

Antioch Police and Fire Commission

Meeting Minutes

February 7, 2022

State Bank of The Lakes

440 Lake St. Antioch, IL 60002

I. **Call to order**

A meeting of the Police and Fire Commission was called to order at State Bank of The Lakes, 440 Lake St. Antioch, IL 60002 at 9:01 AM on Monday February 7, 2022.

II. **Roll Call**

Antioch Police Commission conducted a roll call. The following persons were present: Jim Kinney, William Zason, Michael Volling and Jenny Olsen. Also in attendance was Antioch Police Chief Geoff Guttschow.

III. **Approval of Meeting Minutes**

Meeting minutes from December 1, 2021 were presented for approval. A motion was made by Commissioner Volling and seconded by Commissioner Zason to approve the minutes as presented. The motion passed unanimously.

IV. **New Business**

A motion was made by Commissioner Volling and seconded by Commissioner Zason to move the meeting to Executive Session at 9:02. The motion passed unanimously. The regular session of the Police Commission resumed at 9:15 PM.

a. **Sergeant's Promotional List**

1. Consideration of the promotional of a sergeant off the promotional list: A

motion was made by Commissioner Zason and seconded by Commissioner Volling to accept Chief Guttschow's recommendation to promote officer William West to Sergeant. Commissioner Kinney stated he would send a letter of direction to Village Administrator Jim Keim.

b. **New Hire List**

1. Review of background checks for the next 10 candidates on the New Hire List: A

motion was made by Commissioner Volling and seconded by Commissioner Zason to move forward with Oral Interviews with the next 10 candidates subject to initial application reviews. The motion passed unanimously. The interviews were scheduled for February 22nd and 23rd at State Bank of The Lakes.

c. **Lateral Transfer Applicants**

1. Review of any pending Lateral Transfer Applications: A motion was made by Commissioner Volling and seconded by Commissioner Zason to eliminate lateral transfer applicant Cwiok from further consideration. The motion passed unanimously.

Chief Guttschow shared updates on various new hires and indicated with due to existing vacancies and upcoming retirements he expects to hire another 4 officers in the next 6 months.

V. Adjournment

A motion was made by Commissioner Zason and seconded by Commissioner Volling to adjourn the meeting of the Antioch Police Commission at 9:32 AM.

Minutes submitted by: Jenny Olsen, Secretary, Antioch Police Commission

CC: Chairman Jim Kinney, Commissioner William Zason, Commissioner Michael Volling

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Executive Session

Meeting Minutes

February 7, 2022

State Bank of The Lakes

440 Lake St. Antioch, IL 60002

I. Call to order

An Executive Session of the Police and Fire Commission was called to order at 9:02 AM on February 7, 2022 at State Bank of The Lakes, 440 Lake St. Antioch, IL 60002.

II. Roll Call

Antioch Police Commission conducted a roll call. The following persons were present: Jim Kinney, William Zason, Michael Volling and Jenny Olsen. Also in attendance was Antioch Police Chief Geoff Guttschow.

III. New Business

a. Sergeants Promotional Exam

1. **Consideration of the promotion of a sergeant off of the promotional list:** Chief Guttschow shared that the top and remaining name on the Sergeant's Promotional List was Officer William West. Chief Guttschow recommended Officer West be promoted to Sergeant.

b. New Hire List

1. **Review of background checks for the next 10 candidates on the New Hire List:** Chief Guttschow shared that the remaining applicants in the initial top 10 of the New Hire List had either moved on to other positions or were no longer interested in pursuing a career in law enforcement. Chief requested that we move to the next group of 10 applicants on the New Hire List and presented preliminary background checks for those candidates.

c. Lateral Transfer Applicants

1. **Review of any pending lateral transfer applicants:** Chief Guttschow presented the background check for Lateral Transfer Applicant Michael Cwiok.

IV. Adjournment

A motion was made by Commissioner Zason to conclude the executive portion of the Police Commission meeting at 9:15 AM.