

Antioch Police and Fire Commission

Meeting Minutes

October 6, 2016

I. Call to order

A meeting of the Police and Fire Commission was called to order on October 6, 2016 at 2:30 pm by Commissioner Jim Kinney and seconded by Commissioner Scott Gartner at the State Bank of The Lakes.

II. Roll Call

Antioch Police Commission conducted a roll call. The following persons were present: Jim Kinney, William Zeason and Scott Gartner. Also in attendance was Stefanie Pugliese of Stanard and Associates Inc.

III. Closed Session

- a. Ms. Pugliese explained the process for the oral interviews and provided training to the Commissioners on both the interview process as well as the scoring for the examination. The training concluded at 3:30pm and the Commissioners took a brief recess prior to beginning the Oral examinations.
- b. The Oral examinations began at 4pm. Commissioners Gartner, Zeason and Kinney conducted the examinations and were the only persons in the exam room, other than the candidate being interviewed. Each interview was conducted within the 30 minute time allotted for each exam. Immediately following each exam, the Commissioners each individually scored the candidates examination. Commissioner Kinney then collected the scoring from each Commissioner. At the conclusion of the final examination, Commissioner Kinney provided the scoring tabulations to Stefanie Pugliese from Stanard. She was to compile the scoring and provide the results to the Commissioners. The meeting concluded at 6pm.

V. Adjournment

A motion was made by Scott Gartner and seconded by Jim Kinney to adjourn the meeting at 6:00pm

Minutes submitted by: Jenny Olsen, Secretary, Antioch Police Commission

CC: Chairman Jim Kinney, Commissioner William Zeason, Commissioner Scott Gartner