

Trustees  
Mary C. Dominiak  
Jerry T. Johnson  
Daniel Yost



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Ed Macek  
Scott A. Pierce  
Ted P. Poulos

**Lawrence M. Hanson, Mayor**  
Lori K. Folbrick, Village Clerk

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## **Request for Proposals**

### **4<sup>th</sup> of July Fireworks Display**

**Proposals are due no later than 5:00 p.m.**  
**On Tuesday, February 11, 2020**

**Village of Antioch  
Fireworks Display  
General Requirements**

- Sealed proposals, with “RFP – FIREWORKS DISPLAY” clearly noted on the outside of the envelope, will be accepted at:

**Village of Antioch  
Fireworks Proposal  
874 Main Street  
Antioch, IL 60002**

- All proposals must be received by 5:00 p.m. on Tuesday, February 11, 2020.
- The Village reserves the right to reject any or all proposals in whole or in part and waive formalities as it deems. Any objections to the specifications/requirements as set forth must be filed in writing at least 7 days prior to the proposal opening date or they will be conclusively considered to be waived.
- No faxed or e-mailed proposals will be accepted.
- Proposals should be complete and unambiguous, providing a straightforward, concise description of the vendor’s qualifications and ability to satisfy the requirements of the request.
- In determining the most advantageous proposal, the Village reserves the right to consider quality, quantity, workmanship, service, dependability of the vendor, safety record, as well as price.
- The Village is interested in a multi-year contract with possible options for extension as well as cancellation clauses and fee schedules.
- For a proposal to be considered, all pages of this RFP must be signed at the bottom, indicating the vendor’s agreement that it will fulfill all requirements stated if its proposal is accepted.
- The successful vendor, if any, will be required to execute a written agreement with the Village which agreement will incorporate each provision and requirement contained in this Request for Proposals.
- Company name and location of main office
- Length of time in the business
- The vendor shall provide at least three references from public entities, with a contact person, address and telephone number for whom a similar service has been provided within the past 18 months.
- Proof of membership with the American Pyrotechnics Association
- If any, provide a list of all awards and accomplishments vendor has received
- Include your safety record for shows at other locations. List any accidents/injuries your company has had involving a fireworks display within the past 10 years.
- Include copy of insurance. Actual insurance bond will be required upon any award of contract.
- License by Illinois Office of State Fire Marshal for Pyrotechnic display.

**Email Fire Chief Jon Cokefair at  
[jcokefair@antiochfire.org](mailto:jcokefair@antiochfire.org) with any questions.**

VENDOR ACKNOWLEDGEMENT: \_\_\_\_\_

**VILLAGE OF ANTIOCH  
FIREWORKS DISPLAY  
SHOW DESIGN**

The Village of Antioch is soliciting proposals from qualified and licensed Fireworks Display Vendors for the annual Village sponsored Fourth of July Celebration (July 4<sup>th</sup>). The vendor must have at least five (5) years’ experience in providing fireworks and pyrotechnic displays. The Fourth of July display location is 900 Skidmore drive. Please note that this site has maximum shell size restrictions. All vendors should visit the site to determine the best launch location and safety perimeters. The following items are required in the submitted proposals:

**Length:** The length of time for the Fourth of July display will be 25-minutes

**Fireworks:** The vendor shall provide all labor, material, and equipment for the presentation of an innovative and attractive aerial pyrotechnic display visible to an audience viewing from any area vantage points not immediately adjacent to the discharge site. To achieve this objective, the vendor is urged to include as many high bursting pieces as possible allowing for appropriate layering and balance of the overall program with no perceptible breaks or gaps in the display. The program shall not include fixed ground displays. Each display shall include a distinct opening and an even more distinct finale. Shell size shall be limited to maximum allowable diameter according to the safety zone at the site. The vendor shall submit the quantity, quality, diversity, and size of materials to be used at the site. Also, include the type and design of all shells for the site for a continuously fired show. Vendor should include a description of the type of firing method used.

Shell sizes traditionally used in the past range from 3” to 5” based on viewing requirement and site restrictions.

It is strongly suggested that the vendor visit the site to appropriately design the displays with shell sizes according to the safety zone of each site.

VENDOR ACKNOWLEDGEMENT: \_\_\_\_\_

**VILLAGE OF ANTIOCH  
FIREWORKS DISPLAY  
VENDOR RESPONSIBILITIES**

- Copy of current Department of Transportation Research and Special Programs Administration (RSPA) hazardous material certificate of registration must be submitted with the RFP proposal.
- Copy of current Office of the Illinois State Fire Marshal (OSFM) pyrotechnic license and distributor license must be submitted with the RFP proposal.
- Copy of current Bureau of Alcohol, Tobacco and Firearms (BATF) Federal license or Letter of Authorization must be submitted with the RFP proposal.
- The transportation and storage of fireworks shall be in compliance with the regulations of the U.S. Department of Transportation, 41CFR170-189 and 390-399, and all state and local motor vehicle laws applicable to the area through which all fireworks are transported.
- All firework materials shall be packaged and shipped in compliance with all applicable laws and ordinances (Federal, State and Local) for delivery and storage of fireworks and explosives. Packaging to be in sealed weather protected, heavy duty containers to prevent deterioration due to moisture and/or other contamination.
- The vendor shall provide some form of a diagram, video, etc. to clearly lay forth the choreography of past shows and possible ideas/examples for our event. A computerized multimedia simulation would be preferred for these purposes, but is not required.
- The vendor shall be responsible for all loading, unloading, setting-up, breaking down, etc. of all equipment used for the display.
- The vendor shall be responsible for thoroughly cleaning a 250-foot radius of the launch area immediately upon completion of the show. Additionally, the vendor is responsible for filling of any holes or other damage it causes as a result of the display. A second search of the area shall be completed at daybreak of the morning following the event.
- The vendor shall file with the Village an approved contract performance bond in the amount of the contract price.
- The vendor shall be responsible for providing all safety equipment, tools, and materials involved in the execution of the fireworks display, including but not limited to mortar racks, containers, sand, lumber, stakes, etc. Consequently, any damage or injuries incurred during the execution of the display will be 100% the liability of the vendor.
- The vendor shall be responsible for providing an adequate number of approved, operational fire extinguishers of the appropriate classification and they shall be accessible and in plain view from the time the fireworks arrive on site until all fireworks are completely removed from the site.
- The vendor shall be responsible for the removal of all materials and shall complete a walk of the entire fallout zone of the site at the conclusion of the display to ensure that all debris and unexploded shells are removed and/or properly handled.

