

**Village of Antioch  
Park Commission Meeting  
Municipal Building: 874 Main Street, Antioch, Illinois  
Wednesday February 20, 2013**

**CALL TO ORDER**

Acting Park Board Chairman Wolf called the February 20, 2013 regular meeting of the Park Board to order at 7:05 pm in the Municipal Building: 874 Main Street, Antioch, IL.

**PLEDGE OF ALLEGIANCE**

The Antioch Park Commissioners led the Pledge of Allegiance.

**ROLL CALL**

Roll call indicated the following Commissioners were present: Brooks, J. Johnson, Wolf, and Bucci. Others present were: Parks and Recreation Acting Director/ Special Event Coordinator Shawn Roby, Program Supervisor Libby Baker, Absent: Chairman Weber, Martino, recording Secretary Galster. Commissioner C. Johnson arrived at 7:10 pm

**APPROVAL OF MINUTES**

Member Bucci moved, seconded by Member Brooks to approve the January 23, 2013 meeting minutes as corrected. Upon voice vote: **Yes:** 4: Brooks, J. Johnson, Bucci, Wolf. **No:** 0. **Absent:** Chairman Weber, Martino, C. Johnson. THE MOTION CARRIED.

**COMMUNICATIONS**

No report.

**REPORTS**

**Chairman Weber - No report**

**Director of Parks & Recreation/ Special Events Coordinator: Shawn Roby**

**Discussion of Pool**

Director Roby went over the pool updates since the last meeting. The vessel has been poured. The rebar is in place so the floor can be poured. The shallow end of the pool will be complete soon. Discussion for the shade structure and placement has started. Shawn is in the process of choosing the concession stand appliances. The equipment needed will cost \$89,000.00. This will include but not limited to, refrigerators, sinks, microwaves, chaise lounge chairs, chairs and tables, pizza ovens, sound system, and security system.

Shawn has been working on the budget for the entire pool, the capital investments and the equipment investment. The Finance Department now has the budget in hand.

Shawn and Libby have been researching new lifeguard programs including, American Red Cross, Starfish and J Ellis. Programs will teach the lifeguards every aspect of being a lifeguard. It will also teach the guards how to teach swimming lessons. Shawn is hoping in the future that our lifeguards will be certified to be able to teach in house certification programs at the Aqua Center.

The pool should be complete by the end of May; Shawn's plan is to have every lifeguard trained at the new pool before opening day. All lifeguards will be required to have 20 hours of online training and 8 -12 hours of in-water training. Shawn expressed to the board he doesn't believe he will have the time to train the new staff so he will have someone on the staff to give the class. The new water slide structure will be delivered in the next week, the contractor plans on erecting it within the next week.

### Discussion of Fundraiser

Shawn and Gina were the only two that met on February 18<sup>th</sup> to go over fundraising ideas. Shawn attended the IEPA Conference that was held in Rockford. Shawn learned of new ideas of how to sell sponsor packages. What can our Park Board brand with a sponsor? His suggestions were: Williams Park Sponsored by: ... Another idea would be putting up banners at the parks and bandshell, Other possibilities could be the slide at the Aqua Center could be sponsored by... The games at the 4<sup>th</sup> of July Fun Fair, or the Fall Fest could be sponsored by... Shawn suggested the wine glasses could be sponsored by someone, The Wine Walks already has a sponsor for the bags that are handed out at each event, PNC Bank has been supplying the bags for the past 5 wine walks. The Parks Department plans several events during the year that could be sponsored. Shawn would like to see the sponsorships for the fall and winter programs before the Fall/Winter brochure goes to print. Shawn mentioned to the board if any of the board members have connections with any businesses in and around Antioch, that they should be contacting them about sponsorship.

There will be another fundraising meeting in the future, Shawn will notify the board by email. The Park Acquisition fund is at \$121,343.95 Shawn will be asking for \$116,000.00. As of today Shawn has \$11,000.00 from the car that was raffled. Another organization will be donating \$10,000.00. \$75,000.00 is needed for the water feature; \$41,000.00 will be needed for the electrical components. Shawn hopes with all the new sponsorship fees, the park acquisition fund should be replenished within a year.

### New Pool Rules

Included in the packets are the proposed 2013 pool rules. Shawn highlighted the proposed changes. Libby felt that rules 2 & 8 were negative she would like the words changed slightly so they weren't so negative. Shawn has recommended rule # 4 change from children under 10 to children under 12 be accompanied by parent 16 years and older. Cindy Bucci recommends swimming goggles be ok but not masks.

