

AGENDA

Village of Antioch, Lake County, Illinois

Municipal Building: 874 Main Street, Antioch, Illinois

VILLAGE BOARD OF TRUSTEES; REGULAR MEETING – 7:30 PM February 22, 2011

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Mayoral Report
 1. February 2011 Blizzard
- V. Citizens Wishing to address the Board (*The public is invited to make an issue-oriented comment on any matter of public concern not otherwise on the agenda*)
- VI. Consent Agenda (*Items under the Consent Agenda are considered routine and/or non-controversial and will be approved by one motion. If any one board member wishes to have a separate vote on any item, it will be pulled from the Consent Agenda and voted on separately*)
 1. Approval of the February 7, 2011 Meeting minutes as presented.
 2. Approval of a Resolution authorizing the Village Administrator execute an Intergovernmental Agreement between the Village of Antioch and Antioch School District 34 for shared facilities use – *Resolution No. 11-11.*
 3. Approval of a Resolution instituting the Parks Department Scholarship Program – *Resolution No. 11-12.*
- VII. Regular Business
 4. Consideration of payment of accounts payable as prepared by staff.
 5. Consideration of Resolutions approving revisions to Employee Policy No. 2.2, Overtime Compensation and Employee Policy No. 2.6, Special Compensation – *Resolution No. 11-13 and Resolution No. 11-14.*
- VIII. Administrator's Report
- IX. Village Clerk's Report
- X. Trustee Reports
- XI. Executive Session – Personnel and Pending Litigation, Possible Land Acquisition.
- XII. Adjournment

ALL ORDINANCES SCHEDULED ON THIS AGENDA FOR FIRST OR SECOND READING MAY BE PASSED AT THIS MEETING IF THE VILLAGE BOARD OF TRUSTEES, BY MOTION DULY MADE AND SECONDED, BY MAJORITY VOTE OF THE TRUSTEES IN ATTENDANCE, VOTES TO WAIVE ALL READINGS THEREOF AND THEN MOVES TO PASS SUCH ORDINANCES ACCORDING TO RULE 11 OF SECTION 1-4-6 OF THE VILLAGE CODE AND ACCORDING TO LAW.

No vote may be taken on any item, which has not been listed on the Agenda for the meeting. Any matter not specifically listed on this Agenda, or brought up under "Other Business" may be discussed by Board members at this meeting, but a vote on the matter shall be postponed until the next Board meeting.

STATE OF ILLINOIS
COUNTY OF LAKE

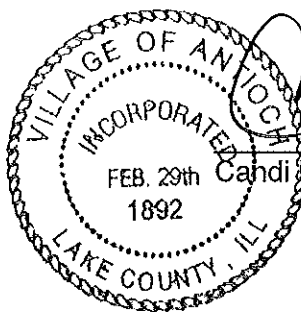
CERTIFICATE

I, Candi L. Rowe certify that I am the duly appointed Village Clerk of the Village of Antioch, Lake County, Illinois.

I certify that the attached document is the Village of Antioch Board of Trustees Meeting Agenda for the February 22, 2011 Regular Village Board meeting.

I further certify that this agenda has been prepared by me and to the best of my knowledge and belief is identical to the agenda posted on the Village of Antioch web site at www.antioch.il.gov.

DATED at Antioch, Illinois this 18th day of February, 2011.



Candi L. Rowe
Candi L. Rowe, Village Clerk

DRAFT MINUTES
VILLAGE OF ANTIOCH
BOARD OF TRUSTEES; REGULAR MEETING
Municipal Building: 874 Main Street, Antioch, IL
February 7, 2011

I. CALL TO ORDER

Mayor Hanson called the February 7, 2011 regular meeting before the Board of Trustees to order at 7:30 p.m. in the Municipal Building: 874 Main Street, Antioch, Illinois.

II. PLEDGE OF ALLEGIANCE

Mayor Hanson and the Village Board of Trustees led in the Pledge of Allegiance.

III. ROLL CALL

Following the Pledge of Allegiance, roll call indicated the following Trustees were present: Pierce, Poulos, Sakas, Crosby, and Jozwiak. Also present were Mayor Hanson, Administrator Keim, Attorney Long and Clerk Rowe. Absent: Trustee Wolczyk.

IV. MAYORAL REPORT

Mayor Hanson discussed the recent passing of Antioch Senior Council member Dorothy Otte who passed away on February 5, 2011. He said that Dorothy served as president of the Council for the last eleven years and has been a member since 1995. Mayor Hanson extended his sympathy to her friends and family and said they will be in our thoughts and prayers during this time.

1. Authentic Antioch \$1000 Sweepstakes Winner – Mayor Hanson presented Sweepstakes winner, Joan Padbury of Antioch with the \$1000 Chamber of Commerce certificates.

2. Ratify Local Disaster Emergency Proclamation – Trustee Pierce moved, seconded by Trustee Jozwiak to ratify the declaration of the Local Disaster Emergency Proclamations expiring on February 7, 2011. Upon roll call, the vote was:

YES: 5: Pierce, Poulos, Sakas, Crosby, and Jozwiak.

NO: 0.

ABSENT: 1: Wolczyk.

THE MOTION CARRIED.

V. CITIZENS WISHING TO ADDRESS THE BOARD

Stuart Malsch, Netherlands Drive resident, addressed the Board regarding the snow plowing efforts in his subdivision. He said the whole subdivision, the Arbors of Windmill Creek, has only one lane for traffic and the post office won't deliver the mail. He asked for an update on the snow plowing schedules. Mayor said that Administrator Keim will give a report later in the meeting.

VI. CONSENT AGENDA

Trustee Crosby moved, seconded by Trustee Jozwiak to approve the following consent agenda items as presented:

1. Approval of the January 3, 2011 meeting minutes as presented.
2. Approval of a Resolution authorizing a Special Event Liquor License to St. Peter's Church for "Winter Whimsy" event being held on February 19, 2011 – *Resolution No. 11-04.*
3. Approval of a Resolution Acknowledging Repaying in Full and Ahead of Time a Loan from the Dolly Spiering Fund – *Resolution No. 11-05.*
4. Approval of a Resolution designating Joy McCarthy as IMRF Authorized Agent for the Village of Antioch – *Resolution No. 11-06.*
5. Approval of Resolutions authorizing a Special Event Liquor License and Raffle License to Antioch Jr. Woman's Club for their Comedy Night event being held on March 5, 2011 – *Resolution No. 11-07 and Resolution No. 11-08.*

Upon roll call, the vote was:

YES: 5: Pierce, Poulos, Sakas, Crosby, and Jozwiak.

NO: 0.

ABSENT: 1: Wolczyk.

THE MOTION CARRIED.

VII. REGULAR BUSINESS

6. Approval of payment of the January 18, 2011 accounts payable as prepared by staff – Following a brief discussion, Trustee Pierce moved, seconded by Trustee Jozwiak to approve payment of the January 18, 2011 accounts payable as prepared by staff. Upon roll call, the vote was:

YES: 5: Pierce, Poulos, Sakas, Crosby, and Jozwiak.

NO: 0.

ABSENT: 1: Wolczyk.

THE MOTION CARRIED.

DRAFT MINUTES

7. Depot Street Road Improvement Presentation; Tim Hartnett, HRG Engineering – Consulting Engineer Tim Hartnett of HRG Engineering, presented the road improvement program for Depot Street. He discussed the different alternatives that were more than the awarded grant funding and he then outlined Phase One and explained how it could be added to with future phases over time. He further explained this first phase would patch and pave Depot Street, shifting the center lane south to allow for a ten foot wide path along the north side. Mr. Hartnett also discussed crosswalks, with possible flashing lights, being included by the school and a left turn lane for Osmond Park. Mr. Hartnett said that he is looking for concurrence from the Board that they are on right track so they can finish bid documents and for an April bid opening and completion by this summer. Board members said they were happy with the bike path recommendation and that safety is extremely important. Following further discussion, Board members indicated their consensus for the project to move forward as discussed.

8. Consideration of accounts payable as prepared by staff – Trustee Jozwiak moved, seconded by Trustee Crosby to approve payment of accounts payable as prepared by staff and in the amount of \$447,669.81. Upon roll call, the vote was:

YES: 5: Pierce, Poulos, Sakas, Crosby, and Jozwiak.

NO: 0.

ABSENT: 1: Wolczyk.

THE MOTION CARRIED.

9. Consideration of a Resolution Approving 885 Civic Club Annual Carnival May 5-8, 2011 – Trustee Sakas moved, seconded by Trustee Jozwiak to approve **Resolution No. 11-09** authorizing the 885 Civic Club to hold their annual carnival during May 5-8, 2011. Upon roll call, the vote was:

YES: 5: Pierce, Poulos, Sakas, Crosby, Wolczyk and Jozwiak.

NO: 0.

ABSENT: 1: Wolczyk.

THE MOTION CARRIED.

Trustee Crosby discussed Corporal Peck who is a wounded Marine from Antioch. He said that Corporal Peck is expected to be in Antioch during the time of the Carnival and asked if there were a way to recognize him. 885 Civic Club members will discuss possibilities at their next meeting and will contact Trustee Crosby.

10. Consideration of a Resolution approving Antioch Chamber of Commerce 2011 Events – Trustee Pierce moved, seconded by Trustee Crosby to approve **Resolution No. 11-10** authorizing the Chamber of Commerce list of 2011 events as presented. Upon roll call, the vote was:

YES: 5: Pierce, Poulos, Sakas, Crosby, and Jozwiak.

NO: 0.

ABSENT: 1: Wolczyk.

THE MOTION CARRIED.

VIII. ADMINISTRATOR'S REPORT

Lake Michigan Water Allocation Update – Administrator Keim gave a brief update regarding the status of the Lake Michigan Water allocation. He reported that we were granted allocation from IDNR as well as other communities in planning group. The planning group met last week to discuss the project and memorandum of understanding which is being revised. Administrator Keim explained that May 31 is the deadline date to have the Memorandum of Understanding approved by the participating communities and that no action is needed tonight. Trustee Jozwiak and Trustee Poulos will be attending the planning meetings with the next meeting scheduled on March 17. Administrator Keim will update the Board in March as more information becomes available. Mayor Hanson said that he does not want to alarm residents and explained this is a long process that would be taken to the voters for consideration.

February 2011 Blizzard – Administrator Keim discussed the blizzard conditions and the State of Emergency on February 2, 2011. He reported that dozens of motorists were stranded on Routes 173 and Route 45 due to a jackknifed truck. The Senior Center was opened as a warming center and first aide station. The rate of the snow accumulation stressed the equipment and there were some equipment failures. Administrator Keim reviewed the subdivisions that were impacted the most and that we hired contractors to help open those subdivisions. He said so far, the costs currently tallied were \$65,000 over our budget and the contractors were being discontinued today. Administrator Keim said the public works department will continue to push back the snow, prioritizing subdivisions and safety areas working with any and all available equipment. The crews will continue in 12-hour shifts until work is finished. Administrator Keim applauded everyone's efforts and teamwork during this extreme winter storm. Mayor Hanson and Board members said they appreciated staff's dedication and their work is commendable.

Walmart – Administrator Keim reported that Walmart Supercenter reopened Saturday around 5:00 p.m. He said that during the storm, Walmart had concerns about the snow load on the roof and hired a structural engineer to review it. He said the structural engineer issued a letter stating that the roof structure was okay.

DRAFT MINUTES

IX. VILLAGE CLERK'S REPORT

No report.

X. TRUSTEE REPORTS

Trustee Pierce said the Environmental Commission met in January and will be meeting with members from Lake County and other communities to discuss their programs.

Trustee Sakas discussed the letter received from the Friends of Lake Antioch and would like this placed on a future meeting agenda. He also reported there is a Planning and Zoning Commission meeting on Thursday, February 10. Trustee Sakas also complimented parks department staff for the great job on this year's Daddy Daughter Date Night event.

Trustee Crosby asked how many cars were towed off of Main Street during the storm. Administrator Keim said that he was not aware of any cars being towed off of Main Street. Trustee Crosby asked about snow route and no parking signs along Main Street downtown. Trustee Crosby also discussed a recent meeting with Fox Lake's Police Chief and Mayor and of his recent conversations with Corporal John Peck and said that he is doing a lot better he hopes that we have an opportunity to meet him.

Trustee Jozwiak said that staff has had budget meetings with the Administrator meeting with department directors. He said that we should have an update next week.

