

**Village of Antioch
Park Commission Meeting
Municipal Building: 874 Main Street, Antioch, Illinois
Wednesday April 17, 2013**

CALL TO ORDER

Acting Park Board Acting Chairman Wolf called the April 17, 2013 regular meeting of the Park Board to order at 7:07 pm in the Municipal Building: 874 Main Street, Antioch, IL.

PLEDGE OF ALLEGIANCE

The Antioch Park Commissioners led the Pledge of Allegiance.

ROLL CALL

Roll call indicated the following Commissioners were present: Brooks, J. Johnson, Wolf, Martino, Bucci and Chairman Weber. Others present were: Parks and Recreation Acting Director/ Special Event Coordinator Shawn Roby, Program Supervisor Libby Baker, Recording Secretary Galster, Absent C. Johnson.

APPROVAL OF MINUTES

Member Wolf moved, seconded by Member Martino to approve the March 21, 2013 meeting minutes as corrected. Upon voice vote: **Yes:** 5: Brooks, J. Johnson, Wolf, Martino, Bucci, **No:** 0. **Absent:** C. Johnson. THE MOTION CARRIED.

COMMUNICATIONS

No report.

REPORTS

Chairman Weber -

Jim congratulated Commissioner Jerry Johnson on his recent election win as Village Trustee. Chairman Weber started telling the board about Friends of the Park promotion, how it would be great for the community as well as kids looking for community service hours. Director Roby reminded Jim that the Park board and Village employees would not be able to participate in this program. Shawn also reminded Jim that this program is a Not-for-profit program and any donation given to it could not be given to the Village of Antioch for any improvement. Shawn suggested that he will look into this program and find out what are the rules for not-for-profit.

Jim questioned the 3.5 million dollar capital request, he noticed the \$850,000.00 available funds, and how the Parks department only requested \$100,000.00. Chairman Weber asked how this money would be spent. Director Roby explained the breakdown and how those certain funds are allowed for certain projects.

Chairman Weber questioned how the walkway to the Antioch Upper Grade school was doing? Director Roby told the board that the walkway was under water, and unfortunately we are expecting more rain in the next few days and he suspects we will be getting few more feet of water.

Director of Parks & Recreation/ Special Events Coordinator: Shawn Roby

Discussion of Pool

Shawn told that board that he had a meeting just this morning; the construction crew has lost a week due to the weather. But the pool is coming along on time, but if the rain continues, we will be in danger of losing valuable time. Shawn told the board that we had one mishap so far, all work was halted due to a minor grate issue; the type of application for the pool was not the right type. But they solved the problem, and will be able to pour the deck next week. There was a silver lining to all this rain Shawn said, the contractor was able to work on the inside of the building, and it looks like they will be complete by next week. If the rain does stop, we will be pouring the deck in the next 3 to 4 weeks. Shawn showed the board a picture he had taken of the waterslide this morning, and suggested to the board each one of them should stop the pool and check out the progress.

At this point Shawn plans on having the soft opening on June 1st, but he now would like to have the Grand Opening changed to the first part of July.

Shawn told the board he now has a manager that is qualified and trained in Starguard, she has the ability to train our entire lifeguard staff. Jim questioned if she will be sticking around for more than a year, and Shawn told him she plans on staying for a few years, but with that said, Shawn plans on training another manager next year that will also be capable of training the staff. Shawn would like to have the entire staff trained by mid-May just prior to the completion of the pool.

Shawn has reached out to other communities to help us get our staff trained in their pools, but they too have allot of lifeguards to train, Shawn suggested we do our training at night.

Shawn has ordered all the chaise lounges, chairs and tables for the Aqua Center totaling \$9,500.00. He plans on having them delivered the week of May 31st. Right now each changing room has 157 lockers, after discovering that we will not be able to install lockers on the outside walls, so Shawn plans on installing 100 more on the inside of the changing rooms. Since the shade structure is only going to be \$11,000.00 instead of the projected \$20,000.00 Shawn told the board he plans on purchasing more lockers with that money.

Interviewing for Lifeguards and cashiers has started. Over 25 kids have sent in resumes. Melissa, Matt and John have started the interview processes. Shawn plans on hiring 7 lifeguards per shift; we will have 2 shifts a day. 8 lifeguards will be needed for the first couple of weeks. Shawn also will have managers overlapping at the peak hours of operation.

