

# APPLICATION TO CONDUCT "TAG DAY" FUNDRAISING EVENT IN THE VILLAGE OF ANTIOCH

*Only charitable organizations that are recognized as tax exempt entities by the IRS  
(ie. So called 501 (c) (3) entities and religious organizations)*

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Event Contact Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Contact Email Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Contact Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
(if different than organization)

Is your organization 501 (c) (3)?  Yes  No  
If not, please describe organization type: \_\_\_\_\_

Is your organization located within a 15 mile radius from the Antioch Village Hall?  Yes  No  
If not, please show reasonable range of charitable services provided to Antioch citizens.

### **Please include the following with your application:**

- Request letter on organization letterhead stationary.
- Certificate of Liability Insurance showing Village of Antioch as additionally insured.
- List of members and/or persons conducting tag day fundraiser on behalf of the organization.

Requested Fundraising Event Dates: \_\_\_\_\_

*NOTE: No license will be granted for a period of more than two (2) days duration and shall be granted solely on weekends without holidays.  
Tag Days may be conducted within the Village of Antioch only during the months of April through November in any calendar year.*

Location/Intersections: \_\_\_\_\_

Solicitation times: \_\_\_\_\_ Number of event participants: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

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### **For Village Use Only:**

Tag Day Application is:  Approved  Denied \_\_\_\_\_

Village Administrator / Date