



Antioch Farmers Market

RULES AND REGULATIONS

Market Season:	On Thursdays, June 20 thru Sept 12
Market Hours:	4pm – 7pm for the entire season
Market Setup:	Sellers may set up as early as 1pm, but no later than 30 minutes prior to opening of the market
Market Teardown:	Sellers should not pack up or begin tearing down no earlier than 15 minutes prior to the close of the market. Tents should remain up until the close of market.

Items for Sale: To participate all sellers must submit a completed application, insurance certificate, tax information, rules and regulations acceptance form, indemnification form and full payment.

**If you are unable to provide a certificate of insurance, please let us know. We might be able to help.

If preparing or handling Food:

- Lake County requires that all vendors who will be handling prepared food at the market be licensed.
- A permit is required for sampling
- Please obtain a Temporary Food Service Permit within the Temporary Food Event Packet.
- Visit www.lakecountyil.gov/DocumentCenter/View/3241/Temporary-Event-Application-PDF to get your permit
- All vendors selling prepared food for human consumption will be required to provide a hand washing station for their employees.

Sales Tax Permits: Proof of sales tax payment (IL State Tax form ST-1 or ST-2)—2021 forms must be attached to application.

Insurance: Each seller must provide a certificate of insurance naming the Village of Antioch as additional insured. The following statement must be included in the remarks section of certification, “Village of Antioch is an additional insured.”.

**If you are unable to provide a certificate of insurance, please let us know. We might be able to help.

Exhibit space: Spaces will be assigned on a first come, first served basis based on the date that the Antioch Parks & Recreation Department. Reserved space is only granted when full payment is received.



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Seller's Space: Each vendor is responsible for providing their own tent, tent weights, necessary equipment and supplies to conduct business at their booth. Four (4) tent weights of at least 20 pounds each must be in use every week, regardless of weather. Sellers must bring their own displays, tables, chairs, table linen and arrangements.

Signage: All vendors will post signage identifying their business or farm. All goods for sale and prices should be clearly marked and easy to read. If a vendor offers meat or produce that was raised on a different farm, a sign should be in place to identify the source.

'Rain or Shine Market: The Market operates in all weather conditions. In the event of severe weather conditions (tornado warnings, severe lighting, sub-zero temperatures), the Market Manager may elect to close the Market to ensure the safety of all vendors and shoppers. Refunds will not be given for dates cancelled due to weather precautions.

Cleanup and Garbage: Vendors are required to clean up after themselves. Vendor spaces must be maintained in a clean, safe, and sanitary manner. Vendors are responsible for placing their garbage in the appropriate receptacles that are provided. Vendors are **NOT permitted to dispose of product waste, boxed, overripe or leftover produce in any onsite garbage cans.**

Courtesy and Conduct: Vendors and their representatives are expected to conduct in a respectful, safe, and courteous manner with patrons, market staff and fellow vendors. The Market Manager is allowed to enforce these rules and able to move, suspend or fine vendors.

I acknowledge that I have fully read the Rules and regulations above.

Signature: _____

Date: _____

Print name: _____



Antioch Farmers Market
INSURANCE AND WAIVER

LIABILITY INSURANCE CERTIFICATION

****Please let us know if you are unable to provide a Certificate of Insurance. We might be able to help****

I hereby acknowledge that I/we have the proper liability insurance coverage necessary to cover me/us at the Village of Antioch Farmers' Market. A copy of proof of insurance naming the Village of Antioch as additional insured will be provided to the Village of Antioch by my insurance company.

Insurer: _____ Agent: _____

Phone: _____

Address: _____ City/State/Zip: _____

Amount of liability coverage: _____

I hereby certify the above to be true and that the policy is in good standing and will remain in good standing if I participate in the Antioch Farmers' Market.

Signature: _____ Date: _____

INDEMNIFICATION WAIVER

The undersigned, for her/himself and, if different, for the person or organization on whose behalf this application is submitted, hereby covenants to indemnify the Village of Antioch and its residents, volunteers and employees, and assigns; and to hold them harmless from any liability for any personal injury or property damage arising in connection with any occurrence arising out of the use of the premises pursuant to this application, and any liability for any contractually or quasi-contractual obligations to third parties in connection with the activity, event, use or occurrence. Applicant certifies, under penalties of perjury, that all the information set forth in this application for permit is true and complete to the best of his/her belief. Applicant further agrees to perform all obligations.

Signature : _____ Date : _____

Print Name : _____