

# Antioch Police and Fire Commission

## Meeting Minutes

August 9, 2022

State Bank of The Lakes

440 Lake St. Antioch, IL 60002

### I. Call to order

A meeting of the Police and Fire Commission was called to order at State Bank of The Lakes, 440 Lake St. Antioch, IL 60002 at 3:45 PM on Tuesday August 7, 2022.

### II. Roll Call

Antioch Police Commission conducted a roll call. The following persons were present: Jim Kinney, Michael Volling, Julie Nellessen and Jenny Olsen. Also in attendance was Antioch Police Chief Geoff Guttschow.

### III. Approval of Meeting Minutes: A motion was made by Commissioner Volling to approve the meeting minutes from July 5, 2022. The motion was seconded by Commissioner Nellessen and passed unanimously.

### IV. Existing Business

#### a. New Hire Testing

**1. Review of written test scores for new hire applicants:** The written test for new hires was administered by Stanard and Associates on July 30, 2022. Of the 41 initial applicants, 27 sat for the test. 24 applicants received a passing score of 70% or above and 3 scored below the 70% benchmark and were eliminated from further consideration. A motion was made by Commissioner Kinney to certify the written scores. The motion was seconded by Commissioner Volling and passed unanimously. The commission then reviewed the next step of notifying the candidates of their ability to submit preference points. After the deadline for preference points the commission would meet again to certify the updated list and set the schedule for oral interviews for the top 10 candidates. Chief Guttschow stated that he was looking to hire 4 officers and he anticipated being able to fill those positions within 6-8 months.

#### b. Lateral Transfer Applicants: A motion was made by Commissioner Kinney to move the Police Commission Meeting into Executive Session at 3:59 PM. The motion was seconded by Commissioner Volling and passed unanimously. The regular session of the Police Commission Meeting resumed at 4:13 PM.

**1.** A motion was made by Commissioner Kinney to present a final offer of employment to lateral transfer applicant Michael Lindberg. The motion was seconded by Commissioner Nellessen and passed unanimously.

**2.** A motion was made by Commissioner Kinney to remove lateral transfer applicant Conboy from further consideration. The motion was seconded by Commissioner Volling and passed unanimously.

### V. New Business

#### a. Rules and Regulations of the Antioch Police Commission

##### **1. Review of recommended updates to the Rules and Regulations for the Antioch Police**

**Commission:** Chief Guttschow started by explaining that 2014 was the last codified version of the rules and regulations for the police commission. The chief then requested that the commission review and consider three amendments to the rules and regulations:

1. An amendment that would allow "pre-certified" applicants to by-pass some of the new hire testing. These pre-certified applicants would have completed the required police

academy training on their own prior to going through the new hire process and being hired to a department.

2. An amendment removing the 2 year waiting period requirement for hiring laterals
3. An amendment allowing for a probationary period for newly promoted supervisors and adding an allowance for demotion of newly hired supervisors within that probationary period.

The commission discussed the proposals and agreed to review the proposals and consider changes to the rules and regulations. Chief Guttschow stated he would start gathering the research and present at a future meeting.

**VI. Adjournment**

A motion was made by Commissioner Zeason and seconded by Commissioner Volling to adjourn the meeting of the Antioch Police Commission at 4:47 PM.

Minutes submitted by: Jenny Olsen, Secretary, Antioch Police Commission

CC: Chairman Jim Kinney, Commissioner Michael Volling

# Antioch Police and Fire Commission

## Executive Session

### Meeting Minutes

August 9, 2022

State Bank of The Lakes

440 Lake St. Antioch, IL 60002

#### I. Call to order

An Executive Session of the Police and Fire Commission was called to order at 3:59 PM on Tuesday August 9, 2022 at State Bank of The Lakes, 440 Lake St. Antioch, IL 60002.

#### II. Roll Call

Antioch Police Commission conducted a roll call. The following persons were present: Jim Kinney, Michael Volling, Julie Nellessen and Jenny Olsen. Also in attendance was Antioch Police Chief Geoff Guttschow.

#### III. Existing Business

##### a. Lateral Transfer Applicants

1. Review of testing results for lateral transfer applicant: Chief Guttschow presented the testing results for lateral transfer applicant Michael Lindberg. Candidate Lindberg successfully completed all required preliminary testing.

2. Review of background check for lateral transfer applicant: Chief Guttschow presented the background check on lateral transfer applicant Bernard Conboy.

#### IV. Adjournment

A motion was made by Commissioner Zeason to conclude the executive portion of the Police Commission meeting at 4:13PM.