

**REQUEST FOR QUALIFICATIONS FOR
ARCHITECTURAL AND ENGINEERING SERVICES
FOR THE VILLAGE OF ANTIOCH AQUATIC CENTER PROJECT**

The Village of Antioch, Illinois requests a written proposal to provide Architectural, Engineering and Consulting Services to develop construction documents & budgets for replacement of the Village's aquatic facilities including design drawings, project specifications and bid documents.

Five bound copies of a written response to this request for qualifications must be submitted to the Village of Antioch on or before 5:00 P.M., January 6, 2012. Responses delivered after such time and date will not be considered by the Village. Responses shall be delivered to:

Jim Keim, Village Administrator
Village of Antioch - Village Hall 874
Main Street
Antioch, Illinois 60002

1) GENERAL PROJECT DESCRIPTION

The Project scope consists of providing the following services in conjunction with Village staff:

- a) Development of Facilities Plans
 - i) Evaluate the existing pool site and amenities for placement of a new / renovated aquatic facility.
 - ii) Develop concept plans and budget for a new aquatic facility including a phased construction program for site improvements as directed by the Village of Antioch.
 - iii) Attend up to four (4) Park Commission and/or Village Board meetings.
- b) Design of Aquatic Center
 - i) Develop plans, specifications and bid documents for approved project.
 - ii) Submit plans and applications to the required local, state or federal agencies for permit and provide responses or revisions to complete permit process with assistance from Village staff.

a) DEVELOPMENT OF FACILITIES PLANS

- i) General: Professional service for this step is centered on evaluation and development of specific elements to be included in the project and determined to be feasible within the project budget.
- ii) Perform an on-site review of the aquatic facility to determine if any part of the facility is re-useable;

- iii) Program facility elements with budgets which will need to be included for approval by boards;
- iv) Develop scope of construction necessary to deliver approved facility to meet Health and ADA Code requirements; and submit final recommendations for pool shell, surge area, piping systems, filter system, recirculation pump, chemical system, pool heater, deck equipment, sanitary facilities, bathhouse area, possible concession area, bathhouse roofs, potable water system, process piping system, mechanical, electrical, etc.;
- v) Develop opinions of probable construction cost to complete the approved scope of construction for each of the above listed facility elements;
- vi) Provide a timetable for the implementation of the project, from beginning through the occupancy of the facility by the Owner. This includes a schedule of the construction work;

b) DESIGN OF AQUATIC CENTER

- i) General: Professional service for this effort focus on determination of optimum size; determination of construction phasing; opinion of probable construction cost, consideration of operating costs; determination of the specific design of aquatic, deck, bath facilities, parking and amenities (may include concessions) to best meet Antioch's needs and budget.
- ii) In conjunction with Village staff the design team will consult on the final approach and components and sighting of aquatic center facilities.
- iii) Produce complete construction drawings, specifications, and required application materials for bid and permit.
- iv) Follow up and respond to any agency or contractor/project manager comments or inquiries.
- v) Finalize all construction, bid documents and permit materials for construction.

2) INFORMATION TO BE SUBMITTED

- a) Clearly identify that this is a response to the "Request for Qualifications" for Architectural & Engineering Services - Village of Antioch Aquatic Center.
- b) Clearly identify the names and address of the firm or firms including phone number, e-mail address and contact person for any questions.
- c) Provide names and project experience of key personnel assigned to this project.
- d) Provide specific examples of similar projects completed in past five years. Minimum of 5 projects.
- e) Provide a minimum of three references for each team member of projects that have been completed in past three years.

- f) Provide a list of principal consultants along with their qualifications to provide those services not provided by your firm. Include a list of similar projects that you have worked on with each consultant in the last five years.
- g) Describe the Errors or Omissions Insurance that your firm carries.
 - i) Have there been any claims against this policy in the past five years?
 - ii) Has your firm ever been sued for Errors or Omissions? Describe?
- h) Is your firm licensed to conduct business in the State of Illinois?
- i) Are the Principals assigned to this project licensed in the State of Illinois?
- j) How long has your firm been in business?
- k) Provide any other information that your firm deems relevant to this project.

3) OTHER INFORMATION

- a) Questions may be directed to: Jim Keim, Village Administrator (847) 395-1000
- b) The successful firm or firms will be able to clearly demonstrate that they will work well with Village staff or other firms selected by the village in a team environment to produce a high quality project with an emphasis on adding value to the overall project together with the ability to remain on a strict budget.

Jim Keim, Village Administrator
Village of Antioch - Village Hall 874
Main Street
Antioch, Illinois 60002
847-395-1000 (0)

Firms will be selected based on qualifications determined to be in the best interests of the Village of Antioch. Firms may or may not be interviewed by the Village of Antioch and or a Project Committee. The successful firm or firms will be asked to forward a Professional Services Agreement to the Village of Antioch for this project.