Budget Updates and Parks Improvements

The budget was approved on Monday night at the Village Board meeting. Only a few minor things have been changed. Shawn included in the park packet the Park improvement plan. Centennial Park will get a new roof on both the pavilion and restrooms. Shawn has decided against having a company come in and restore the tennis courts, instead the Public Works department will purchase what is needed in supplies and do the work themselves, saving the village allot of money. A half court basketball court will be installed on the far tennis court in Centennial, and the baseball field will have baseline clean up. This Saturday April 27th is Arbor Day, the Flower beds will be replaced in the entrance as this year's Arbor Day project, Williams Park will have the help of AYLL with renovation of the baseball field. In the parking lot a half court basketball court will be installed, and two volleyball courts. Shawn and the police department will be working together on a security system for the pool and Skate Park; all Shawn will need to purchase are the cameras. In Trevor Creek, Public Works will be working on the baseball baseline; this work should be complete by mid-summer. Jensen Park will have the tennis courts will also be renovated by Public Works. Sprenger Park has minor work that needs to be completed, baseball equipment will be purchased. Will Martino asked Shawn about the Oslad grant, all work must be complete by next month. Shawn told Will about the paint that is coming up in the basketball courts, Shawn will

be calling the contractor on this issue. Jay Joziwak and Jim Keim would like to apply for the Governor Award for this park. But Shawn told the board before this can happen, all the minor issues must be completed. Pedersen Park will finally get a new parking lot, it will double in size, fire trucks and other vehicles will be able to pull straight into the parking lot. Shawn believes that we will have 60-70 parking spaces; the work should be complete by mid-summer. Village Parks will be rolled this summer making them flat and useable.

Shawn has added the turf program for the parks; Public Works will be aerating and fertilizing certain parks this year. Parks will be chosen based on how much that park is used.

The new software upgrade will be installed this week. Shawn and Toni will be trained on the new system this Friday. The system will have a time clock and point-of-sale modules.

Upcoming Events

Shawn read to the board the following events that are coming up. Arbor Day is this weekend, we still need help from the board, this year's event will be at Centennial Park, 9 am – noon. The Art Crawl is sponsored by the Village and Chamber along with the schools. Mother Daughter Tea is now sold out. Swim Lesson registration will be on May 11th for Village residents. At the same time the 885 Civic Club Carnival will be going on. Summer Wine Walk tickets sold out in 30 minutes. The Summer Wine Walk will be held on Saturday, June 1st. Our Farmers Market will start the week of June 8th, the following week the "It's Thursday Concert" will begin on June 13th. 2 weeks later will be our 4th of July celebration. The contract for the fireworks has been awarded to Cregger. Their bid came in at \$16,000.00 they will be providing over 400 more shells, they did this because they will not be including the music. Shawn has told the board he has not decided on a date yet for the Fall Fest. With this year being the Fireman's Big 100 birthday celebration, their party is set for September 15th. Our Fall Wine Walk is set for the last weekend of September, The first weekend of October is the Rotary Clubs Pork Dinner, the Second weekend is Columbus Day, we usually do the Fall Fest on this weekend, but we have had complaints that this is a holiday weekend and people leave town with their kids. Shawn has expressed feeling on shared events with other community organizations. Shawn has suggested that we have fall fest during the day, and have nothing at night. Jerry added why not have a Corn Fest with the Fall Fest.

Program Supervisor Libby Baker:

Summer Day Camp registration was held on April 6th. The first person in line this year arrived at 1:30 am. Libby expressed that we had a total of 103 kids for both camps. As of today, there is only 1 day open for Antioch Adventures for session 1, 1 day for session 2 and maybe 3 days open for session 3. Camp Sunshine started off slow, but we have more people coming in registering for this camp. Sport Camp has only a few kids, but Libby is confident that this camp will take off. The Counselor in Training Camp has only a few kids, Libby is very happy with this camp. Camp Crayon has only a few openings left, the 3 year olds have 2 opens left and the 4 year olds have a few more than that.

Shawn came back and told the board that the program guide did get out a little late this year. But the office is very busy. Shawn would like to see more programs offered but we just do not have the space. Libby is would on creating more classes for Parent & Tots, perhaps a evening class.

Financial Reports

Financial Reports for the period ending March 31, 2013 were reviewed. The budget this year is going in the right direction. The Village has found ways to cut the budget.

Other Business

Angela suggested that after talking with Toni, that a community camp out would be a great idea. She is planning the same type of event for her subdivision. Shawn expressed that we could have the Boy Scouts come out and give camping tips to people along with other activities.

Jerry expressed his deep appreciation to the board, and his time spent with everyone. He also mentioned how he heard people complaining about the cost of the egg hunt. Shawn explained to him we have to charge people for doing the event. We had to purchase 7000 eggs and fill them all. It would be different if this was an event for residents only, but we have people coming from surrounding communities. This would not be fair for the resident tax payers to pay for non-residents to enjoy this event. Gina noticed that in the brochure under swim lessons that there is no price or beginner lessons, Shawn apologized for missing those two items. Gina also expressed that she had been talking to Melissa Zeeman about her pageant platform, Water Safety. Melissa would like to start a "Awareness of Importance of Water Safety" and tie it into our scholarship program. Shawn told Gina that we do advertise that we have a Scholarship program in our brochure. It includes only our in house programs such as Summer Day Camp, Camp Crayon, and Swim lessons. Cindy has a conflict with our May Park Board meeting, her daughter graduates on May 22nd, Shawn will look into a different date that we can meet, and he will email everyone his decision on the meeting date.

Adjournment

There being no further discussion, Member J. Johnson moved, seconded by Member C. Bucci to adjourn the Park Commission meeting at 8:14 p.m.

Chairman Jim Weber

Toni Galster, Secretary