

**Village of Antioch
Park Commission Meeting
Municipal Building: 874 Main Street, Antioch, Illinois
Wednesday, January 20, 2016**

CALL TO ORDER

Park Board Chairman Jim Weber called the January 20, 2016 regular meeting of the Park Board to order at 7:03 pm in the Municipal Building: 874 Main Street, Antioch, IL.

PLEDGE OF ALLEGIANCE

The Antioch Park Commissioners led the Pledge of Allegiance.

ROLL CALL

Roll call indicated the following Commissioners were present, Angela Brooks, Ron Horton, Gina Wolf, Will Martino, Cedric Johnson, Jen Dosch. Chairman Weber. Others present were: Programming Supervisor Mary Quilty. Absent: Parks & Recreation Director Shawn Roby.

APPROVAL OF MINUTES

Member Gina Wolf moved, seconded by Member Cedric Johnson to approve the December 17, 2015 meeting minutes as corrected. Upon voice vote: **Yes:** 6: Angela Brooks, Ron Horton, Gina Wolf, Will Martino, Cedric Johnson, and Jen Dosch **No:** 0. THE MOTION CARRIED.

COMMUNICATIONS

None

REPORTS

Chairman Weber:

Chairman Weber would like to start planning the Park walk through at the next meeting. Jim reminded the board that the Daddy Daughter Date Night event is on Saturday, February 6th, and that Toni will need help setting up, and at the dance. Jim also said he would like to speak to Shawn regarding Arbor Day and if there are any plans to have one this year. Jim also asked Mary if in the budget with the Parks department has passed any money this year for the parks? Mary told the board, Shawn will know those answers.

Director of Parks & Recreation / Special Events Coordinator: Shawn Roby

While Shawn was at home sick, Mary Quilty our Program Supervisor took over the meeting.

Refund Policy Recommendation

Mary asked the board to review the Refund Policy memo that Shawn emailed everyone. Shawn's recommendations were as follows: a resident can request a refund for a class program fees as long as it is requested at least seven days before the program or class starts. After that, refunds can only be given for medical reasons, and will be prorated. Shawn would like to see a 20% service charge, charged to the resident for the refund, not to exceed \$5.00 for each refund.

Mary explained to the board that in the past when a family signs up for Camp Crayon and pays their \$50 registration fee, and their child is then excepted into the Hillcrest program. We would refund their registration fee. Shawn recommends no longer refunding registration fees for any programs.

Angela Brooks motioned that a straight \$5.00 service charge should be taken from any program fee when it is refunded and that no registration fees be refunded. Jen Dosch second that motion. Chairman Weber took a vote to recommend a straight \$5.00 service charge along with no refunds of registration fees. Upon voice vote: Yes: 6: Angela Brooks, Ron Horton, Gina Wolf, Will Martino, Cedric Johnson and Jen Dosch. No: 0 Motion Carried.

Discount Policy Recommendation

Mary explained to the board how successful the discount program is going with the 5 Star Sports program. A child that has been registered for one class will pay full price for the first class, if they choose to take the same class again in the next session they receive a 10% discount. These discounts will only be applied to the children that take these classes consecutively. If the child skips one session, then the discount will not apply Shawn would like to introduce a multi-child discount to our parks programming. The way Shawn would like to see it work would be as follows: First child pays full price, second, third and even fourth child that are being signed up for the same class/program would receive 10% their designated program.

Angela Brooks motioned to accept the Multi Child discount recommendation that has been recommended by Shawn Roby. Jen Dosch second that motion. Chairman Weber took a vote to recommended Shawn's recommendation regarding the Multi Child Discount. Upon voice vote: Yes: 6: Angela Brooks, Ron Horton, Gina Wolf, Will Martino, Cedric Johnson and Jen Dosch. No: 0 Motion Carried.