Mayor Hanson read a section of the Village Code regarding the Village Administrator position and he discussed staff annual reviews. He said that since the Village Administrator position is appointed by the Mayor with the consent of the Board of Trustees he felt it was important to have Board members participate in the Administrator performance evaluation. He said that all but one Trustee participated in the evaluation and that he would insist that all participate in the future. Trustee Pierce asked Attorney Long if there were any ramifications if a Board member does not participate in reviewing the Administrator position. Attorney Long responded there were no fines, penalty or codes that state he must participate in the evaluation.

XI. EXECUTIVE SESSION

Trustee Crosby moved, seconded by Trustee Jozwiak for the Mayor and Board of Trustees to go into executive session at 8:46 p.m. to discuss personnel, pending litigation and possible property acquisition. Upon roll call, the vote was:

YES: 5: Pierce, Poulos, Sakas, Crosby, and Jozwiak.

NO: 0.

ABSENT: 1: Wolczyk.

THE MOTION CARRIED.

Trustee Poulos moved, seconded by Trustee Jozwiak for the Mayor and Board of Trustees to return from executive session to the open meeting at 10:15 p.m. with **no action taken**. Upon roll call, the vote was:

YES: 5: Pierce, Poulos, Sakas, Crosby, and Jozwiak.

NO: 0.

ABSENT: 1: Wolczyk.

THE MOTION CARRIED.

XII. ADJOURNMENT

There being no further discussion, Trustee Poulos moved, seconded by Trustee Jozwiak to adjourn the regular meeting of the Board of Trustees at 10:16 p.m.

Respectfully submitted,

Candi L. Rowe, RMC/CMC
Village Clerk

Request For Board Action

REFERRED TO BOARD: February 22, 2011

AGENDA ITEM NO: 2

ORIGINATING DEPARTMENT: Parks & Recreation

SUBJECT: Consideration of Resolution Authorizing the Village of Administrator to Execute an Intergovernmental Agreement between the Village of Antioch and Antioch School District 34 for Shared Facilities Use.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Historically, there has been an understanding between Antioch School District #34 and the Village of Antioch that school facilities be made available for recreation programs. There has never been a formal agreement allowing the Village priority scheduling for the school facilities; the attached agreement formalizes this arrangement between the Village of Antioch and Antioch School District #34 and provides the administrator at each school procedural guidelines. The agreement was negotiated between administrators, written by Antioch School District 34 legal council and reviewed by the Village Attorney.

DOCUMENTS ATTACHED:

1. Resolution
2. Memorandum from Director Kudla
3. Intergovernmental Agreement

RECOMMENDED MOTION:

Move to approve a resolution authorizing the Village Administrator to execute an Intergovernmental Agreement between the Village of Antioch and Antioch School District 34 for shared facilities use.

RESOLUTION NO. 11-

RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF ANTIOCH AND ANTIOCH SCHOOL DISTRICT 34

WHEREAS, the Village of Antioch ("Village") is a municipality located in Lake County, Illinois; and

WHEREAS, historically there has been an understanding between the Village of Antioch and Antioch School District 34 for use of school facilities; and

WHEREAS, the attached Intergovernmental Agreement formalizes the scheduling procedures for use of school facilities; and

WHEREAS, the agreement also provides the administrator at each school guidelines and procedures;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Trustees of the Village to authorize the Village Administrator to execute the Intergovernmental Agreement between the Village of Antioch and Antioch School District 34 for the shared use of facilities.

PASSED and APPROVED this 22nd day of February 2011

AYES:

NAYS:

ABSENT:

Lawrence M. Hanson, Mayor

ATTEST:

Candi L. Rowe, Village Clerk

Memorandum

To: Village Board

February 9, 2011

From: Michael Kudla Director of Parks & Recreation

Cc: Jim Keim

Subject: Agreement for Shared Use of Facilities

Historically there has been an understanding between District #34 and the Village of Antioch, that school facilities be made available for recreation programs. There has never been a formal agreement allowing the Village priority scheduling of the school facilities. The level of cooperation varies as the Recreation Department attempts to schedule with each individual school.

The attached agreement formalizes the arrangement between the School District and the Village while providing the administrator at each school a guide to work by. The agreement was negotiated between administrators and written by School District #34 legal council. Village attorney Bob Long has reviewed and approved the agreement.

Staff is requesting the agreement be approved by the Board at its February 21st meeting.

INTERGOVERNMENTAL AGREEMENT FOR SHARED FACILITIES USE

THIS AGREEMENT is made as of this ____ day of _____, 2010, by and between the Board of Trustees of the Village of Antioch, Lake County, Illinois, a unit of local government (“Village”), and the Board of Education of Antioch Community Consolidated School District No. 34, Lake County, Illinois, a body politic and corporate (“School District”). Village and School District are hereinafter sometimes individually referred to as a “Party” and jointly referred to as the “Parties.”

WITNESSETH:

WHEREAS, the Parties have determined it is in the best interest of the residents of both the School District and the Village that properties as described in Exhibit “A” attached hereto, including all buildings, parking lots and park areas located thereon (“Properties”) be used by the School District and the Parks and Recreation Department of the Village (“Parks Department”) in accordance with the terms of this Agreement; and

WHEREAS, the Village and School District are authorized by Article 7, Section 10 of the Illinois Constitution and the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) to enter into an intergovernmental agreement providing for the Parks Department’s use of School District facilities for public recreation programs, and for School District’s use of Village property for school and school-related purposes;

NOW, THEREFORE, in consideration of the mutual promises of the Parties hereinafter contained and for other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. **Recitals.** The recitals are hereby incorporated and made part of this Agreement.
2. **Term.** This Agreement shall commence on _____, 2010 and shall expire five years thereafter, unless terminated early by either party as provided herein. This Agreement may be extended before its expiration upon mutual agreement of the Parties. This Agreement may be terminated by either Party upon one year advance written notice.
3. **Shared Facility Use.** Programs sponsored by the School District shall have first priority for reservation of the School District facilities listed on Exhibit “A”. Provided there is space available, the Parks Department shall have next scheduling priority for the use of School District facilities for parks and recreation programs administered by the Parks Department, which shall be at no charge, subject to the provisions of Paragraph 6 below. Requests for the use of school facilities should be made in writing using the District’s Facility Usage Request Form. Similarly, Village or Parks Department sponsored programs shall have first priority for reservation of Village facilities listed on Exhibit “A”. Provided there is space available, the School District shall have next scheduling priority for the use of Village facilities for school purposes, which shall be at no charge, subject to the provisions of Paragraph 6 below. In the event a conflict in use arises for any reason, both Parties shall make reasonable efforts to identify and reserve an alternate location. If such an alternative

location is not found, the Party requesting use of the space agrees to reschedule or cancel the activity or program. Representatives of the School District and the Parks Department shall meet regularly to review the schedule joint use of School District and Village facilities and to discuss any issues arising out of this Agreement. Both Parties shall use their best efforts to avoid errors in scheduling and to develop protocols wherever possible to prevent the generation of scheduling errors.

4. **Access to Properties.** The Parties grant each other the right to use such driveways and parking areas that currently exist or that are installed in the future on the Properties for access to and from the Properties and for parking purposes relating to School District and Parks Department uses. The Parties further agree that they shall not restrict public use of the land at the Properties (including drives, parking lots, and other common areas) as may be required for program use by the Parks Department or School District, provided such public use does not materially interfere with a Party's use of the property, and provided that no genuine issues of safety (such as impaired emergency vehicle access) are created thereby.

5. **Compliance.** The Parties agree to abide by all applicable laws, ordinances, policies, procedures, and rules in effect during their use of each other's Properties.

6. **Reimbursement for Costs.** The Village shall be responsible for reimbursing the School District for out-of-pocket expenses incurred by the School District in connection with the Village's use of School District facilities, and vice versa. Such expenses shall include the cost of custodial services required outside of a custodian's normal working hours and any additional security costs. The entity requesting the use of the other Party's facility shall provide that Party with a good faith, written estimate of such costs at the time the space is reserved. In the event the hosting entity does not approve or agree to the estimate, the Party may deny or cancel the reservation. The parties shall provide each other with invoices on a monthly bases, which shall be paid in accordance with the Local Governmental Prompt Payment Act, 50 ILCS 505/1 et seq.

7. **Equipment.** Each Party shall provide all equipment and supplies used for its programs held on the other Party's properties, with the exception of equipment and supplies that are readily available on-site, such as an electric scoreboard or gym mats. Each Party agrees such supplies and equipment are supplied "as-is", and the Parties makes no warranties regarding the fitness of such items for a particular purpose or use, nor will either Party be required to repair or replace such items so the other Party may use them for its scheduled event. Each Party agrees to provide storage for the other Party's program supplies and equipment to the extent feasible.

8. **Maintenance.** Each Party shall be responsible for the provision of utilities and general maintenance, including snow removal, at its own Properties. Either Party may provide additional services other than those listed herein upon the request of the other Party.

9. **Supervision and Security.** The Parties shall be responsible for providing adequate and appropriate supervision for their respective use, programs and activities contemplated by this Agreement. Neither Party shall be responsible for supervising the

activities, programs, or use of the other Party. Each Party is responsible for providing security at its own properties. If there is an additional cost for such security that is a direct result of a Party's use of the other Party's facilities, such cost will be paid pursuant to the provisions of Paragraph 6 of this Agreement.

10. **Damage.** It is agreed that each Party shall pay the cost of repair for any damages beyond normal wear and tear which occur in connection with its use of the other Party's facilities at the Properties, including, but not limited to, damage to buildings, equipment, supplies, or fixtures.

11. **New Properties.** The Parties agree to consult with each other as necessary regarding the addition of new properties to the list of Properties covered under this Agreement and regarding the deleting of any closed building, field or other facility from the list of Properties.

12. **Publicity.** The Parties agree to assist each other in the distribution of publicity for programs offered on the Properties for the benefit of each other's participants to the extent permitted by law and subject to each entity's applicable policy or policies. In the event any such requested distribution results in an out of pocket expense for the other Party, such cost will be paid pursuant to the provisions of Paragraph 6 of this Agreement.

13. **Notices.** Any notices required under this Agreement shall be sent by certified mail return receipt requested to the other Party at its principal address listed below (or such other address as either Party may hereinafter designate to the other Party in writing) or by hand delivery evidenced by receipt.

Antioch Community Consolidated School District 34
800 N. Main Street
Antioch, IL 60002
Attn: Superintendent

Village of Antioch
874 Main Street
Antioch, IL. 60002
Attn: Village Administrator

14. **Mutual Indemnification.** To the fullest extent permitted by law, the Village shall defend, indemnify, and hold the School District, its board members, officers, administrators, employees, volunteers, and agents, harmless against any and all liability, loss, expense, including reasonable attorneys' fees, or claims for injury or damages arising out of this Agreement; but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or willful acts or omissions of the Village, including its officials, agents, employees, contractors, volunteers, patrons, participants, and invitees.

To the fullest extent permitted by law, the School District shall defend, indemnify, and hold the Village, its board members, officers, administrators, employees, volunteers, and agents, harmless against any and all liability, loss, expense, including reasonable attorneys' fees, or claims for injury or damages arising out of this Agreement; but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or willful acts or omissions of the School District, including its officials, agents, employees, contractors, volunteers, students, participants, and invitees.

The indemnification obligations set forth herein shall survive expiration or termination of this Agreement.

15. **Insurance.** Each Party shall keep in force at all times during the term of this Agreement Commercial General Liability Insurance (or the functional equivalent thereof available to units of local government in Illinois) specifically including fire, legal liability, bodily injury, personal injury and property damage limits of not less than \$3,000,000 per occurrence written on an occurrence basis and at all times naming the other Party to this Agreement, its public officials, employees, volunteers and agents as additional insureds. Such coverage shall include each Party's indemnification obligation under Paragraph 14 of this Agreement. In addition, each Party shall furnish certificates of the insurance and/or coverage in place as required herein and including a 90 day notice of cancellation or reduction in limits. Upon presentation of the certificates of insurance, each Party shall have not less than 10 working days to review the same and review the terms of the policy from which the certificate was issued, and verify that the same meets the requirements of this Paragraph. Such verification shall not be unreasonably withheld and failure of any Party to object within the said 10 working days shall be construed to be a complete and final waiver of any objections thereto.

16. **Assignment.** Neither Party may assign or transfer any of its rights or obligations under this Agreement without the prior, express written consent of the other Party.

17. **Benefit of the Parties.** This Agreement is entered into solely for the benefit of the contracting parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party.