### Discussion of Brochure Update

Impressions Count will be redesigning the upcoming brochure. Shawn expressed that he plans on removing the pictures that are on the inside front cover. Shawn has given Impressions Count free reign to design the inside pages of the brochure. Shawn has made changes to the general rules, Village policies and refund procedures. The front cover will feature pictures of Summer Day Camp and Camp Crayon Kids, and will highlight new events, camps, and classes offered. The summer event schedule will be on the outside back cover. Shawn is hoping the brochure will be complete and delivered to the residents the week of March 20<sup>th</sup>. Gina suggested taking the kids that are on the fire truck off the cover, she feels residents will not understand the picture. Also suggested Shawn would like to have the same layout on the cover of the brochure for each season, but have it in a different color and different pictures. Shawn told the board he will email a copy to each member to edit, he ask them if they would send it back to him quickly so he could get it to the printer before the 15<sup>th</sup>.

### Parks Improvements

Shawn included in the park packet the Park Improvement plan. \$290,000.00 is needed for the expansion of the Pederson Park parking lot, the Tennis courts at Jenson Park and Centennial Park, renovation of the Williams Park & Jensen baseball fields, purchasing baseball equipment for the new Sprenger Park. Shawn is also planning on installing a security system at the Scout House, Parks building, Senior Center and the Skate Park. The cost to upgrade the Parks computer system will be \$21,000.00 Shawn needs to decide if it will include a membership program that will take pictures for the pool pass. Shawn explained to the board, the girls in the office presently have to double enter every transaction that comes into the office. The new system will pay for itself within two years.

Shawn has been working on the Master Plan for all the parks in the Village. Shawn hopes in the future he will only have to present the park plan that the Village plans on working on that year to the Village board for approval. The Plan will include Air Raiding the baseball, soccer and football fields in the fall and spring and other major improvements. Our Village borrows the air raider equipment from a neighboring village. Public Works will do all the work and fertilizing the fields. Tanner and Scott from Public Works will be attending a Turf Seminar the first week of March to learn turf maintenance.

### Upcoming Events

The Girls Weekend getaway has been cancelled due to low enrollment. Gina suggested going out of town, perhaps Lake Geneva for this event. Mother Son Bowling date night is sold out. Shawn is considering for next year 2 sessions, one at 2:00 pm and another at 4:00 pm. Shawn realized that the pavilion is enclosed by a fence this year, so it will not be used for the egg hunt. Depending on the weather Shawn will use the Williams Park baseball field or the parking lot in front of the pavilion. Summer Wine Walk tickets will go on sale April 16<sup>th</sup>. Shawn and Angela have been talking about a Zombie Wine Walk for the fall wine walk; Shawn is considering moving the wine walk to October. Other wine walks considered would be Reserve Tasting Walk, or a Progressive Dinner Walk. Arbor Day is on April 26<sup>th</sup> Shawn suggested to the board that the Village should continue celebrating it on Saturday, April 27<sup>th</sup>.

### **Program Supervisor Libby Baker:**

#### Camp Crayon

February 8<sup>th</sup> & 9<sup>th</sup> was priority registration for Camp Crayon. On February 16<sup>th</sup> registration was open to the public. Only 14 people showed up that Saturday morning. Registration is slow but the class is slowly filling up. Libby told the board that she plans on having staff and kids at the Easter parade and 4<sup>th</sup> of July parades representing Camp Crayon and the Summer Day Camps.

### **Financial Reports**

Financial Reports for the period ending January 31, 2013 were reviewed. The budget this year is going in the right direction. The Village has found ways to cut the budget.

**Other Business**

Angela suggested to the board a BMX Park. Right now there are only 2 parks near Antioch, one in Waukegan and the other in Elk Horn Wisconsin. Angela would also like to see neighboring subdivisions get involved in the parades, have a float contest amongst the subdivisions with a flag for first place to fly in their subdivision entrance. Cindy Bucci would like to get the park board packets to them sooner, Friday or Saturday the week before the meeting.

**Adjournment**

There being no further discussion, Member J. Johnson moved, seconded by Member C. Johnson to adjourn the Park Commission meeting at 8:48 p.m.

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Chairman Jim Weber

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Toni Galster, Secretary