

Antioch Police and Fire Commission

Meeting Minutes

November 25, 2019

I. Call to order

A meeting of the Police and Fire Commission was called to order on November 25th at 11:29 AM by Commissioner Jim Kinney at State Bank of The Lakes.

II. Roll Call

Antioch Police Commission conducted a roll call. The following persons were present: Jim Kinney, William Zeason, Michael Volling and Jenny Olsen. Also in attendance was Antioch Police Chief Steve Huffman.

III. Old Business

a. Sergeant's Promotional List

1. **Review of Oral Test Results:** The commission was provided with the raw and weighted scores from the oral interviews.

2. **Preparation of Initial List of Promotion:** Chief Huffman provided the start dates of all candidates for purposes of applying seniority points. In addition the Chief also provided the "Chief's Points" that had been determined prior to the oral and written interviews. Chief Huffman explained that the "Chief's Points" were awarded based on a peer review by current sergeant's and an evaluation by command staff. The written and oral weighted scores were combined with the Chief's Points and Seniority Points for the Initial Promotion List. Commission to send out letters to each candidate informing them of their score and the other scores on the list and giving them 10 days to apply any military points. A meeting to certify the Final Promotional List was set for December 10, 2019.

Chief Huffman asked if he could share individual written and oral scores with the candidates for coaching and development. The commission discussed and approved the request.

IV. New Business

a. **Approval of 2020 Meeting Dates and Times:** The proposed dates and times for the quarterly Police Commission Meetings were presented. A motion was made by Commissioner Zeason and seconded by Commissioner Volling to approve the dates and times. The motion passed unanimously.

V. Adjournment: A motion was made by Commissioner Zeason and seconded by Commissioner Volling to adjourn the meeting of the Antioch Police and Fire Commission at 11:55 AM

Minutes submitted by: Jenny Olsen, Secretary, Antioch Police Commission

CC: Chairman Jim Kinney, Commissioner William Zeason, Commissioner Michael Volling