18. **Complete Understanding.** This Agreement constitutes the entire agreement between the Parties pertaining to the subject matter hereof and supersedes all prior or contemporaneous agreements and understandings whether oral or written of the Parties in connection therewith. No modification of this Agreement shall be effective unless made in writing, signed by both Parties, and dated after the date hereof.

19. **Binding Effect.** This Agreement shall be binding upon and shall inure to the benefit of the Parties hereto and their respective successors and assigns.

20. Governing Law. This Agreement shall be governed by the laws of the State of Illinois.

IN WITNESS WHEREOF, Village and School District have each caused this Intergovernmental Agreement to be executed by duly authorized officers thereof as of the date and year first above written.

**BOARD OF TRUSTEES OF THE
VILLAGE OF ANTIOCH
LAKE COUNTY, ILLINOIS**

**BOARD OF EDUCATION OF
ANTIOCH COMMUNITY
CONSOLIDATED SCHOOL
DISTRICT NO. 34
LAKE COUNTY, ILLINOIS**

By: _____
President

By: _____
President

Attest:

Secretary

Attest:

Secretary

Exhibit "A": List of Properties

I. School District Properties:

Antioch Elementary School
817 N. Main Street
Antioch, IL. 60002

Antioch Upper Grade School
800 Highview Drive
Antioch, IL. 60002

Hillcrest Elementary School
433 Depot Street
Antioch, IL. 60002

Oakland Elementary School
22018 W. Grass Lake Road
Antioch, IL. 60002

W.C. Petty Elementary School
850 Highview Drive
Antioch, IL. 60002

II. Village Properties:

188294_3.DOC

Request For Board Action

REFERRED TO BOARD: February 22, 2011

AGENDA ITEM NO: 3

ORIGINATING DEPARTMENT: Parks & Recreation

SUBJECT: Consideration of Resolution Approving Village of Antioch Parks Department Financial Assistance/Scholarship Program.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Parks Department staff and the Park Commission recently discussed the need for financial assistance so that families who meet certain criteria can afford to participate in the parks and recreation programs. This program would provide an opportunity for those families who are in need to provide recreational and educational programs for their children and would also provide partial assistance to those families who can pay fees if given additional time.

DOCUMENTS ATTACHED:

1. Resolution
2. Memorandum from Director Kudla
3. Financial Assistance/Scholarship Application

RECOMMENDED MOTION:

Move to approve a resolution authorizing the Village of Antioch Parks Department Financial Assistance Scholarship Program.

RESOLUTION NO. 11-

RESOLUTION APPROVING THE VILLAGE OF ANTIOCH PARKS AND RECREATION DEPARTMENT FINANCIAL ASSISTANCE SCHOLARSHIP PROGRAM

WHEREAS, the Village of Antioch ("Village") is a municipality located in Lake County, Illinois; and

WHEREAS, recently the Parks and Recreation Department staff and Park Commission discussed the need for financial assistance for families who cannot afford to send their children to recreational and educational programs through the Parks and Recreation department; and

WHEREAS, the scholarship program also provides partial assistance for those families who can pay the fees if given additional time; and

WHEREAS, the financial assistance / scholarship program will provide Village of Antioch families a way for their children participate in department programs;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Trustees of the Village adopt the Antioch Parks and Recreation Financial Assistance / Scholarship Program enabling families who meet certain criteria to participate in the Parks and Recreation programs at a reduced fee.

PASSED and APPROVED this 22nd day of February 2011

AYES:

NAYS:

ABSENT:

Lawrence M. Hanson, Mayor

ATTEST:

Candi L. Rowe, Village Clerk

Memorandum

To: Village Board

February 9, 2011

From: Michael Kudla, Director of Parks & Recreation

Cc: Jim Keim

Subject: Scholarship Program

It has come to my attention that there are families in the Village of Antioch that cannot afford to provide recreational / education programs for their children. The village has no provision to provide assistance to these families.

The attached scholarship program will serve to provide opportunity for those families who are truly in need. It will also provide partial assistance for families who can pay fees, given additional time. The Parks Commission has reviewed and discussed the proposed program. Village attorney Bob Long has reviewed and approved of the scholarship program.

Staff is requesting the Village Board approve the scholarship program at its February 21st meeting.

FINANCIAL ASSISTANCE/SCHOLARSHIP PROGRAM

Only Village of Antioch Residents are eligible

**APPLICANTS!
PLEASE KEEP TOP PAGE**

PURPOSE OF PROGRAM

It is the intent of the Village of Antioch to provide the opportunity for its residents to participate in recreational programs. The Village attempts to provide recreational opportunities to its residents facing financial hardship through reasonably priced programs, free programs and through the financial assistance/scholarship program.

REQUIREMENTS FOR FINANCIAL ASSISTANCE/SCHOLARSHIP

Only residents of the Village of Antioch will be considered for financial assistance/scholarship. **Proof of financial need must be provided to qualify for assistance.** Items that will be considered when evaluating include current participation in public aid, food stamp program, school free lunch program, subsidized housing program, excessive medical bills and/or family income.

TYPES OF FINANCIAL ASSISTANCE/SCHOLARSHIP AVAILABLE

1. **Payment Plan** - The cost of the program will be spread over a period of time to allow the family to afford the program.
2. **Partial Payment** - The cost of the program will be reduced. The amount of reduction will be determined on an individual basis.

APPLICATION PROCEDURE

Persons requesting assistance must complete the application form and submit it to the Village of Antioch Parks Department 806 Holbeck, Drive Attn. Director of Parks and Recreation. Applications will be individually reviewed and applicants will be notified of decision as soon as possible.

APPLICATION GUIDELINES

1. **Financial assistance/scholarship participants must reside within the boundaries of the Village of Antioch**
2. All information on the application must be true and accurate and will be kept confidential. Scholarships are legally recoverable if awarded on the basis of false information supplied by the applicant and will nullify the request for a scholarship.
3. All scholarships will be awarded on a first come-first serve basis, on the basis of need and the ability of the Village to absorb the cost. The Village of Antioch reserves the right to approve partial funding or deny applicant's request.

4. An application must be completed every time a request for financial assistance/scholarship is made. Granting of assistance/scholarship does not ensure continued approval for succeeding sessions.
5. All classes, including camps, are available for scholarship EXCEPT for programs run on a contractual basis with an outside service provider. Field trips are not eligible for assistance.
6. **There will be a maximum assistance allowed per participant. Each participant will be allowed one activity/program per session.**
7. When partial payment scholarships are awarded, recipients must pay their portion seven days prior to the start of the program.
8. Once a properly completed application is received, the Village will make every effort to process the request within two (2) weeks.

FINANCIAL ASSISTANCE/SCHOLARSHIP APPLICATION
Only Village of Antioch Residents are eligible

Today's Date: _____

This form is to be filled out completely in order for consideration for financial assistance/scholarship. Return completed application to the Village of Antioch Parks Department, 806 Holbek Drive, Antioch, IL 60002 Attn. Director. Fax 847 838 4328

Name of Person(s) Requesting Assistance For: _____
 Address: _____ City: _____
 State: _____ Zip: _____ Daytime Phone: _____
 Evening Phone: _____ Age & Current Grade: _____
 E mail: _____

Name of Parent/Guardian: _____
 Address: _____ City: _____
 State: _____ Zip: _____ Daytime Phone: _____
 Evening Phone: _____

Number of Family Members in Each Age Range:

0-5 yrs. _____ 6-12 yrs. _____ 13-16 yrs. _____ 17-21 yrs. _____ 21+ yrs. _____

Type of Financial Assistance/Scholarship Applying For:

_____ Payment Plan

***Maximum Allowed: One activity/program per person per session.**

_____ Partial Payment

***Only Village of Antioch Residents are eligible**

PROGRAM NAME(S)	CODE #	FEE	PARTICIPANT'S NAME	GENDER M/F	BIRTHDATE

Total: \$ _____

Have you participated in a Parks Department program before? _____yes _____no

Check items below & submit copies of applicable documents showing need of assistance:

Public Aid.....Aid No. _____
Food Stamps.....Case No. _____
School Lunch Program - Reduced Fee _____ Free Lunch _____
School Attending _____

Subsidized Housing _____
Excessive Medical Bills.....Reason _____

Family income under \$25,000. Enclose copy of 2 consecutive recent check stubs.

Other.....Please explain _____

References:

Please list below two schools, social agencies, physicians or employers for reference checks.

Name	Address	Phone	Agency
1. _____	_____	_____	_____
2. _____	_____	_____	_____

Please attach any copies of documentation that apply. These copies will be kept by the Village of Antioch and will not be returned to applicant.

I certify that the above information is true, correct and complete and that its accuracy will be verified.

Signature of Applicant _____ Date _____

(For Office Use Only)

Date Application Received: _____

Verification of Reference(s) and Documentation Results:

Assistance/Scholarship Denied _____
Assistance/Scholarship Approved.....Payment Plan - Partial Payment _____

Payment Plan or Partial Payment Details _____

Date Applicant Notified _____

Director of Parks and Recreation _____ Date _____

Request For Board Action

REFERRED TO BOARD February 22, 2011

AGENDA ITEM NO: 4

ORIGINATING DEPARTMENT: Finance

SUBJECT: Accounts Payable

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

FINANCIAL IMPACT: \$256,268.58

DOCUMENTS ATTACHED:

1. List of Accounts Payable for 02/22/2011
2. Invoices over \$10,000 - Informational Report
3. Escrow Payable - Informational Report
4. Manual Checks - Informational Report

RECOMMENDED MOTION:

Move to approve payment of accounts payable in the amount of **\$256,268.58**

Village of Antioch, IL
Accounts Payable - February 21,2011

<u>FUND</u>	<u>DEPARTMENT</u>	<u>GL-EXP-ACCT</u>	<u>DESCRIPTION</u>	<u>INVOICE-NO</u>	<u>REFERENCE</u>	<u>PAYMENT AMOUNT</u>
A-ACTION PEST CONTROL INC						
GENERAL	PUBLIC WORKS	100-090-511-5350	MAINT BLDGS	2210	BI-MONTHLY SERVICE	100.00
<i>Vendor Total</i>						<i>100.00</i>
ACE HARDWARE						
GENERAL	PZB	100-070-216-5568	OPERATING SUPPLIES	033389/A	BATTERIES	12.99
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INV# 33294 ACCT # 951000	11.57
GENERAL	PUBLIC WORKS	100-090-511-5568	OPERATING SUPPLIES	JAN 11 STM	IVV# 33330 ACCT # 951000	23.92
GENERAL	PARKS & REC	100-060-312-5567	MAINTENANCE SUPPLIES	JAN 11 STM	INV# 33365 ACCT # 951000	13.50
GENERAL	PUBLIC WORKS	100-090-511-5350	MAINT BLDGS	JAN 11 STM	INV# 33392 ACCT # 951000	1.98
GENERAL	PUBLIC WORKS	100-090-511-5568	OPERATING SUPPLIES	JAN 11 STM	INV# 33448 ACCT # 951000	17.98
<i>Vendor Total</i>						<i>81.94</i>
ALEXIS FIRE EQUIPMENT CO						
GENERAL	FIRE	100-050-440-5569	UNIFORMS	0037764-IN	UNIFORMS	622.93
GENERAL	FIRE DISTRICT	100-050-490-5569	UNIFORMS	0037764-IN	UNIFORMS	622.93
GENERAL	FIRE	100-050-440-5351	MAINT VEHICLES	0037895-IN	WINDSHIELD BROKE STORM	537.89
<i>Vendor Total</i>						<i>1,783.75</i>
ALLSTAR AUTO GLASS INC						
WATER & SEWER	PUBLIC WORKS	800-090-840-5331	TRAINING	APRIL 15	REGISTRATION FEE SLUDGE TECH	195.00
<i>Vendor Total</i>						<i>195.00</i>
AM AUDIT						
GENERAL	ADMINISTRATION	100-010-110-5488	CONTRACT PAYMENT	250	UTILITY AUDIT	647.81
<i>Vendor Total</i>						<i>647.81</i>

Village of Antioch, IL
Accounts Payable - February 21,2011

<u>FUND</u>	<u>DEPARTMENT</u>	<u>GL-EXP-ACCT</u>	<u>DESCRIPTION</u>	<u>INVOICE-NO</u>	<u>REFERENCE</u>	<u>PAYMENT AMOUNT</u>
AMERICAN GASES CORP						
GENERAL	PUBLIC WORKS	100-090-511-5566	FUEL & FLUIDS	157981	PARTS/SUPPLIES	207.34
GENERAL	PUBLIC WORKS	100-090-511-5566	FUEL & FLUIDS	61969	OXYGEN/ACETYLENE	40.80
<i>Vendor Total</i>						248.14
AMERICAN OUTFITTERS LTD						
GENERAL	POLICE	100-080-430-5568	OPERATING SUPPLIES	135722	ANTIOCH TEEN COURT 4X4	43.80
<i>Vendor Total</i>						43.80

