

Antioch Police and Fire Commission

Meeting Minutes

May 7, 2021 at 4:00 PM

State Bank of The Lakes

440 Lake St. Antioch, IL 60002

I. **Call to order**

A meeting of the Police and Fire Commission was called to order at State Bank of The Lakes, 440 Lake St. Antioch, IL 60002 at 4:03 PM on May 7, 2021.

II. **Roll Call**

Antioch Police Commission conducted a roll call. The following persons were present: Jim Kinney, William Zason, Michael Volling and Jenny Olsen. Also in attendance was Antioch Police Chief Geoff Guttschow.

III. **Approval of Meeting Minutes:** Minutes from meetings on April 13, 2021 and April 24, 2021 were presented for review and approval. There were no questions or discussion. A motion was made by Commissioner Volling to approve the minutes from April 13, 2021. The motion was seconded by Commissioner Zason and passed unanimously. A motion was made by Commissioner Kinney to approve the minutes from April 24, 2021. The motion was seconded by Commissioner Volling and passed unanimously.

IV. **Existing Business**

a. **New Hire Written Testing:** The Commission reviewed the testing scores as presented by Stanard and Associates. A motion was made by Commissioner Zason to eliminate all applicants with non-passing scores from further consideration. The motion was seconded by Commissioner Volling and passed unanimously. Commissioner Kinney outlined the next steps to include sending out an initial list to all passing applicants to include the last four Social Security numbers as identifiers. The communication would provide 10 business days to apply any preference points as outlined by the Antioch Police Commission Rules and Regulations. Applicants would be directed to send all requests for preference points to the attention of the Antioch Police Department via mail and email. There was no discussion or further questions. A motion was made by Commissioner Zason to approve the initial New Hire List. The motion was seconded by Commissioner Volling and passed unanimously. The Commission will set a date to meet once the deadline for preference points has passed.

b. **Lateral Applications:** A motion was made by Commissioner Volling at 4:15 PM to move to Executive Session for the Antioch Police and Fire Commission. The motion was seconded by Commissioner Zason and passed unanimously.

c. **Interview of potential Lateral Transfer:** A motion was made by Commissioner Zason to resume the regular session of the Antioch Police Commission Meeting at 5:05 PM on May 7th, 2021. The motion was seconded by Commissioner Volling and passed

unanimously. The commissioners tallied the results of the lateral interview scoring. A motion was made by Commissioner Volling to present an offer of conditional employment to Lateral Transfer Applicant Richard Herdus subject to satisfactory completion of all preliminary testing. The motion was seconded by Commissioner Zeason and passed unanimously.

V. Adjournment

A motion was made by Commissioner Kinney and seconded by Commissioner Volling to adjourn the meeting of the Antioch Police Commission at 5:13PM.

Minutes submitted by: Jenny Olsen, Secretary, Antioch Police Commission

CC: Chairman Jim Kinney, Commissioner William Zeason, Commissioner Michael Volling