

VILLAGE OF ANTIOCH, ILLINOIS
MANAGEMENT LETTER

**FOR THE FISCAL YEAR ENDED
APRIL 30, 2017**



October 18, 2017

The Honorable Village Mayor
Members of the Board of Trustees
Village of Antioch, Illinois

In planning and performing our audit of the financial statements of the Village of Antioch (Village), Illinois, for the year ended April 30, 2017, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control structure.

We do not intend to imply that our audit failed to disclose commendable aspects of your system and structure. For your consideration we herein submit our comments and suggestions which are designed to assist in effecting improvements in internal controls and procedures. Those less-significant matters, if any, which arose during the course of the audit, were reviewed with management as the audit field work progressed.

The accompanying comments and recommendations are intended solely for the information and use of the Finance Committee, Board of Trustees, management, and others within the Village of Antioch, Illinois.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various Village personnel. We would be pleased to discuss our comments and suggestions in further detail with you at your convenience, to perform any additional study of these matters, or to review the procedures necessary to bring about desirable changes.

We commend the finance department for the well prepared audit package and we appreciate the courtesy and assistance given to us by the entire Village staff.

Lauterbach & Amen LLP

LAUTERBACH & AMEN, LLP

CURRENT RECOMMENDATION

1. **GASB STATEMENT NO. 74 FINANCIAL REPORTING FOR POST-EMPLOYMENT BENEFIT PLANS OTHER THAN PENSION PLANS AND GASB STATEMENT NO. 75 ACCOUNTING AND FINANCIAL REPORTING FOR POST-EMPLOYMENT BENEFITS OTHER THAN PENSIONS**

Comment

In June 2015, the Governmental Accounting Standards Board (GASB) issued Statement No. 74, *Financial Reporting for Post-Employment Benefits Plans Other Than Pension Plans*, which applies to individual postemployment benefit plans, and Statement No. 75, *Accounting and Financial Reporting for Post-Employment Benefits Other Than Pensions*, which applies to the state and local government employers that sponsor the plans. The Statements apply to the reporting of other post-employment benefits, including medical, dental, life, vision and other insurance coverages provided by the employer post-employment. The Statements establish standards for measuring and recognizing liabilities, deferred outflows of resources, deferred inflows of resources, and expense/expenditures related to the other post-employment benefit plans, and specifically identify the methods and assumptions that are to be used in calculating and disclosing these OPEB accounts in the financial statements. The Statements also provide for additional note disclosures and required supplementary information and are intended to improve information provided by state and local government employers regarding financial support to their OPEB plans. GASB Statement No. 75 applies to the employer's reporting of other post-employment benefit plans and is applicable to the Village's financial statements for the year ended April 30, 2019.

Recommendation

We recommend that the Village reach out to the private pension actuary engaged to provide the OPEB actuarial calculations in order to confirm the timeline for implementation and to review requested materials that will be required in order to implement the provisions and requirements of the new Statements. Lauterbach & Amen, LLP will also work directly with the Village to assist in the implementation process, including assistance in determining the implementation timeline with the Village and private actuary, providing all framework for the financial statements in order to complete the implementation, and assist in answering any questions or concerns the Village might have related to the implementation process or requirements.

PRIOR RECOMMENDATIONS

1. FUNDS OVER BUDGET

Comment

Previously and during our current year-end audit procedures, we noted funds with an excess of actual expenditures over budget for the fiscal year. Funds over budget for April 30, 2016 and April 30, 2017 are as follows:

<u>Fund</u>	<u>April 30, 2017</u>	<u>April 30, 2016</u>
General	\$ 489,854	-
Capital Projects	-	1,010,918
Infrastructure Projects	497	950
Motor Fuel Tax	25,495	-
Tax Increment Financing	59,864	-
Drug Seizure	-	7,062
Police Pension	47,591	162,546

Recommendation

We recommended the Village review the over budget funds to determine appropriate future budgeting and the potential need to make supplemental budget amendments for unforeseen transactions.

Status

The Village has not implemented this comment and it will be repeated in the future.

Management Response

The Funds were over budget due to the following:

- General Fund - Per the contract with Metro Paramedic Services, Inc to provide ambulance services, the Village collected service fees and paid the vendor a predetermined annual amount for services. The Village later purchased ambulances to reduce the costs of providing this service. However, the contract was later amended to a flat monthly fee and all receipts collected by the Village paid to the vendor. The expenditure for the monthly flat fee was budgeted, but the pass through of receipts to the vendor were not budgeted as expenditures. A referendum annexing the Village into the fire protection district was passed in 2016. As of May 1, 2017 the village no longer provides fire and ambulance services.
- TIF Fund – The Village issued a Developer’s Note to reimburse IDI 50% of tax increment proceeds for construction of a watermain and water tower. This was the first year of disbursement and was not budgeted. Future years will reflect a budget for property taxes paid to the developer.

PRIOR RECOMMENDATIONS – Continued

1. **FUNDS OVER BUDGET** – Continued

Management Response – Continued

- Police Pension Fund – This fund was over budget as a result of an unanticipated retirement.

2. **POLICE PENSION FUND FUNDING**

Comment

In accordance with the actuarial valuation report the Village was required to contribute \$1,359,249 to the Pension Fund. Actual contributions were \$1,082,203. Additional trend information concerning contributions to the Pension Fund can be found on page 61 of your annual financial report.

Previously, the actuarial valuation report the Village was required to contribute \$965,314 to the Pension Fund and actual contributions were \$930,548.

Recommendation

The actuarial accrued liability for the Police Pension Fund will continue to increase and the funded ratio will continue to decrease if the Village does not fund the pension fund according to the actuarially determined annual required contribution. Continued underfunding will decrease the funded ratio each year increasing the gap between the State average and the Village. Therefore, we recommended that the Village fund the Police Pension Fund according to the actuarially determined required contributions for each fiscal year.

Management Response

After the prior audit review the Village agreed to increase the amount levied over a 3 year period beginning with the 2016 levy year – 2018 fiscal year.