Village of Antioch, IL
Accounts Payable - February 21,2011

<u>FUND</u>	<u>DEPARTMENT</u>	<u>GL-EXP-ACCT</u>	<u>DESCRIPTION</u>	<u>INVOICE-NO</u>	<u>REFERENCE</u>	<u>PAYMENT AMOUNT</u>
ANTIOCH AUTO PARTS INC						
GENERAL	FIRE	100-050-440-5351	MAINT VEHICLES	830742	INVOICE 830742	32.59
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 817737	74.42
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 817929	23.09
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 818015	60.58
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 818533	19.00
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 818935	21.09
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 819427	44.52
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 820637	2.89
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 821945	61.08
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 823551	23.92
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 823850	43.98
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 824276	8.63
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 824277	11.19
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 824496	5.90
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 826099	46.38
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 827489	37.80
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 828130	10.38
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 828199	110.28
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 828290	38.99
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	CREDIT MEMO 828344	-7.20
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 828292	40.98
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 828578	45.58
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 829017	28.58
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 830036	94.16
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 830449	18.94
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	CREDIT MEMO 830059	-40.98
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 830672	42.67
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	CREDIT MEMO 831377	-32.59
GENERAL	PUBLIC WORKS	100-090-511-5568	OPERATING SUPPLIES	JAN 11 STM	INVOICE 831396	173.18
GENERAL	PUBLIC WORKS	100-090-511-5568	OPERATING SUPPLIES	JAN 11 STM	INVOICE 831426	104.14
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	CREDIT MEMO 831439	-44.48

Village of Antioch, IL
Accounts Payable - February 21, 2011

<u>FUND</u>	<u>DEPARTMENT</u>	<u>GL-EXP-ACCT</u>	<u>DESCRIPTION</u>	<u>INVOICE-NO</u>	<u>REFERENCE</u>	<u>PAYMENT AMOUNT</u>
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 832045	10.53
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 832355	33.60
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 832401	53.46
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 832853	21.49
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 834049	98.82
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	CREDIT MEMO 834176	-6.00
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	JAN 11 STM	INVOICE 834112	19.00
<i>Vendor Total</i>						1,330.59
ANTIOCH ELECTRIC SERVICES INC						
WATER & SEWER	PUBLIC WORKS	800-090-840-5438	OTHER PROFESSIONAL SVC	52485	WET WELL FAILURE LABOR	90.00
<i>Vendor Total</i>						90.00
ANTIOCH FLORAL						
GENERAL	ADMINISTRATION	100-010-101-5438	OTHER PROFESSIONAL SVC	67013	SHAWN/LAURA	70.00
<i>Vendor Total</i>						70.00
AT&T						
GENERAL	FIRE SAFETY	100-050-441-5423	TELEPHONE SVC	0111	ACCT # 84739565827790	18.80
GENERAL	FIRE DISTRICT	100-050-490-5423	TELEPHONE SVC	0111	ACCT # 84739565827790	18.80
GENERAL	FIRE SAFETY	100-050-441-5423	TELEPHONE SVC	0207	ACCT # 84739510187563 JAN	18.75
GENERAL	FIRE DISTRICT	100-050-490-5423	TELEPHONE SVC	0207	ACCT # 84739510187563 JAN	18.76
GENERAL	PARKS & REC	100-060-312-5423	TELEPHONE SVC	0211	ACCT # 847395175979211 JAN	110.20
GENERAL	PUBLIC WORKS	100-090-511-5423	TELEPHONE SVC	FEB 11	ACCT #84739594597042 FAX LINE	77.11
GENERAL	POLICE	100-080-430-5423	TELEPHONE SVC	JAN 2011	INTERNET	142.11
<i>Vendor Total</i>						404.53
BAREMAN'S DAIRY INC						
GENERAL	PARKS & REC	100-060-348-5448	PROGRAM EXPENSE	18827	ICE CREAM DDDN	199.50
<i>Vendor Total</i>						199.50

Village of Antioch, IL
Accounts Payable - February 21,2011

<u>FUND</u>	<u>DEPARTMENT</u>	<u>GL-EXP-ACCT</u>	<u>DESCRIPTION</u>	<u>INVOICE-NO</u>	<u>REFERENCE</u>	<u>PAYMENT AMOUNT</u>
BAXTER AND WOODMAN INC						
WATER & SEWER	PUBLIC WORKS	800-090-840-5438	OTHER PROFESSIONAL SVC	0154873	WWTP OPERATIONS	8,917.00
WATER & SEWER	PUBLIC WORKS	800-090-840-5438	OTHER PROFESSIONAL SVC	0154874	LOCAL LIMITS DEVELOPMENT	1,292.00
WATER & SEWER	PUBLIC WORKS	800-090-841-5438	OTHER PROFESSIONAL SVC	0154875	PRETREATMENT PROGRAM	2,275.54
GENERAL	PUBLIC WORKS	100-090-850-5331	TRAINING	REG 1	JIM KEIM NPDES SEMINAR	79.00
GENERAL	PUBLIC WORKS	100-090-850-5331	TRAINING	REG 2	CHRIS LIVERIS NPDES SEMINAR	79.00
<i>Vendor Total</i>						12,642.54
BILLER PRESS & MFG INC						
GENERAL	ADMINISTRATION	100-010-110-5434	PRINTING SVC	11-9439	BUSINESS CARDS	92.50
<i>Vendor Total</i>						92.50
CAROL RICHTER						
GENERAL	PARKS & REC	100-060-348-5448	PROGRAM EXPENSE	WALMART	CAMP CRAYON SUPPLIES	9.63
<i>Vendor Total</i>						9.63
CARTRIDGE WORLD - ANTIOCH						
GENERAL	POLICE	100-080-430-5565	OFFICE SUPPLIES	6312	INK CARTRIDGES	62.96
<i>Vendor Total</i>						62.96
CENTRAL CLEARING						
WATER & SEWER	PUBLIC WORKS	800-090-820-5356	MAINT UTILITY SYSTEM	300908	TREE CUT DOWN 566 GARYS DRIVE	1,000.00
<i>Vendor Total</i>						1,000.00
CERTIFIED BALANCE & SCALE CORP						
WATER & SEWER	PUBLIC WORKS	800-090-840-5438	OTHER PROFESSIONAL SVC	19557	CLEANING OXYGEN METER	384.00
<i>Vendor Total</i>						384.00

Village of Antioch, IL
Accounts Payable - February 21, 2011

<u>FUND</u>	<u>DEPARTMENT</u>	<u>GL-EXP-ACCT</u>	<u>DESCRIPTION</u>	<u>INVOICE-NO</u>	<u>REFERENCE</u>	<u>PAYMENT AMOUNT</u>
CHERYL AXLEY, LLC						
GENERAL	ADMINISTRATION	100-010-101-5438	OTHER PROFESSIONAL SVC	FEB 2011	FEBRUARY SERVICES	3,500.00
<i>Vendor Total</i>						<i>3,500.00</i>
CHICAGO TRIBUNE						
GENERAL	ADMINISTRATION	100-010-110-5571	PUBLICATIONS	72857476FE	NEWS PAPER	18.40
<i>Vendor Total</i>						<i>18.40</i>
GINTAS FIRST AID & SAFETY						
GENERAL	ADMINISTRATION	100-010-110-5568	OPERATING SUPPLIES	0343690978	1ST AID SUPPLIES	310.34
<i>Vendor Total</i>						<i>310.34</i>
COMCAST CABLE						
GENERAL	POLICE	100-080-430-5423	TELEPHONE SVC	02-25-11	ACCT 8771100230004515 ADAPTER	2.08
GENERAL	FIRE SAFETY	100-050-441-5423	TELEPHONE SVC	FEB 11	INTERNET ACCT 8771100230002105	29.98
GENERAL	FIRE DISTRICT	100-050-490-5423	TELEPHONE SVC	FEB 11	INTERNET ACCT 8771100230002105	29.97
WATER & SEWER	PUBLIC WORKS	800-090-840-5423	TELEPHONE SVC	FEB 2011	INTERNET ACCT 8771100230140541	51.57
<i>Vendor Total</i>						<i>113.60</i>

Village of Antioch, IL
Accounts Payable - February 21,2011

<u>FUND</u>	<u>DEPARTMENT</u>	<u>GL-EXP-ACCT</u>	<u>DESCRIPTION</u>	<u>INVOICE-NO</u>	<u>REFERENCE</u>	<u>PAYMENT AMOUNT</u>
COMMONWEALTH EDISON						
WATER & SEWER	PUBLIC WORKS	800-090-820-5426	UTILITY - ELECTRIC	01-11	ACCT # 2043142036 WELL 1,5,6	1,737.46
GENERAL	PUBLIC WORKS	100-090-545-5427	ELECTRICITY - ST LIGHTS	0111	STREET LIGHTS	1,157.12
WATER & SEWER	PUBLIC WORKS	800-090-820-5426	UTILITY - ELECTRIC	011111	ACCT # 1583011046 LS HILLSIDE	2,531.74
WATER & SEWER	PUBLIC WORKS	800-090-830-5426	UTILITY - ELECTRIC	011111	ACCT # 1583011046 WELL 7	345.24
GENERAL	PUBLIC WORKS	100-090-545-5427	ELECTRICITY - ST LIGHTS	0205	ACCT # 5603062018 TIMBER/RT 23	16,868.23
GENERAL	PUBLIC WORKS	100-090-511-5426	UTILITY - ELECTRIC	020811	ACCT # 0009668017	45.03
WATER & SEWER	PUBLIC WORKS	800-090-820-5430	UTILITY - GAS	JAN	ACCT # 4743000011 WELL3	1,382.52
WATER & SEWER	PUBLIC WORKS	800-090-830-5426	UTILITY - ELECTRIC	JAN 11	ACCT #8923155040 AUGS LIFT ST	51.14
WATER & SEWER	PUBLIC WORKS	800-090-820-5426	UTILITY - ELECTRIC	JAN 11WEL4	ACCT #9123166011 WELL 4	34.09
GENERAL	PUBLIC WORKS	100-090-511-5426	UTILITY - ELECTRIC	JAN JENSEN	ACCT # 2906519008 JENSEN PK	46.25
GENERAL	PUBLIC WORKS	100-090-511-5426	UTILITY - ELECTRIC	JAN11	ACCT # 2990253008 OLD OIL BLD	14.80
<i>Vendor Total</i>						24,213.62
CONSTELLATION NEW ENERGY, INC						
WATER & SEWER	PUBLIC WORKS	800-090-820-5426	UTILITY - ELECTRIC	0002737028	ACCT # 1-FC-1047 WELLS 8,9,10	7,081.39
WATER & SEWER	PUBLIC WORKS	800-090-840-5426	UTILITY - ELECTRIC	2756366	TREATMENT FACILITY	12,802.61
<i>Vendor Total</i>						19,884.00
CREATIVE PRODUCT SOURCING INC						
PUBLIC SAFETY	POLICE	129-080-426-5568	OPERATING SUPPLIES	34849	DARE WORK BOOTS	108.97
<i>Vendor Total</i>						108.97
CUSTOM INSTALLATION & REPAIR						
GENERAL	ADMINISTRATION	100-010-425-5352	MAINTENANCE-EQUIPMENT	283	REPLACEMENT DEFECTIVE LIGHTS	114.00
GENERAL	POLICE	100-080-430-5351	MAINT VEHICLES	291	REPAIR STROBES	217.50
GENERAL	POLICE	100-080-430-5351	MAINT VEHICLES	292	REPAIR FLASHES	70.00
<i>Vendor Total</i>						401.50

