

# VILLAGE OF ANTIOCH – SOLICITORS LICENSE APPLICATION

## REQUIRED ATTACHMENTS TO APPLICATION

(Each individual conducting solicitation must complete a separate form and pay a separate \$5.00 application fee)

- ☐ **CERTIFICATE OF INSURANCE – NAMING THE VILLAGE OF ANTIOCH AS ADDITIONALLY INSURED** : Liability insurance: minimum coverage limits of one million dollars (\$1,000,000.00) per occurrence and two million dollars (\$2,000,000.00) general aggregate.
- ☐ **NON-REFUNDABLE APPLICATION FEE OF \$5.00**
- ☐ **COPY OF APPLICANTS DRIVERS' LICENSE OR STATE ID**
- ☐ **COLOR PHOTO**: passport size, this will be used on the solicitors' license to be emailed to our office.
- ☐ **RESULTS OF A BACKGROUND CHECK**: Background results must be from IL State Police Bureau of Identification (fingerprints taken by a state-approved Livescan vendor within the last 90 days). Applicants must request a fingerprint inquiry for themselves and attach results with application.

## COMPANY INFORMATION

Company Name:	Type of Business:	
Street Address:	IL Sales Tax #:	
City:	State:	Zip:
Phone:	Email:	
Supervisor Name:		
Product to be Sold:		

## APPLICANT INFORMATION

First Name:	Last Name:	
Address:		
City:	State:	Zip:
Phone:	Date of Birth:	

## SOLICITATION – DATES – TIMES – LOCATION

Date(s) Product will be Sold:	(Not to Exceed 5 Consecutive Days):
• Dates when product will be sold should be no less than <b>10 business days</b> from the date of application in order to allow for processing.	
Hours Product will be Sold:	(Must be Between 9am-8pm)
Areas Product will be Sold:	(Subdivisions and/or Streets)

I hereby certify that the above information is true and correct to the best of my knowledge.

SIGNATURE OF APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

- Applications will take no less than **3 business days** to process.
- Solicitors license fee is \$250.00 per day for each applicant with a maximum of 5 consecutive days.
- Payment due at time of license pick up.
- Whoever violates any provision of this chapter shall be fined \$500.00 for each offense.
- Each day's violation shall be deemed a separate offense.