Subdivision Development Policy Discussion

Shawn was supposed to meet with Mike Garrigan the new Planning and Zoning Director, unfortunately Shawn was ill and unable to attend the meeting. Jim Weber suggested to the board that Mike should be invited to the next Park Board meeting so everyone could meet him and discuss the subdivision ordinances. Mary told the board that Shawn would be addressing this topic in greater detail at the next meeting.

Pool Party Hours Discussion

Mary spoke the board regarding pool parties during the day. If Shawn decides to have parties at the pool, what price would be charged? Would food and drink be allowed in the pool area? How many adults would be needed to watch over the kids. And how many people in the party would be allowed. Jen told the board that the Pleasant Prairie RecPlex charges per child for their parties. But after discussing the facts regarding parties the board came to a decision not to have any parties during public swim hours.

Jen Dosch motioned to not have day time pool parties, Cedric Johnson second that motion. Upon voice vote: Yes 0: No:6 Angela Brooks, Ron Horton, Gina Wolf, Will Martino, Cedric Johnson, Jen Dosch. Voted to recommend that the pool should not offer parties during open swim hours.

Upcoming Events

Mary showed the Board the new flyers that Shawn had Impressions Count design for our upcoming events. The background of these flyers will remain the same every year. Toni will have the ability to add the event information to them.

Cedric asked Mary what the ages are for the Mother Son Lunch, Toni told the board there is no age minimum or limited. Toni told the board that there will be a Flash Light Egg Hunt for the teens on Thursday, March 24th starting at 6:00 pm at the Centennial Park Pavilion. The Winter Wine Walk will be this weekend; volunteers are always needed. The Daddy Daughter Date Night will be on Saturday, February 6th. Volunteers are needed for set up and to help at the dance starting at 5:00 pm.

Mary told the board that the Parks Department is currently seeking an Art teacher to teach different art medias at our Parks office. Mary told the board that unfortunately Angela could not teach for us, because she is a board member. Mary asked the board if they know of any art teachers looking to teach a class once a week, they should contact Mary as soon as possible.

Mary also told the board that our photographer Jude has put up a survey regarding the Movies in the Park for this coming Summer. Mary questioned the board if the 3 movies that are currently in the lead, if they agreed with the choices. The entire board liked the first two choices, but would like to see an adult type of movie for the 3rd. Perhaps a Star Wars type movie. But it will have to be a PG rating movie.

Program Supervisor Report

Mary told the board that Camp Crayon had their Open House last week. Around 20 families showed up to meet the teachers and check out the classrooms. Mary also told the board that the Priority sign up will be next week. This is for families that are already in Camp Crayon and are looking to advance to the next age group. Families that are in the program and have younger siblings will also benefit the priority sign up.

Zumba attendance is sliding downward on Tuesdays, Mary is considering cancelling the Tuesday class for now, and just have Mondays and Thursday classes. Mary would like to extend the summer Aqua Zumba class to more dates, may-be adding a Saturday morning and one more evening class. The Lunch Break Yoga and Morning Yoga have been cancelled due to Cortni the instructor has moved onto Gurnee Park District. She felt there wasn't enough people to keep her in Antioch.

Mary explained that the other Contractual programs are holding steady.

Next Meeting: Set for Wednesday, February 17, 2016 @ 7:00 pm

Financial Reports

Financial Reports for the period ending December 31, 2015, were reviewed. The Village will be working on ways to cut the budget.

Other Business

Angela Brooks told the board that a new developer B & B, Troy Mertes, has bought the Clubland's and they plan on finishing the subdivision and clubhouse, Angela just wanted to know if Shawn has spoken to this developer about finishing the open land in the Clublands. Angela mentioned that they are currently working in the New Haven subdivision. Jen has spoken to Shawn regarding volunteering her time to teach tumbling. Mary and Shawn are currently looking into it.

There being no further discussion, Member Jen Dosch moved, seconded by Member Cedric Johnson to adjourn the Park Commission meeting at 7.59 p.m.

Chairman Jim Weber

Toni Galster, Secretary