Village of Antioch, IL
Accounts Payable - February 21, 2011

<u>FUND</u>	<u>DEPARTMENT</u>	<u>GL-EXP-ACCT</u>	<u>DESCRIPTION</u>	<u>INVOICE-NO</u>	<u>REFERENCE</u>	<u>PAYMENT AMOUNT</u>
CUTLER WORK WEAR DBA SDS INC						
GENERAL	PUBLIC WORKS	100-090-511-5569	UNIFORMS	105889	REPAIR FLASHES	125.96
<i>Vendor Total</i>						125.96
DANIELS LONG & PINSEL						
WATER & SEWER	ADMINISTRATION	800-010-820-5437	LEGAL FEES	10129	LAKE MICHIGAN WATER	425.50
GENERAL	NON-DEPARTMENTAL	100-005-001-5437	LEGAL-NEUMANN SUIT	10129	LAKE COUNTY GRADING SUIT	1,665.00
GENERAL	NON-DEPARTMENTAL	100-005-001-5437	LEGAL-NEUMANN SUIT	10129	NEUMANN BANKRUPTCY	148.00
ESCROW		924-002-000-2827	CLUB ENERGY	10129	CLUB ENERGY LIQUOR	1,628.00
GENERAL	ADMINISTRATION	100-010-110-5437	LEGAL SVC	10129	MONTHLY FEE	16,133.50
<i>Vendor Total</i>						20,000.00
DAVID'S BISTRO						
GENERAL	PARKS & REC	100-060-348-5570	FOOD	021711	WINE WALK	400.00
<i>Vendor Total</i>						400.00
DENNIS HEIMBRODT						
GENERAL	ENGINEERING	100-030-215-5331	TRAINING	198634	DECI	20.00
<i>Vendor Total</i>						20.00
FIRST FIRE PROTECTION DISTRICT						
GENERAL		100-002-000-2315	DUE TO FIRE DIST - TOWER LEAS	20111	TOWER LEASE	848.72
<i>Vendor Total</i>						848.72

Village of Antioch, IL
Accounts Payable - February 21,2011

<u>FUND</u>	<u>DEPARTMENT</u>	<u>GL-EXP-ACCT</u>	<u>DESCRIPTION</u>	<u>INVOICE-NO</u>	<u>REFERENCE</u>	<u>PAYMENT AMOUNT</u>
FLEET SERVICES						
GENERAL	ADMINISTRATION	100-010-110-5566	FUEL & FLUIDS	JAN 11	FUEL	122.94
GENERAL	PZB	100-070-216-5566	FUEL & FLUIDS	JAN 11	FUEL	165.37
GENERAL	ADMINISTRATION	100-010-425-5566	FUEL & FLUIDS	JAN 11	FUEL	79.79
GENERAL	ENGINEERING	100-030-215-5566	FUEL & FLUIDS	JAN 11	FUEL	184.55
GENERAL	FIRE	100-050-440-5566	FUEL & FLUIDS	JAN 11	FUEL	814.88
GENERAL	FIRE DISTRICT	100-050-490-5566	FUEL & FLUIDS	JAN 11	FUEL	814.88
GENERAL	POLICE	100-080-430-5566	FUEL & FLUIDS	JAN 11	RESCUE FUEL	6,618.16
GENERAL	PUBLIC WORKS	100-090-511-5566	FUEL & FLUIDS	JAN 11	FUEL	1,446.12
GENERAL	ADMINISTRATION	100-010-110-5566	FUEL & FLUIDS	JAN 11	RESCUE FUEL	1,972.74
GENERAL	PARKS & REC	100-060-334-5566	FUEL & FLUIDS	JAN 11	FUEL	12.27
GENERAL	PUBLIC WORKS	100-090-545-5566	FUEL & FLUIDS	JAN 11	FUEL	6,583.16
WATER & SEWER	PUBLIC WORKS	800-090-820-5566	FUEL & FLUIDS	JAN 11		363.85
<i>Vendor Total</i>						19,178.71
GENERATION 3 MEDIA						
GENERAL	PARKS & REC	100-060-312-5433	ADVERTISING	04409	WELL WISHER AD	37.50
<i>Vendor Total</i>						37.50
GRAINGER INC						
GENERAL	PUBLIC WORKS	100-090-511-5568	OPERATING SUPPLIES	9446817521	BATTERY	284.40
<i>Vendor Total</i>						284.40
GYMNASTICS ZONE INC						
GENERAL	PARKS & REC	100-060-314-5488	CONTRACT PAYMENT	JAN 11	GYMNASTIC CLASSES	160.00
<i>Vendor Total</i>						160.00

Village of Antioch, IL
Accounts Payable - February 21, 2011

<u>FUND</u>	<u>DEPARTMENT</u>	<u>GL-EXP-ACCT</u>	<u>DESCRIPTION</u>	<u>INVOICE-NO</u>	<u>REFERENCE</u>	<u>PAYMENT AMOUNT</u>
HAWKINS WATER TREATMENT INC						
WATER & SEWER	PUBLIC WORKS	800-090-820-5573	CHEMICAL SUPPLIES/TREATMENT	3193515	CHLORINE CYLINDER	120.00
WATER & SEWER	PUBLIC WORKS	800-090-820-5573	CHEMICAL SUPPLIES/TREATMENT	3194157	BULK LIQUID	3,168.36
WATER & SEWER	PUBLIC WORKS	800-090-820-5573	CHEMICAL SUPPLIES/TREATMENT	3194276	CHLORINE	682.50
Vendor Total						3,970.86
HD SUPPLY WATERWORKS LTD						
WATER & SEWER	PUBLIC WORKS	800-090-820-5596	METERS	2533995	METERS	1,155.00
WATER & SEWER	PUBLIC WORKS	800-090-820-5596	METERS	2539099	METERS	668.00
WATER & SEWER	PUBLIC WORKS	800-090-820-5596	METERS	3528887	METERS	1,622.00
Vendor Total						3,445.00
HON HENRY "SKIP" TONIGAN, RET, PC						
GENERAL		100-012-110-5438	PROFESSIONAL SERVICES	FEB 2011	HEARINGS	340.00
Vendor Total						340.00
HYDRAULIC SERVICE & REPAIRS IN						
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	260295	CHELSEA PRESSURE SWITCH	46.00
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	260307	PARTS/LABOR	264.60
Vendor Total						310.60
ILLINOIS DEPT OF TRANSPORTATIO						
GENERAL	PUBLIC WORKS	100-090-545-5488	CONTRACT PAYMENT	37132	TRAFFIC SIGNALS	3,204.51
Vendor Total						3,204.51
ILLINOIS PARK & RECREATION ASS						
GENERAL	PARKS & REC	100-060-312-5403	PROFESSIONAL DUES	021511	RECREATION MEMBERSHIP	275.00
Vendor Total						275.00

Village of Antioch, IL
Accounts Payable - February 21,2011

<u>FUND</u>	<u>DEPARTMENT</u>	<u>GL-EXP-ACCT</u>	<u>DESCRIPTION</u>	<u>INVOICE-NO</u>	<u>REFERENCE</u>	<u>PAYMENT AMOUNT</u>
IMPRESSIONS COUNT						
GENERAL	PARKS & REC	100-060-348-5433	ADVERTISING	34286	2 MONTH MARK YOUR CALENDAR	500.00
GENERAL	ADMINISTRATION	100-010-110-5434	PRINTING SVC	34314	FEB 2011 NEWSLETTER	665.00
GENERAL	PARKS & REC	100-060-348-5448	PROGRAM EXPENSE	34315	DDD	296.35
<i>Vendor Total</i>						1,461.35
INTERNATIONAL CODE COUNCIL						
GENERAL	PZB	100-070-216-5403	PROFESSIONAL DUES	2817603	MEMBERSHIP BILL RANTZ	35.00
<i>Vendor Total</i>						35.00
INTERSTATE ABC						
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	21000995	BATTERY	183.90
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	21001289	BATTERY	245.85
<i>Vendor Total</i>						429.75
JANICE FENSKE						
GENERAL	PARKS & REC	100-060-314-5488	CONTRACT PAYMENT	FEB 11	PILATES	200.00
<i>Vendor Total</i>						200.00
JG UNIFORMS INC						
GENERAL	POLICE	100-080-430-5569	UNIFORMS	24081	VEST COVER/PATCHES	162.69
<i>Vendor Total</i>						162.69
JULIE INC						
WATER & SEWER	PUBLIC WORKS	800-090-820-5356	MAINT UTILITY SYSTEM	11-10-0056	ACC# ANTIOA	129.75
WATER & SEWER	PUBLIC WORKS	800-090-820-5488	CONTRACT PAYMENT	NOV 11	CUST # ANTIOA NOV 11	95.75
WATER & SEWER	PUBLIC WORKS	800-090-830-5356	MAINT UTILITY SYSTEM	NOV 11	CUST # ANTIOA NOV 11	95.00
<i>Vendor Total</i>						320.50

Village of Antioch, IL
Accounts Payable - February 21, 2011

<u>FUND</u>	<u>DEPARTMENT</u>	<u>GL-EXP-ACCT</u>	<u>DESCRIPTION</u>	<u>INVOICE-NO</u>	<u>REFERENCE</u>	<u>PAYMENT AMOUNT</u>
KALE						
GENERAL	POLICE	100-080-430-5569	UNIFORMS	524752	UNIFORMS	545.79
<i>Vendor Total</i>						<i>545.79</i>
KANSAS STATE BANK						
GENERAL	POLICE	100-080-430-5488	CONTRACT PAYMENT	MARCH 11	CONTRACT NUMBER 3342616	674.64
<i>Vendor Total</i>						<i>674.64</i>
KIMBERLY BREWTON						
GENERAL	PARKS & REC	100-060-314-5488	CONTRACT PAYMENT	FEB 2011	ZUMBA CLASSES	165.00
<i>Vendor Total</i>						<i>165.00</i>
KRAUS ELECTRICAL CONTRACS						
WATER & SEWER	PUBLIC WORKS	800-090-840-5438	OTHER PROFESSIONAL SVC	7173	BLDG #40 ELECTRICAL ISSUE	412.00
<i>Vendor Total</i>						<i>412.00</i>
LAKE COUNTY GRADING CO, LLC						
GENERAL	PUBLIC WORKS	100-090-511-5488	CONTRACT PAYMENT	26376	BLIZZARD "11" SNOW REMOVAL	39,032.50
<i>Vendor Total</i>						<i>39,032.50</i>
LAKE COUNTY HEALTH DEPT						
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	95943	PARTS	179.70
<i>Vendor Total</i>						<i>179.70</i>
LAKE COUNTY HOSE & EQUIPMENT						
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	95843	TOOLS	17.76
<i>Vendor Total</i>						<i>17.76</i>

Village of Antioch, IL
Accounts Payable - February 21, 2011

<u>FUND</u>	<u>DEPARTMENT</u>	<u>GL-EXP-ACCT</u>	<u>DESCRIPTION</u>	<u>INVOICE-NO</u>	<u>REFERENCE</u>	<u>PAYMENT AMOUNT</u>
LAKE COUNTY RECORDER OF DEEDS						
WATER & SEWER	ADMINISTRATION	800-010-810-5438	OTHER PROFESSIONAL SVC	1801	LIENS/COPIES	88.00
<i>Vendor Total</i>						<i>88.00</i>
LAKE COUNTY TRUCK SALES & SERV						
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	53943	FILTERS	101.46
<i>Vendor Total</i>						<i>101.46</i>
LAKE COUNTY-PUBLIC WORKS						
WATER & SEWER	PUBLIC WORKS	800-090-830-5425	LAKE CTY TREATMENT SVC	20110204	COUNTY SEWER USER FEE SEPT-NOV23,	113.00
<i>Vendor Total</i>						<i>23,113.00</i>
LAWSON PRODUCTS INC						
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	0122732	PLOW BOLTS	43.50
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	0142359	PLOW BOLTS	46.00
<i>Vendor Total</i>						<i>89.50</i>
LEACH ENTERPRISES INC						
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	753768	AIR BRAKE PARTS	165.11
<i>Vendor Total</i>						<i>165.11</i>
LEO J FOX TRUCKING & EXCAVATION						
WATER & SEWER	PUBLIC WORKS	800-090-820-5356	MAINT UTILITY SYSTEM	17646	GARYS DRIVE LINE WORK	775.00
<i>Vendor Total</i>						<i>775.00</i>
LEXISNEXIS RISK DATA MNGMT, INC						
GENERAL	POLICE	100-080-430-5438	OTHER PROFESSIONAL SVC	0-20110131	JANUARY COMMITMENT	30.00
<i>Vendor Total</i>						<i>30.00</i>

