township until the date and time specified at which time they shall be opened in public. Late bids shall be rejected and returned unopened to the sender. The First Fire Protection District of Antioch Township does not prescribe the method by which bids are to be transmitted; therefore, it cannot be held responsible for any delay, regardless of the reason, in transmission of the bids.
3. **BID PREPARATION.** Bids must be submitted on this form and all information and certifications called for must be furnished. Bids submitted in any other manner, or which fail to furnish all information or certificates required, may be summarily rejected. Bids may be modified or withdrawn prior to the time specified for the opening of bids. Bids shall be filled out legibly in ink or typewritten with all erasures, strike overs and corrections initialed in ink by the person signing the bid. The bid shall include the legal name of the bidder, the complete mailing address, and be signed in ink by a person or persons legally authorized to bind the bidder to a contract. Name of person signing should be typed or printed below the signature.
4. **BID ENVELOPES.** Envelopes containing bids must be sealed and addressed to the First Fire Protection District of Antioch Township clearly marked "Roof Bid". The name and address of the bidder and the Invitation Number must be shown in the upper left corner of the envelope.
5. **ERRORS IN BIDS.** Bidders are cautioned to verify their bids before submission. Negligence on the part of the bidder in preparing the bid confers no right for withdrawal or modification of the bid after it has been opened. In case of error in the extension of prices in the bid, the unit prices will govern.
6. **RESERVED RIGHTS.** The First Fire Protection District of Antioch Township reserves the right at any time and for any reason to cancel this Invitation for Bids, accept or reject any or all bids or any portion thereof or to accept an alternate bid. The First Fire Protection District of Antioch Township reserves the right to waive any immaterial defect in any bid. Unless otherwise specified by the bidder or the First Fire Protection District of Antioch Township, the First Fire Protection District of Antioch Township has sixty (60) days to accept. The First Fire Protection District of Antioch Township may seek clarification from any bidder at any time and failure to respond promptly is cause for rejection.
7. **INCURRED COSTS.** The District will not be liable for any costs incurred by bidders in replying to this Invitation for Bids.
8. **AWARD.** It is the intent of the District to award a contract to the lowest responsible bidder meeting specifications. The District reserves the right to determine the lowest responsible bidder on the basis of an individual item, groups of items, or in any way determined to be in the best interests of the District. Award will be based on the following factors (where applicable): (a) adherence to all conditions and requirements of the bid specifications; (b) price; (c) qualifications of the bidder, including past performance, financial responsibility, general reputation, experience, service capabilities, and facilities; (d) delivery or completion date; (e) product appearance, workmanship, finish, taste, feel, overall quality, and results of product testing; (f) maintenance costs and warranty provision.

9. **PRICING.** The price quoted for each item is the full purchase price, including delivery to destination, and includes all transportation and handling charges, premiums on bonds, material or service costs, patent royalties and all other overhead charges of every kind and nature. Unless otherwise specified, prices shall remain firm for the contract period.

10. **DISCOUNTS.** Prices quoted must be net after deducting all trade and quantity discounts. Where cash discounts for prompt payment are offered, the discount period shall begin with the date of receipt of a correct invoice or receipt or final acceptance of goods, whichever is later.

11. **TAXES.** First Fire Protection District of Antioch Township is not subject to Federal Excise Tax. Per Illinois Compiled Statutes, 35 ILCS 120/2-5, The District is exempt from state and local taxes.

12. **SPECIFICATIONS.** Reference to brand names and numbers is descriptive, but not restrictive, unless otherwise specified. Bids of equivalent items will be considered, provided the bidder clearly states exactly what is proposed to be furnished, including complete specifications. Unless the bidder specified otherwise, it is understood the bidder is offering a referenced brand item as specified or is bidding as specified when no brand is referenced, and does not propose to furnish an "equal." The District reserves the right to determine whether a substitute offer is equivalent to and meets the standard of quality indicated by the brand name and number.

13. **SAMPLES.** Samples of items, when called for, must be furnished free of expense and, if not destroyed in the evaluation process, will, upon request, be returned at the bidder's expense. Request for the return of samples must accompany the sample and include UPS Pickup Slip, postage or other acceptable mode of return. Individual samples must be labeled with bidder's name, invitation number, item reference, manufacturer's brand name and number.