VENDOR ACKNOWLEDGEMENT: \_\_\_\_\_

**VILLAGE OF ANTIOCH  
FIREWORKS DISPLAY  
VENDOR RESPONSIBILITIES, CONTINUED**

- In the event of a cancellation or rescheduling of a show, the vendor shall bear the burden of any costs, personnel expenses, etc. The Village will not accept responsibility of such.
- The vendor shall be responsible for obtaining and showing evidence of Workers Compensation insurance in the minimum amounts required by the laws of the State of Illinois. Commercial General Liability insurance per occurrence shall be not less than \$5,000,000. Automobile Liability insurance per occurrence shall be not less than \$1,000,000. The Village of Antioch, Antioch Township and any co-sponsors shall be named as additional insureds and appropriate certificates shall be filed with the Village.
- The vendor shall at all times in preparation of, during and immediately after the display, maintain a safe and clean operating environment.
- All pyrotechnic materials shall be top grade 1.3 display fireworks and have been factory tested by the manufacturer to assure their individual quality, performance and safety,
- The display shall be conducted in accordance with the National Fire Protection Association (NFPA) Standard 1123 for the outdoor display of fireworks.
- Mortars shall be installed in mortar racks properly anchored to the ground and shall be the proper diameter for the shells in accordance with NFPA 1123.
- The display set up should not include any reloads.
- The display must be electronically fired and possibly choreographed to music. A sample script of choreography to be included with the proposal.
- If choreographed the music shall be played at the main spectator area (Williams Park or other location designated by the Village).
- Simultaneous starting of the fireworks with the music to be coordinated between both sites by others.
- Audio equipment to be furnished and operated by others.
- No subcontractors to be used in the setup or firing of the fireworks display.
- Site inspection prior to signing contract with representative of fireworks company. This shall be designated with a timeline that shall include the site inspection date, date of arrival, set up times, etc. Coordination shall be with the Fire Chief or his designee.
- All aerial display shells up to 5 inch, no ground fireworks.
- Show must clear tree line and be seen from large viewing area.
- Provisions for alternate date if weather or other safety issue causes cancellation of designated date.

VENDOR ACKNOWLEDGEMENT: \_\_\_\_\_

**VILLAGE OF ANTIOCH  
FIREWORKS DISPLAY  
VENDOR INFORMATION**

VENDOR NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

AUTHORIZED REPRESENTATIVE: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_ WEBSITE: \_\_\_\_\_

VENDOR ACKNOWLEDGEMENT: \_\_\_\_\_

**VILLAGE OF ANTIOCH  
FIREWORKS DISPLAY  
VENDOR COST PROPOSAL**

**FOURTH OF JULY – 900 SKIDMORE DRIVE**

25 MINUTE DISPLAY

\$ \_\_\_\_\_

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Total price written in words

**The proposal must be submitted on this form with all prices filled in. The total price shall be shown both numerically and in words as provided on this proposal form. In case of discrepancy the amount written in words shall govern.**

AUTHORIZED SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

VENDOR ACKNOWLEDGEMENT: \_\_\_\_\_

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**Lawrence M. Hanson, Mayor**  
Lori K. Romine, Village Clerk

**ATTACHMENT  
“A” VILLAGE  
OF ANTIOCH  
PROPOSAL’S CERTIFICATION**

Pursuant to 720 ILCS 5/33-E-1, et seq.  
65 ILCS 5/11-42.1-1  
30 ILCS 580/1  
775 ILCS 5/1-10, et seq.

The undersigned, being a duly appointed and empowered official of the \_\_\_\_\_, duly sworn and under oath, hereby certifies: (Company Name)

1. \_\_\_\_\_ is not barred by law from submitting a (Company Name) proposal to the Village of Antioch for the project contemplated herein because of a conviction for prior violations of either Illinois Compiled Statues, 720 ILCS/5-33E-3 (Bid Rigging) or 720 ILCS 5-33E-4 (Bid Rotating).
2. \_\_\_\_\_ is not delinquent in payment of any taxes to (Company Name) the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1.
3. \_\_\_\_\_ provides a drug free workplace pursuant (Company Name) to 30 ILCS 580/1, et seq.
4. \_\_\_\_\_ is in compliance with the Illinois (Company Name) Human Rights Act 775 ILCS 5/1.101, et seq. including establishment and maintenance of sexual harassment policies and programs.

\_\_\_\_\_  
Company/Name  
\_\_\_\_\_  
Title

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_ day of \_\_\_\_\_ 201\_\_\_\_\_.

\_\_\_\_\_  
Notary Public