



## SPECIAL USE APPLICATION

Petition/Development Name

**PETITIONERS INFORMATION**

Primary Contact	Mailing Address	City, State, Zip
Phone	E-Mail	Cell Phone

**SITE INFORMATION**

Acres	Address/Location
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Property Tax Index Number \_\_\_\_\_

Existing Land Use	Current Zoning
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Brief description of proposed zoning/ use / development

\_\_\_\_\_

<b>Land Owner</b>	Address	City, State, Zip
Phone	E-Mail	Cell Phone

<b>Attorney</b>	Address	City, State, Zip
Phone	E-Mail	Cell Phone

Engineer

Mailing Address

City State, Zip

Phone

E-Mail

Cell Phone

**Adjacent Properties**

Owner

Address

Zoning

Attach additional addresses on additional exhibit if required:

**I hereby affirm and agree I have full legal capacity to authorize the aforesaid application/petition and that all information here-with listed and any attached exhibits are true and correct to the best of my knowledge. The authorized signer invites the Vil-lage of Antioch’s representatives to make all reasonable inspections, investigations and pictures of the subject property during the processing period of the Petition. We further agree to pay all fees related to this application as per Village policy, including engineering, legal, plan review or any other ancillary fee as per policy that may arise during the entitlement process. I further understand that these fees include publication expenses.**

**I further acknowledge that it is the applicant’s responsibility to notify property owners within 250 feet of the subject property via certified mail with return receipt of the time , place, and date of any Planning and Zoning Commission public hearing re-garding this petition. I further realize the date of the meeting will be established by Village Staff and will be notified of this date once a full application has been received by the Community Development Department.**

SIGNATURE OF OWNER OR AUTHORIZED AGENT

Date

## **FEES**

The applicant is responsible for payment of appropriate fees, plus any additional ancillary costs related to publication, engineering, legal, or plan review.

All fees along with required escrow shall be paid at the time of submittal of the application. (checks made payable to the Village of Antioch)

\$600.00 plus escrow account deposit

## **CHECKLIST OF REQUIRED REZONING DOCUMENTS:**

- One complete application with original signature.
- 25 copies of plans including any site plan, concept plan, or landscape plan. Folded and legible 8 1/2 x 11 copy.
- Typed and Digital Copy of Legal Description.
- Pattern Book (Single-Family Design Guidelines)- if applicable
- A written letter stating the nature of the proposed Special Use including the proposed reasons.
- List of properties within 250 feet from subject site found at the Lake County Recorder's Office or title company search.
- Confirmation of written notice by certified letter with certified receipts of notifications to property owners as found at the Lake County Recorder's Office or private title company.
- Submit example of public notice letter.