

Trustees
Mary C. Dominiak
Jerry T. Johnson
Jay Jozwiak



Trustees
Ed Macek
Scott A. Pierce
Ted P. Poulos

Lawrence M. Hanson, Mayor
Lori K. Romine, Village Clerk

Antioch Farmers Market 2019 Thursday Market Application

Date: _____ E-Mail Address: (required) _____

Applicant Name: _____

Business Name: _____

Address: _____

City: _____ State/Zip _____

Phone# _____ Fax# _____

Cell Phone # _____ Website: _____

Facebook Page: _____

Illinois Sales Tax License Number (required)* _____

- 1) I understand that there is a \$65.00 fee associated with joining the Village of Antioch's Farmers Market that will be due before I attend the market. **Yes or No**

Absence Policy:

Every vendor can miss up 2 markets, more if you have pre-arranged the dates in advance. As a courtesy, vendors are asked to let the manager know by 10:00 pm via email, phone call or text on the Wednesday before if they will be absent that week. This allows the manager time to fill any gaps as well as ensures that if the Inclement Weather Policy is put into place for that week. The Antioch Farmers Market is a Rain or Shine market. This policy is in effect for predicted rainy or stormy weather, extreme heat. All vendors are expected to show up, set up, and sell their products regardless of predicted weather.

- 2) Will you be handling or preparing food on site? **Yes or No**

- Lake County requires that all vendors who will be handling food at the market be licensed.
- Sampling: if you will be sampling a permit is required!

- If you have answered YES to this question you will be required to visit our website and click on the Antioch Farmers Market link to obtain an application for Temporary Food Service Permit within the Temporary Food Event Packet.
- All Food Handling Applications, certifications and fees must be mailed directly to the Lake County Health Dept. (See on application).
- All vendors selling food for human consumption will be required to provide a hand washing station for their employees.

- 3) Would you like to have your business contact information posted on our website (phone#, address, email and website) **Yes or No**
- 4) Each vendor is responsible for providing their own tent, tent weights, necessary equipment and supplies to conduct business at their booth. Four (4) tent weights of at least 20 pounds each must be attached each week regardless of weather.
- 5) Farmers Market Manager reserves the right to disallow the sale of any merchandise that deems offensive.
- 6) Subletting any stall space is PROHIBITED.
- 7) Cleanup and Garbage. Vendors are required to clean up after themselves. Vendor spaces must be maintained in a clean, safe and sanitary manner. Vendors are responsible for placing their garbage in the garbage cans that are provided. Vendors are NOT permitted to dispose of product waste, overripe or leftover produce, or boxes in any onsite garbage cans.
- 8) Courtesy/Conduct. Vendors and their representatives are expected to conduct themselves in a respectful, safe, and courteous manner with patrons, market staff and each other. Any language or behavior that is not conducive to this environment may result in the vendor being denied coming back the following week, or worse the following season.
- 9) Items for Sale: please provide a comprehensive list of the items you intend to sell at the market.

- 10)Note: we have limited electrical power available for vendors! Vendors who require power must bring their extension cords and must let us know before we make the map out. Power is only on the south side of the lot.
- 11)Once the Applicant is accepted, the applicant must provide a Certificate of Liability Insurance naming the Village of Antioch as additionally insured.

12)Would you like to have your business contact information posted on our website (phone#, address, email and website) **Yes or No**

13)Farmers Market Manager reserves the right to disallow the sale of any merchandise that deems offensive.

14)Signage. All vendors will post professional looking signage identifying their business or farm. All goods for sale should be clearly marked with their prices either individually or on a larger sign that is easy to read. If a vendor brings meat or produce that was not raised on their farm a sign should be in place that says the city and farm that the product cam from.

15)Items for Sale: please provide a comprehensive list of the items you intend to sell at the market.

Once the Applicant is accepted, the applicant must provide a Certificate of Liability Insurance naming the Village of Antioch as additionally insured.

Please email this document back to tgalster@antioch.il.gov

Or mail back to:
The Village of Antioch – Farmers Market
806 Holbek Dr.
Antioch, IL 60002
Or fax it back to:
847-838-4328

Brief description on you and your business:

Started the business when: _____

How long you have been in business _____

What got you started in this business _____

What other Farmers Markets are you at _____

Other interesting information people should know _____

Please include any pictures that you may have that will help us advertise more in the future. They can be from other Farmer Markets.

Thanks again
Toni