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# Memorandum

Date: May 18, 2022

To: Food Truck Operators

From: Lori K. Romine, Village Clerk

Subject: Food Truck License requirements

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Thank you for operating your food truck in the Village of Antioch! With the recent approval of an ordinance regarding the issuance of mobile food vehicle licenses, we wanted to clarify the requirements in place for operating your food truck:

A Village of Antioch Mobile Food Vehicle License is valid for a period of one year; June 1 through May 31. This allows licensed food truck operators in the Village of Antioch to operate all year. The Village of Antioch does not require a separate license for individual events.

Licensees are required to submit a valid Lake County Food Service Permit to obtain a Mobile Food Truck Vehicle License from the village. Some Lake County Food Service permits are valid for a full year, and some are issued for specific events. At any time, you are operating under a Village of Antioch Mobile Food Vehicle License, you are required to have a Lake County Food Service Permit valid for the date of your operation. It is the responsibility of the licensee to ensure they are compliant with the Village of Antioch Code Title 4, Chapter 15, related to mobile food vehicles. Specifically, Section 4-15-3(G) requires a copy of the Lake County Health Department permit and states that the failure to obtain or revocation of the Lake County Health Department permit shall constitute an automatic revocation or denial of the Village of Antioch Mobile Food Vehicle License.

Applicants must also submit required proof of insurance as outlined in the Village Code.

Finally, the code states that no mobile food vehicle shall operate in a location that:

- 1) Would substantially obstruct a right-of-way.
- 2) Would impair the movement of pedestrians or other vehicles.
- 3) Would pose a public hazard to public safety.
- 4) Is within 100 feet of (i) any stand-alone restaurant, coffeehouse, or retail beverage dealer, except for Village of Antioch sponsored events; (ii) the property lot line of an elementary middle, or secondary school without written permission from the appropriate school district; (iii) the property line of a public park without written permission from the Village of Antioch; (iv) the property line of a public library, without written permission of the library district.