

Antioch Police and Fire Commission

Meeting Minutes

August 6, 2018

I. Call to order

A meeting of the Police and Fire Commission was called to order on August 6, 2018 at 12:05 PM by Commissioner Jim Kinney at State Bank of The Lakes.

II. Roll Call

Antioch Police Commission conducted a roll call. The following persons were present: Jim Kinney, William Zeason, Michael Volling and Jenny Olsen. Also in attendance was Antioch Police Chief Steve Huffman.

III. Approval of Meeting Minutes

a. The following meeting minutes were presented for approval:

1. June 8, 2018
2. July 17, 2018

A motion was made by Commissioner Volling to approve all minutes. The motion was seconded by Commissioner Zeason and passed unanimously.

IV. Old Business

- a. Review of testing for Lateral Transfer Applicant – Chief Huffman provided an update that Lateral Transfer Applicant Schultz had passed all applicable tests and that the commission was in a position to offer full employment. Commissioner Kinney referenced the Police Commission Rules and Regulations regarding lateral transfer requirements. The rules and regulations state that a lateral applicant must have 2 years of full-time, non-probationary employment to be eligible for hire; the rules and regulations also allow for the commission to waive this requirement. A motion was made by Commissioner Zeason to waive the 2 year full-time requirement based on the fact that that Officer Schultz had had 3 years' experience, inclusive of his probationary time as of 3/25/18 and that he would have had the 2 years non-probationary experience as of 9/25/18. Commissioner Volling seconded the motion and it passed unanimously.
- b. Final approval of employment offer to Lateral Transfer Applicant – A motion was made by Commissioner Kinney to approve the hiring of lateral transfer applicant Charles Schultz. The motion was seconded by Commissioner Zeason and passed unanimously. Commissioner Kinney stated he would send Chief Huffman and Village Administrator Jim Keim a letter requesting an offer be made to Officer Schultz. Chief Huffman stated that there were still 2 positions to be filled with the Police Department.

V. New Business

- a. Approval of the use of Stanard and Associates for 2019 New Hire Testing. Commissioner Kinney relayed the fact that the current New Hire List is set to expire in March of 2019. Commissioner Kinney also stated that, per advice from village attorney Robert Long, the commission has the ability to cancel the existing new hire list by way of a resolution reflected in the meeting minutes. A motion was made by Commissioner Volling to pass resolution cancelling the New Hire List. The motion was seconded by Commissioner Zeason and passed unanimously. A motion was made by Commissioner Kinney to approval the use of Stanard and Associates for the New Hire Testing. The motion was seconded by Commissioner Zeason and passed unanimously.

VI. **Adjournment:** A motion was made by Commissioner Kinney and seconded by Commissioner Zeason to adjourn the meeting of the Antioch Police and Fire Commission at 12:18 PM.

Minutes submitted by: Jenny Olsen, Secretary, Antioch Police Commission
CC: Chairman Jim Kinney, Commissioner William Zeason, Commissioner Michael Volling

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Resolution to cancel existing New Hire List

Whereas, it is the responsibility of the Antioch Police and Fire Commission to identify and recommend persons eligible for hire with the Antioch Police Department.

Whereas, the Antioch Police and Fire Commission establishes a New Hire List every three years per the Police Commission Rules and Regulations.

Whereas, the current New Hire List expires in March of 2018.

Whereas, Antioch Village Attorney Robert Long has advised the Antioch Police and Fire Commission that they have the ability to cancel a current New Hire List by way of a written resolution if it is deemed in the best interest of the department.

Now, therefore be it resolved that the Antioch Police and Fire Commission cancels the current New Hire List effective August 6, 2018.

Commissioner William Zeason
Commissioner Michael Volling
Chairperson James Kinney

Signed:


James B Kinney, Chairperson