Village of Antioch, IL
Accounts Payable - February 21,2011

<u>FUND</u>	<u>DEPARTMENT</u>	<u>GL-EXP-ACCT</u>	<u>DESCRIPTION</u>	<u>INVOICE-NO</u>	<u>REFERENCE</u>	<u>PAYMENT AMOUNT</u>
LIBBY A BAKER						
GENERAL	PARKS & REC	100-060-314-5568	OPERATING SUPPLIES	021511	SUPPLIES	45.99
<i>Vendor Total</i>						45.99
LUBE OILS INC						
GENERAL	PUBLIC WORKS	100-090-511-5566	FUEL & FLUIDS	247287	450LBS WASH	92.95
<i>Vendor Total</i>						92.95
LUIS CRUZ						
GENERAL	PUBLIC WORKS	100-090-511-5488	CONTRACT PAYMENT	1515	BLIZZARD "11" SNOW REMOVAL	975.00
<i>Vendor Total</i>						975.00
MCHENRY ANALYTICAL WATER LAB I						
WATER & SEWER	PUBLIC WORKS	800-090-820-5438	OTHER PROFESSIONAL SVC	1100553	COLIFORM	325.00
WATER & SEWER	PUBLIC WORKS	800-090-840-5438	OTHER PROFESSIONAL SVC	26717	SAMPLE TESTING	238.00
<i>Vendor Total</i>						563.00
MENARDS - ANTIOCH						
GENERAL	PUBLIC WORKS	100-090-511-5350	MAINT BLDGS	26815	PROGRAM THERMOSTAT	24.99
GENERAL	PUBLIC WORKS	100-090-511-5567	CLEANING SUPPLIES	27057	CLEANING SUPPLIES	55.70
GENERAL	PUBLIC WORKS	100-090-511-5568	OPERATING SUPPLIES	27057	SHOP SUPPLIES	27.50
GENERAL	PUBLIC WORKS	100-090-511-5568	OPERATING SUPPLIES	27079	MISC SCREWS	23.71
GENERAL	PARKS & REC	100-060-348-5448	PROGRAM EXPENSE	27081	DDD N	66.17
WATER & SEWER	PUBLIC WORKS	800-090-820-5568	OPERATING SUPPLIES	27117	SHOVEL/SHUT OFF TIMER	66.84
GENERAL	PUBLIC WORKS	100-090-511-5350	MAINT BLDGS	27736	LIGHTS	56.43
WATER & SEWER	PUBLIC WORKS	800-090-820-5356	MAINT UTILITY SYSTEM	28712	WOOD LATH	15.76
GENERAL	PUBLIC WORKS	100-090-511-5568	OPERATING SUPPLIES	28971	HANDLE ICE CHOPPER	18.96
<i>Vendor Total</i>						356.06

Village of Antioch, IL
Accounts Payable - February 21,2011

<u>FUND</u>	<u>DEPARTMENT</u>	<u>GL-EXP-ACCT</u>	<u>DESCRIPTION</u>	<u>INVOICE-NO</u>	<u>REFERENCE</u>	<u>PAYMENT AMOUNT</u>
MORTON SALT,INC						
GENERAL	PUBLIC WORKS	100-090-545-5568	SALT	590408	BULK SALT	6,932.05
GENERAL	PUBLIC WORKS	100-090-545-5568	SALT	598591	BULK SALT	2,449.98
GENERAL	PUBLIC WORKS	100-090-545-5568	SALT	607559	BULK SALT	5,074.72
GENERAL	PUBLIC WORKS	100-090-545-5568	SALT	609491	BULK SALT	3,944.00
<i>Vendor Total</i>						18,400.75
NATIONAL GUARDIAN LIFE INSURAN						
GENERAL		100-002-000-2207	LIFE INS WH PAYABLE	FEB2011	LIFE INSURANCE	52.00
<i>Vendor Total</i>						52.00
NCC-PETERSON PRODUCTS						
GENERAL	PUBLIC WORKS	100-090-511-5567	CLEANING SUPPLIES	54779	CLEANING SUPPLIES	250.50
<i>Vendor Total</i>						250.50
NICOR GAS						
WATER & SEWER	PUBLIC WORKS	800-090-830-5430	UTILITY - GAS	2510004	ACCT#79-84-25-10004 12/21-1/21	58.68
GENERAL	FIRE SAFETY	100-050-441-5430	UTILITY - GAS	6810009	ACCT#72-60-68-10009 12/21-1/21	727.81
GENERAL	FIRE DISTRICT	100-050-490-5430	UTILITY - GAS	6810009	ACCT#72-60-68-10009 12/21-1/21	727.81
GENERAL	PUBLIC WORKS	100-090-511-5430	UTILITY - GAS	8410003	ACCT#59-36-84-10003 12/21-1/21	676.16
GENERAL	PUBLIC WORKS	100-090-511-5430	UTILITY - GAS	0131	ACCT# 46-16-73-1000 5	424.74
<i>Vendor Total</i>						2,615.20
NORTHERN ILLINOIS MACK						
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	104514	TOWING/PARTS/LABOR/REAREND FIX	2,897.89
<i>Vendor Total</i>						2,897.89

Village of Antioch, IL
Accounts Payable - February 21,2011

<u>FUND</u>	<u>DEPARTMENT</u>	<u>GL-EXP-ACCT</u>	<u>DESCRIPTION</u>	<u>INVOICE-NO</u>	<u>REFERENCE</u>	<u>PAYMENT AMOUNT</u>
NORTHWESTLAKE COUNTY FIRE TRAI						
GENERAL	FIRE	100-050-440-5403	PROFESSIONAL DUES	80060	REPEATER OPERATION	4,500.00
GENERAL	FIRE DISTRICT	100-050-490-5403	PROFESSIONAL DUES	80060	REPEATER OPERATION	4,500.00
<i>Vendor Total</i>						<i>9,000.00</i>
PEKIN LIFE INSURANCE CO						
GENERAL		100-002-000-2207	LIFE INS WH PAYABLE	MARCH 11	ACCT # 0001310620 LIFE INS	13.90
<i>Vendor Total</i>						<i>13.90</i>
POLLAK PRODUCTIONS						
GENERAL	PARKS & REC	100-060-348-5448	PROGRAM EXPENSE	020511	DDD	100.00
GENERAL	FIRE	100-050-440-5351	MAINT VEHICLES	16550	WINDSHIELD INSTALLED	125.00
<i>Vendor Total</i>						<i>225.00</i>
POWERSOURCE GENERATOR RENTALS						
WATER & SEWER	PUBLIC WORKS	800-090-820-5352	MAINTENANCE-EQUIPMENT	0230015611	UNIT REPAIRS PARTS AND LABOR	3,797.07
WATER & SEWER	PUBLIC WORKS	800-090-830-5352	MAINTENANCE-EQUIPMENT	0240024611	PLUG ADAPTER AND CABLE	2,496.54
<i>Vendor Total</i>						<i>6,293.61</i>
PRECISION SERVICE & PARTS,INC						
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	07-040134	PARTS	18.95
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	07-040317	PARTS	49.47
<i>Vendor Total</i>						<i>68.42</i>
PREDICTIVE MAINT & BALANCING						
WATER & SEWER	PUBLIC WORKS	800-090-840-5352	MAINTENANCE-EQUIPMENT	041263	PREDICTIVE MAINTENANCE	1,000.00
<i>Vendor Total</i>						<i>1,000.00</i>

Village of Antioch, IL
Accounts Payable - February 21, 2011

<u>FUND</u>	<u>DEPARTMENT</u>	<u>GL-EXP-ACCT</u>	<u>DESCRIPTION</u>	<u>INVOICE-NO</u>	<u>REFERENCE</u>	<u>PAYMENT AMOUNT</u>
PROSAFETY INC						
WATER & SEWER	PUBLIC WORKS	800-090-820-5569	UNIFORMS	2/686270	BOOTS	234.82
<i>Vendor Total</i>						234.82
RA ADAMS ENTERPRISES INC						
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	446766	MASTER LINK	3.50
<i>Vendor Total</i>						3.50
RADIOSHACK						
GENERAL	POLICE	100-080-430-5568	OPERATING SUPPLIES	243956	CORDLESS MOUSE	31.99
<i>Vendor Total</i>						31.99
RAY O'HERRON INC						
GENERAL	POLICE	100-080-430-5569	UNIFORMS	1102689-IN	FREIGHT ON BACK ORDER	1.75
<i>Vendor Total</i>						1.75
RIGMAR INDUSTRIES						
GENERAL	PUBLIC WORKS	100-090-511-5567	CLEANING SUPPLIES	306901	CLEANING SUPPLIES	92.09
<i>Vendor Total</i>						92.09
ROYAL PUBLISHING						
GENERAL	PARKS & REC	100-060-312-5433	ADVERTISING	7534256	BUSINESS LISTING	50.00
<i>Vendor Total</i>						50.00
ROY'S AUTO SERVICE INC						
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	8700	PARTS/LABOR	414.12
<i>Vendor Total</i>						414.12

Village of Antioch, IL
Accounts Payable - February 21, 2011

<u>FUND</u>	<u>DEPARTMENT</u>	<u>GL-EXP-ACCT</u>	<u>DESCRIPTION</u>	<u>INVOICE-NO</u>	<u>REFERENCE</u>	<u>PAYMENT AMOUNT</u>
SECRETARY OF STATE						
GENERAL	POLICE	100-080-430-5438	OTHER PROFESSIONAL SVC	2008 CHEVY	PLATE A169246 2008 IMPALA	99.00
<i>Vendor Total</i>						<i>99.00</i>
SONDAY SERVICES						
GENERAL	PUBLIC WORKS	100-090-511-5488	CONTRACT PAYMENT	02-03-11	BLIZZARD "11" REDWING SUB	595.00
<i>Vendor Total</i>						<i>595.00</i>
SPRING-ALIGN OF PALATINE INC						
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	84292	PARTS/LABOR	780.28
<i>Vendor Total</i>						<i>780.28</i>

Village of Antioch, IL
Accounts Payable - February 21,2011

<u>FUND</u>	<u>DEPARTMENT</u>	<u>GL-EXP-ACCT</u>	<u>DESCRIPTION</u>	<u>INVOICE-NO</u>	<u>REFERENCE</u>	<u>PAYMENT AMOUNT</u>
SPRINT						
GENERAL	FIRE SAFETY	100-050-441-5423	TELEPHONE SVC	012511	CELL PHONE SRV	59.02
GENERAL	FIRE DISTRICT	100-050-490-5423	TELEPHONE SVC	012511	CELL PHONE SRV	59.02
GENERAL	ADMINISTRATION	100-010-110-5424	PAGER/CELL PHONE SVC	020711	CELL PHONE SRV	261.28
GENERAL	ADMINISTRATION	100-010-101-5424	PAGER/CELL PHONE SVC	020711	CELL PHONE SRV	23.22
GENERAL	PZB	100-070-216-5424	PAGER/CELL PHONE SVC	020711	CELL PHONE SRV	70.28
GENERAL	PUBLIC WORKS	100-090-511-5424	PAGER/CELL PHONE SVC	020711	CELL PHONE SRV	417.89
GENERAL	ENGINEERING	100-030-215-5424	PAGER/CELL PHONE SVC	020711	CELL PHONE SRV	87.96
GENERAL	FIRE DISTRICT	100-050-490-5424	PAGER/CELL PHONE SVC	020711	CELL PHONE SRV	199.65
GENERAL	FIRE SAFETY	100-050-441-5424	PAGER/CELL PHONE SVC	020711	CELL PHONE SRV	199.65
GENERAL	PARKS & REC	100-060-312-5424	PAGER/CELL PHONE SVC	020711	CELL PHONE SRV	41.57
GENERAL	POLICE	100-080-430-5424	PAGER/CELL PHONE SVC	020711	CELL PHONE SRV	529.93
GENERAL	ADMINISTRATION	100-010-115-5424	PAGER/CELL PHONE SVC	020711	CELL PHONE SRV	22.32
GENERAL	PZB	100-070-216-5424	PAGER/CELL PHONE SVC	020711	CELL PHONE SRV	24.13
GENERAL	ADMINISTRATION	100-010-425-5424	PAGER/CELL PHONE SVC	020711	CELL PHONE SRV	64.57
GENERAL	FINANCE	100-040-113-5424	PAGER/CELL PHONE SVC	020711	CELL PHONE SRV	22.32
WATER & SEWER	PUBLIC WORKS	800-090-840-5424	PAGER/CELL PHONE SVC	020711	CELL PHONE SRV	67.19
GENERAL	PUBLIC WORKS	100-090-545-5424	PAGER/CELL PHONE SVC	020711	CELL PHONE SRV	428.69
WATER & SEWER	PUBLIC WORKS	800-090-820-5424	PAGER/CELL PHONE SVC	020711	CELL PHONE SRV	214.17
GENERAL	PARKS & REC	100-060-348-5424	PAGER/CELL PHONE SVC	020711	CELL PHONE SRV	28.54
<i>Vendor Total</i>						2,821.40
STAPLES BUSINESS ADVANTAGE						
GENERAL	ADMINISTRATION	100-010-110-5568	OPERATING SUPPLIES	3148970608	SUPPLIES	156.10
GENERAL	FIRE	100-050-440-5565	OFFICE SUPPLIES	3149630411	SUPPLIES	30.99
GENERAL	FIRE DISTRICT	100-050-490-5565	OFFICE SUPPLIES	3149630411	SUPPLIES	30.98
GENERAL	POLICE	100-080-430-5565	OFFICE SUPPLIES	8017671249	SUPPLIES	185.49
<i>Vendor Total</i>						403.56

