

Antioch Police and Fire Commission

Meeting Minutes

March 10, 2017

I. Call to order

A meeting of the Police and Fire Commission was called to order on March 10, 2017 at 4:30 PM by Commissioner Jim Kinney and seconded by Commissioner Scott Gartner at the State Bank of The Lakes.

II. Roll Call

Antioch Police Commission conducted a roll call. The following persons were present: Jim Kinney, William Zeason, Scott Gartner and Jenny Olsen.

III. Old Business

a. Establishment of Initial Hire List

1. Approval of Final Eligibility Roster: Oral interviews were conducted for the top 12 candidates on the Initial Hire list. A minimum passing score of 70% was necessary and 2 of the candidates did not achieve the minimum score. After the interviews, the scores for the written test and the oral interviews were averaged and then preferential points were added. This list, once approved, will be in effect for two years and the Police Commission must hire from the top down. A motion was made by Commissioner Zeason and seconded by Commissioner Gartner to approve the Final Eligibility Roster. Motion passed with a majority "yes" vote. List will be dated effective March 10, 2017 to March 10, 2019.

2. Approval for department to move forward with background, psych, and physical testing for first to candidates on the roster: Chief Huffman has requested approval for the top 4 candidates to proceed with Physical, Psych and Polygraph testing to move forward in the hiring process. The top two candidates to pass the testing would be offered conditional employment. A motion was made by Commissioner Gartner and seconded by Commissioner Zeason to proceed with the testing of the top 4 candidates. Motion passed with a majority "yes" vote.

IV. New Business:

a. Lateral transfer applicant status: Lateral Candidate Timothy Malek has passed all preliminary testing. A motion was made by Commissioner Gartner and seconded by Commissioner Zeason to send a letter to the Village of Antioch offering full employment to Candidate Malek. Motion passed with a majority "yes" vote.

b. Rules and Regulations: Commissioner Kinney has asked Chief Huffman for guidance on better Rules and Regulations for the Police Commission that are standard with those used across the state.

V. Adjournment: A motion was made by Commissioner Zeason and seconded by Commissioner Gartner to adjourn the meeting of the Antioch Police and Fire Commission at 4:38 PM

Minutes submitted by: Jenny Olsen, Secretary, Antioch Police Commission

CC: Chairman Jim Kinney, Commissioner William Zeason, Commissioner Michael Volling