14. **INTERPRETATION OR CORRECTION OF BIDDING DOCUMENTS.** Bidders shall promptly notify the First Fire Protection District of Antioch Township of any ambiguity, inconsistency or error which they may discover upon examination of the bidding documents. Interpretations, corrections and changes will be made by addendum. Each bidder shall ascertain prior to submitting a bid that all addenda have been received and acknowledged in the bid.

15. **VARIANCES.** State or list by reference on the reverse side of this form any variations to specifications, terms and or conditions.

16. **INDEMNIFICATION.** The Seller shall indemnify and hold harmless the First Fire Protection District of Antioch Township, its agents, officials, and employees from and against all injuries, losses, claims, suits, costs and expenses which may accrue against the First Fire Protection District of Antioch Township as a consequence of granting the Contract.

17. **DEFAULT.** Time is of the essence of this contract and if delivery of acceptable items or rendering of services is not completed by the time promised, the First Fire Protection District of Antioch Township reserves the right, without liability, in addition to its other rights and remedies, terminate the contract by notice effective when received by Seller, as to stated items not yet shipped or services not yet received and to purchase substitute items or services elsewhere and charge the Seller with any or all losses incurred. The District shall be entitled to recover its attorney's fees and expenses in any successful action by the district to enforce this contract.



18. INSPECTION. Materials or equipment purchased are subject to inspection and approval at the district's destination. The District reserves the right to reject and refuse acceptance of items which are not in accordance with the instructions, specifications, drawings or data of Seller's warranty (express or implied). Rejected materials or equipment shall be removed by, or at the expense of, the Seller promptly after rejection.

19. WARRANTY. Seller warrants that all goods and services furnished hereunder will conform in all respects to the terms of this solicitation, including any drawings, specifications or standards incorporated herein, and that they will be free from latent and patent defects in materials, workmanship and title, and will be free from such defects in design. In addition, Seller warrants that said goods and services are suitable for, and will perform in accordance with, the purposes for which they are purchased, fabricated, manufactured and designed or for such other purposes as are expressly specified in this solicitation. The First Fire Protection District of Antioch Township may return any nonconforming or defective items to the Seller or require correction or replacement of the item at the time the defect is discovered, all at the Seller's risk and expense. Acceptance shall not relieve the Seller of its responsibility.

20. REGULATORY COMPLIANCE. Seller represents and warrants that the goods or services furnished hereunder (including all labels, packages and container, said goods) comply with all applicable standards, rules and regulations in effect under the requirements of all Federal, State and local laws, rules and regulations as applicable, including the Occupational Safety and Health Act as amended, with respect to design, construction, manufacture or use for their intended purpose of said goods or services. Seller shall furnish "Material Safety Data Sheets"; in compliance with the Illinois Toxic Substances Disclosure to Employees Act.

21. EQUAL EMPLOYMENT OPPORTUNITY. Contractor shall comply with the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., as amended and any rules and regulations promulgated in accordance therewith, including, but not limited to the Equal Employment Opportunity Clause, Illinois Administrative Code, Title 44, Part 750, which is incorporated herein by reference. Furthermore, the Contractor shall comply with the Public Works Employment Discrimination Act, 775 ILCS 1010.01 et seq., as amended.

22. PREVAILING WAGE ACT. The Contractor is subject to and shall comply with the Illinois Prevailing Wage act. 820 ILCS 130 et seq., which is incorporated herein by reference.

23. ROYALTIES AND PATENTS: Seller shall pay all royalties and license fees. Seller shall defend all suits or claims for Infringement of any patent, copyright or trademark rights and shall hold the District harmless from loss on account thereof.

24. LAW GOVERNING. This contract shall be governed by and construed according to the laws of the State of Illinois.

## INSTRUCTIONS TO BIDDERS

### 1.0 Bid Submission:

Lump sum bids will be accepted until 4:00 p.m. August 24, 2016 at the Deputy Chief Jon Cokefair  
First Fire Protection District of Antioch Township

Fire Station 1 located at 835 Holbek Drive Antioch, Illinois 60002, 847-395-5511

### 2.0 Completion of Forms:

2.1 The bidder must complete, sign and submit the "Invitation to Bid" form.