Village of Antioch, IL
Accounts Payable - February 21,2011

<u>FUND</u>	<u>DEPARTMENT</u>	<u>GL-EXP-ACCT</u>	<u>DESCRIPTION</u>	<u>INVOICE-NO</u>	<u>REFERENCE</u>	<u>PAYMENT AMOUNT</u>
STATE POLICE SERVICE FUND						
GENERAL	POLICE	100-080-430-5331	TRAINING	480-19	480 HOUR BASIC TRAINING	2,817.47
<i>Vendor Total</i>						<i>2,817.47</i>
SUBURBAN GARAGE DOOR						
GENERAL	FIRE SAFETY	100-050-441-5350	MAINT BLDGS	05437	REPLACE BROKEN CHAIN	48.50
GENERAL	FIRE DISTRICT	100-050-490-5350	MAINT BLDGS	05437	REPLACE BROKEN CHAIN	48.50
<i>Vendor Total</i>						<i>97.00</i>
SUN TIMES MEDIA						
GENERAL	PZB	100-070-216-5438	OTHER PROFESSIONAL SVC	12291	NEWS PAPER SUBSCRIPTION	54.40
<i>Vendor Total</i>						<i>54.40</i>
TERMINAL SUPPLY CO						
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	9999248	CREDIT RETURN	-265.19
<i>Vendor Total</i>						<i>-265.19</i>
THE UPS STORE 5328						
GENERAL	ADMINISTRATION	100-010-432-5438	OTHER PROFESSIONAL SVC	B14011	SHIPPING	9.68
<i>Vendor Total</i>						<i>9.68</i>
TOSHIBA BUSINESS SOLUTIONS						
GENERAL	FINANCE	100-040-113-5488	CONTRACT PAYMENT	169652559	ACCT # 998684	282.29
<i>Vendor Total</i>						<i>282.29</i>
UNIVERSITY OF ILLINOIS-GAR						
GENERAL	FIRE	100-050-440-5331	TRAINING	UFINK604	BRAD MEISTER	150.00
GENERAL	FIRE DISTRICT	100-050-490-5331	TRAINING	UFINK604	BRAD MEISTER	150.00
<i>Vendor Total</i>						<i>300.00</i>

Village of Antioch, IL
Accounts Payable - February 21, 2011

<u>FUND</u>	<u>DEPARTMENT</u>	<u>GL-EXP-ACCT</u>	<u>DESCRIPTION</u>	<u>INVOICE-NO</u>	<u>REFERENCE</u>	<u>PAYMENT AMOUNT</u>
V OLSEN HEATING & AIR CONDITIO						
DEPOT PARKING	ADMINISTRATION	101-010-275-5350	MAINTENANCE-BUILDINGS	S6454	DEFECTIVE INDUCER LABOR/PARTS	676.44
<i>Vendor Total</i>						676.44
VEOLIA ENVIRONMENTAL SERVICES						
GENERAL	PUBLIC WORKS	100-090-511-5420	GARBAGE DISPOSAL SVC	T2886353	ACCT # T2009217-9 JAN 2011	629.51
WATER & SEWER	PUBLIC WORKS	800-090-840-5420	GARBAGE DISPOSAL SVC	T2886353	ACCT # T2009217-9 JAN 2011	208.00
<i>Vendor Total</i>						837.51
VERITY THREE, INC						
GENERAL	ADMINISTRATION	100-010-110-5488	CONTRACT PAYMENT	22375	TRUCORE AGREEMENT	351.00
GENERAL	FIRE	100-050-440-5488	CONTRACT PAYMENT	22402	TRUCORE AGREEMENT	20.50
GENERAL	FIRE DISTRICT	100-050-490-5488	CONTRACT PAYMENTS	22402	TRUCORE AGREEMENT	20.50
GENERAL	POLICE	100-080-430-5357	MAINT COMPUTER SYSTEM	22405	TRUCORE AGREEMENT	234.00
GENERAL	ADMINISTRATION	100-010-110-5488	CONTRACT PAYMENT	22453	ONSITE SUPPORT	47.50
GENERAL	PUBLIC WORKS	100-090-511-5488	CONTRACT PAYMENT	22453	REMOTE SUPPORT	118.75
GENERAL	FIRE	100-050-440-5488	CONTRACT PAYMENT	22458	ONSITE SUPPORT	47.50
GENERAL	FIRE DISTRICT	100-050-490-5488	CONTRACT PAYMENTS	22458	REMOTE SUPPORT	47.50
<i>Vendor Total</i>						887.25
VILLAGE OF ANTIOCH PD PETTY CA						
GENERAL	POLICE	100-080-430-5570	FOOD	JAN 2011	PRISONER MEALS	165.62
GENERAL	POLICE	100-080-430-5567	MAINTENANCE SUPPLIES	JAN 2011	SUPPLIES	23.22
GENERAL	POLICE	100-080-430-5331	TRAINING	JAN 2011	TRAINING	18.00
GENERAL	POLICE	100-080-430-5568	OPERATING SUPPLIES	JAN 2011	OPERATING SUPPLIES	31.08
GENERAL	POLICE	100-080-430-5438	OTHER PROFESSIONAL SVC	JAN 2011	POSTAGE	11.10
GENERAL	POLICE	100-080-430-5439	LAUNDRY SERVICES	JAN 2011	DRY CLEANING	24.00
GENERAL	POLICE	100-080-430-5329	TRAVEL EXPENSE	JAN 2011	TOLLS	25.00
<i>Vendor Total</i>						298.02

Village of Antioch, IL
Accounts Payable - February 21,2011

<u>FUND</u>	<u>DEPARTMENT</u>	<u>GL-EXP-ACCT</u>	<u>DESCRIPTION</u>	<u>INVOICE-NO</u>	<u>REFERENCE</u>	<u>PAYMENT AMOUNT</u>
VISA						
GENERAL	PARKS & REC	100-060-348-5570	FOOD	0123	WINTER WINE WALK	334.66
GENERAL	PARKS & REC	100-060-348-5448	PROGRAM EXPENSE	0123	DDDND	264.07
GENERAL	PARKS & REC	100-060-312-5565	OFFICE SUPPLIES	0123	TONER	69.94
GENERAL	ADMINISTRATION	100-010-425-5331	TRAINING	12/21-1/21	ACCOUNT #4121264040234302	23.66
GENERAL	ADMINISTRATION	100-010-425-5423	TELEPHONE SVC	12/21-1/21	ACCOUNT #121264040234302	14.95
GENERAL	PUBLIC WORKS	100-090-511-5426	UTILITY - ELECTRIC	40236232	ACCT#4121264040236232 BAL DUE	0.75
GENERAL	PARKS & REC	100-060-312-5331	TRAINING	FEB11	ILLINOIS ASSOC OF PARKS	220.00
GENERAL	PARKS & REC	100-060-312-5488	CONTRACT PAYMENT	FEB11	PAY FLO	59.95
GENERAL	PARKS & REC	100-060-314-5448	PROGRAM EXPENSE	FEB11	PARTY SUPPLIES	126.38
GENERAL	ADMINISTRATION	100-010-110-5571	PUBLICATIONS	JAN 11	ACCT # 4121264040236240	125.34
<i>Vendor Total</i>						1,239.70
WAREHOUSE DIRECT OFFICE PRODUCT						
GENERAL	PUBLIC WORKS	100-090-511-5567	CLEANING SUPPLIES	1018372-0	CLEANINS SUPPLIES	284.48
<i>Vendor Total</i>						284.48
WATER REDEMPTION TECHNOLOGY						
WATER & SEWER	PUBLIC WORKS	800-090-820-5488	CONTRACT PAYMENT	004153	W-10 BASE TREATMENT	2,230.42
WATER & SEWER	PUBLIC WORKS	800-090-820-5488	CONTRACT PAYMENT	004154	W-09 BASE TREATMENT	2,230.42
<i>Vendor Total</i>						4,460.84
WAYNE'S SERVICE INC						
DEPOT PARKING	ADMINISTRATION	101-010-275-5488	CONTRACT PAYMENT	020111	SNOW PLOWING/SALTING	2,151.00
GENERAL	PUBLIC WORKS	100-090-545-5488	CONTRACT PAYMENT	020111	SNOW PLOWING/SALTING	3,811.00
<i>Vendor Total</i>						5,962.00
WILDWOOD SERVICE						
GENERAL	PUBLIC WORKS	100-090-511-5351	MAINT VEHICLES	170704	TOW/RESTORED EQUIPMENT	250.00
<i>Vendor Total</i>						250.00

Village of Antioch, IL
Accounts Payable - February 21,2011

<u>FUND</u>	<u>DEPARTMENT</u>	<u>GL-EXP-ACCT</u>	<u>DESCRIPTION</u>	<u>INVOICE-NO</u>	<u>REFERENCE</u>	<u>PAYMENT AMOUNT</u>
WM LAMP TRACKER, INC						
GENERAL	PUBLIC WORKS	100-090-511-5420	GARBAGE DISPOSAL SVC	0502129	TBH BATTERY	79.95
<i>Vendor Total</i>						79.95
ZEP MANUFACTURING						
GENERAL	PUBLIC WORKS	100-090-511-5567	CLEANING SUPPLIES	30445481	POLAR ICE MELT/RING MASTER	886.85
GENERAL	PUBLIC WORKS	100-090-511-5567	CLEANING SUPPLIES	30445614	DUST MOP REFILL	194.98
<i>Vendor Total</i>						1,081.83

Grand Total:

\$256,268.58

Village of Antioch, IL
Manual Checks February 21,2011

Department	Item	Check Date	Payment Title	Check Number	Payment Amount
VARIOUS	HUMANA	2/8/2011	DENTAL CLAIMS	89	1,549.00
VARIOUS	HUMANA	2/8/2011	DENTAL CLAIMS	90	2,476.30
VARIOUS	HUMANA	2/8/2011	DENTAL CLAIMS	91	364.10
Vendor Total					4,389.40
SPECIAL EVENTS	WINE WALK	2/9/2011	BONUS BOTTLES	60274	1,360.00
Vendor Total					1,360.00
ANTIOCH FINE WINES	WINE WALK	0209/11	BONUS BOTTLES	60275	1,270.00
Vendor Total					1,270.00
SENIOR CENTER	HUMANA	2/17/2011	DENTAL CLAIM	92	136.00
Vendor Total					136.00
TOTAL MANUAL CHECKS					\$7,155.40

Village of Antioch, IL

Invoices Over \$10,000 Informational Report - February 21, 2011

<u>FUND</u>	<u>DEPARTMENT</u>	<u>GL-EXP-ACCT</u>	<u>DESCRIPTION</u>	<u>INVOICE-NO</u>	<u>REFERENCE</u>	<u>PAYMENT AMOUNT</u>
COMMONWEALTH EDISON						
GENERAL	PUBLIC WORKS	100-090-545-5427	ELECTRICITY - ST LIGHTS	0205	ACCT # 5603062018 TIMBER/RT 23	16,868.23
<i>Vendor Total</i>						<i>16,868.23</i>
CONSTELLATION NEW ENERGY, INC						
WATER & SEWER	PUBLIC WORKS	800-090-840-5426	UTILITY - ELECTRIC	2756366	TREATMENT FACILITY	12,802.61
<i>Vendor Total</i>						<i>12,802.61</i>
DANIELS LONG & PINSEL						
WATER & SEWER	ADMINISTRATION	800-010-820-5437	LEGAL FEES	10129	LAKE MICHIGAN WATER	425.50
GENERAL	NON-DEPARTMENTAL	100-005-001-5437	LEGAL-NEUMANN SUIT	10129	LAKE COUNTY GRADING SUIT	1,665.00
GENERAL	NON-DEPARTMENTAL	100-005-001-5437	LEGAL-NEUMANN SUIT	10129	NEUMANN BANKRUPTCY	148.00
ESCROW	ADMINISTRATION	924-002-000-2827	CLUB ENERGY	10129	CLUB ENERGY LIQUOR	1,628.00
GENERAL	ADMINISTRATION	100-010-110-5437	LEGAL SVC	10129	MONTHLY FEE	16,133.50
<i>Vendor Total</i>						<i>20,000.00</i>
FLEET SERVICES						
GENERAL	ADMINISTRATION	100-010-110-5566	FUEL & FLUIDS	FLEET JANFUEL		122.94
GENERAL	PZB	100-070-216-5566	FUEL & FLUIDS	FLEET JANFUEL		165.37
GENERAL	ADMINISTRATION	100-010-425-5566	FUEL & FLUIDS	FLEET JANFUEL		79.79
GENERAL	ENGINEERING	100-030-215-5566	FUEL & FLUIDS	FLEET JANFUEL		184.55
GENERAL	FIRE	100-050-440-5566	FUEL & FLUIDS	FLEET JANFUEL		814.88
GENERAL	FIRE DISTRICT	100-050-490-5566	FUEL & FLUIDS	FLEET JANFUEL		814.88
GENERAL	POLICE	100-080-430-5566	FUEL & FLUIDS	FLEET JANFUEL		6,618.16
GENERAL	PUBLIC WORKS	100-090-511-5566	FUEL & FLUIDS	FLEET JANFUEL		1,446.12
GENERAL	ADMINISTRATION	100-010-110-5566	FUEL & FLUIDS	FLEET JANFUEL		1,972.74
GENERAL	PARKS & REC	100-060-334-5566	FUEL & FLUIDS	FLEET JANFUEL		12.27
GENERAL	PUBLIC WORKS	100-090-545-5566	FUEL & FLUIDS	FLEET JANFUEL		6,583.16
WATER & SEWER	PUBLIC WORKS	800-090-820-5566	FUEL & FLUIDS	FLEET JANFUEL		363.85
<i>Vendor Total</i>						<i>19,178.71</i>

Village of Antioch, IL

Invoices Over \$10,000 Informational Report - February 21, 2011

<u>FUND</u>	<u>DEPARTMENT</u>	<u>GL-EXP-ACCT</u>	<u>DESCRIPTION</u>	<u>INVOICE-NO</u>	<u>REFERENCE</u>	<u>PAYMENT AMOUNT</u>
LAKE COUNTY GRADING CO,LLC						
GENERAL	PUBLIC WORKS	100-090-511-5488	CONTRACT PAYMENT	26376	BLIZZARD "11" SNOW REMOVAL	39,032.50
<i>Vendor Total</i>						39,032.50
LAKE COUNTY-PUBLIC WORKS						
WATER & SEWER	PUBLIC WORKS	800-090-830-5425	LAKE CTY TREATMENT SVC	20110204	COUNTY SEWER USER FEE SEPT-NOV23,	23,113.00
<i>Vendor Total</i>						23,113.00

Grand Total:

\$130,995.05

Village of Antioch, IL

Escrow Payables Informational Report - February 21, 2011

<u>FUND</u>	<u>DEPARTMENT</u>	<u>GL-EXP-ACCT</u>	<u>DESCRIPTION</u>	<u>INVOICE-NO</u>	<u>REFERENCE</u>	<u>PAYMENT AMOUNT</u>
DANIELS LONG & PINSEL						
ESCROW		924-002-000-2827	CLUB ENERGY	10129	CLUB ENERGY LIQUOR	1,628.00
<i>Vendor Total</i>						<i>1,628.00</i>

Grand Total:

\$1,628.00

Request For Board Action

REFERRED TO BOARD: February 22, 2011

AGENDA ITEM NO: 5

ORIGINATING DEPARTMENT: Administration

SUBJECT: Consideration of Resolution adopting Employee Policy 2.2 - Overtime Compensation
Consideration of Resolution adopting Employee Policy 2.6 - Special Compensation

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

From time to time, the Village must amend its personnel policy book to adapt to the needs of its employees, based upon individual incident, changes in employment law and or other circumstances requiring new policy and/or policy amendment.

Overtime Compensation

The current Overtime Policy has been revised to elucidate the definition of overtime for the purposes of calculating overtime eligibility.

Special Compensation

The current Policy Manual does not address Special Compensation, including compensation for emergent call out situations. In accordance with the Federal Labor Standards Act (FLSA) overtime compensation eligibility is separate and distinct from Duty Assignment and Special Duty pay. Compensation for Duty Assignment and Special Duty Pay is not regulated by FLSA, but is at the discretion of the Village.

Management is recommending creating a new policy to address Special Compensation eligibility.

The issues were discussed at the September 15th and February 16th Committee of the Whole meetings. The Committee of the Whole recommended several changes and suggested the matter be placed on the February 22nd agenda for consideration.

DOCUMENTS ATTACHED:

1. Resolution - **Employee Policy 2.2 - Overtime Compensation**
2. Resolution - **Employee Policy 2.6 - Special Compensation**

RECOMMENDED MOTION:

Move to approve a Resolutions adopting revisions to Employee Policy 2.2 - Overtime Compensation and to establish Employee Policy 2.6 - Special Compensation.

RESOLUTION NO. 11-

**RESOLUTION ADOPTING REVISED EMPLOYEE
POLICY 2.2 – Overtime Compensation**

WHEREAS, the Village of Antioch (“Village”) is a municipality located in Lake County, Illinois;
and

WHEREAS, at certain times updates and amendments must be made to the Village personnel
policy; and

WHEREAS, such amendments may be made based upon the needs of employees, individual
incidents, changes in employment law, or other circumstances requiring new policy; and

WHEREAS, the purpose of the current Overtime Compensation policy is to appropriately
compensate overtime pay for non-exempt employees; and

WHEREAS, the current Overtime Compensation policy has been revised to clarify the
calculation of overtime eligibility; and

WHEREAS, the current Overtime Compensation policy has been revised to provide examples of
calculating overtime eligibility; and

WHEREAS, the current Overtime Compensation policy has been revised to authorize the
Village Administrator to make special exceptions to the Overtime Compensation Policy.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Trustees of the Village to
adopt Employee Policy 2.2 – Overtime Compensation.

PASSED and APPROVED this 22nd day of February, 2011.

AYES:
NAYS:
ABSENT:

Lawrence M. Hanson, Mayor

ATTEST:

Candi L. Rowe, Village Clerk

RESOLUTION NO. 11-
RESOLUTION ESTABLISHING EMPLOYEE
POLICY 2.6 – Special Compensation

WHEREAS, the Village of Antioch (“Village”) is a municipality located in Lake County, Illinois;
and

WHEREAS, at certain times updates and amendments must be made to the Village personnel
policy; and

WHEREAS, such amendments may be made based upon the needs of employees, individual
incidents, changes in employment law, or other circumstances requiring new policy; and

WHEREAS, there is no written policy for certain employees who work additional duties under
special circumstances, and

WHEREAS, these special circumstances may be unplanned, causing inconvenience to
employees, and

WHEREAS, a Special Compensation policy is established to provide all employees equitable
compensation for duties performed outside of the normal compensation schedule.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Trustees of the Village, to
adopt Employee Policy 2.6 – Special Compensation.

PASSED and APPROVED this 22nd day of February, 2011.

AYES:
NAYS:
ABSENT:

Lawrence M. Hanson, Mayor

ATTEST:

Candi L. Rowe, Village Clerk

Village of Antioch

Section: 2.2

Title: Overtime Compensation

Final Draft Date: 11/06/2006

Adopted by: Ordinance 06-11-39

Revision Approval Date:

Approved by:

Policy

It is the policy of the Village to appropriately compensate overtime for non-exempt employees. All calculations of disbursement, either in the form of payment or compensation time, shall be done in accordance with the regulations of the Federal Labor Standards Act (FLSA).

Eligibility

All full time and part time Non-Exempt (hourly) Village employees excluding elected officials or any employees represented by a bargaining unit.

Purpose

Overtime is defined as any hours worked over 40 hours within a work week, and any hours worked in excess of 12 in a work day. Under usual circumstances, overtime shall be paid at a rate of one and a half times the employee's normal hourly rate of pay.

Compensatory time is defined as time off granted to an employee in compensation for hours worked over the employee's regularly scheduled work week. Compensatory time shall be accrued at a rate of one and a half times the overtime hours worked.

Procedures

For the purposes of calculating overtime eligibility and/or compensatory time, the following will not count as hours worked: sick leave, vacation leave, paid/unpaid personal leave, bereavement leave, FMLA, personal days, holiday pay and/or any other type of leave in which the employee is not physically working.

Any employee who uses any of the preceding leaves during the work week shall not receive time and one-half for the hours worked outside their regular schedule until such hours exceed the leave time used during that work week.

Hours worked outside the regular schedule shall be paid at straight time until the leave time used during the work week is exceeded. For example, an hourly employee regularly scheduled to work six(6) eight-hour days within a given week would normally receive 40 hours at straight time and 8 hours at time and one-half. If an employee utilizes one day (8 hours) of vacation time during this given week, they would receive 48 hours of pay at a straight time rate. This policy ensures that the 8 hours of vacation time would not be calculated at an overtime rate because, in this example, the employee only physically worked 40 hours. However, Special circumstances may require a pay calculation rate that is governed by the procedures of "Special Compensation" (see Section 2.6).

Every attempt must be made to use compensatory time within the pay period in which it is accrued. Employees may accumulate no more than 40 hours of compensatory time at any one time. The use of compensatory time must be scheduled with the approval of the immediate supervisor.

Depending on the Village work needs, employees may be required to work overtime. Employees are required to work overtime when necessary and any employee's unwillingness or refusal to do so may be cause for disciplinary action, up to and including dismissal.

Exceptions

At the discretion of the Village Administrator, a special exception to the overtime policy may be made for employees required to work on certain holidays, as is defined in Section 2.6 Special Compensation. Any exception must be communicated with the Payroll Department in advance of the employee's time sheet submission.

Village of Antioch

Section: 2.6

Title: Special Compensation

Final Draft Date: 2/18/2011

Adopted by:

Revision Approval Date:

Approved by:

Policy

It is the policy of the Village to define and develop a special pay policy in order to provide all employees equitable compensation. All calculations of disbursement, either in the form of payment or compensation time, shall be done in accordance with the regulations of the Federal Labor Standards Act (FLSA).

Eligibility

All full time and part time Non-Exempt Village employees, excluding elected officials or any employees represented by a bargaining unit.

Purpose

Special Compensation may be authorized for certain employees who work additional duties under special circumstances. In some cases, these special circumstances may be unplanned, causing inconvenience to the employee, and therefore, will be compensated outside of the normal compensation schedule. Any special compensation must be approved by the department head and/or Village Administrator prior to the employee working the special circumstance.

Procedures

Special Compensation is defined and calculated under the following terms:

Duty Assignment

An employee given the assignment of "duty man" must be available outside of the normal workday to respond to call outs from Police dispatch or other sources. The employee must be in a state of readiness to work while on Duty Assignment. The employee will receive one hour of pay per day at a rate of time and one half while on Duty Assignment.

Any calls that require action by the "duty man" will be compensated under Call-Out pay (see example of Call-Out pay below). In this definition, "action" refers to response outside of the compensated hour of Duty Assignment. If an employee

passes their “duty” assignment on to another employee special compensation will be forfeited.

Call-Out

Call out is defined as any type of emergent situation which requires an employee to respond to duty outside of the normal working hours. Call out is not scheduled in advanced and differs from Special Duty in that it can occur without notice. Call-Out is compensated at the rate of one and a half times the employee’s normal hourly rate of pay. An example of call out pay would be an emergency water main break at midnight requiring immediate action from personnel outside of normal working hours.

Special Duty

Special Duty is defined as any scheduled special assignment that is deemed above and beyond an employee’s normal scheduled expectations. For example, an employee may be eligible to receive special pay if required to work on a holiday such as the 4th of July. Pre-scheduled snow plow duty during off-hours would also qualify as an example of Special Duty. Special Duty is compensated at the rate of one and a half times the employee’s normal hourly rate of pay. Special Duty pay is calculated outside of the normal rules of overtime calculation. Special Duty pay is not contingent upon completion of working over 40 hours within a work week.