



JOB POSTING

Job Title: Public Works Maintenance Worker

Hours: Full Time, Hours as scheduled

Hiring Rate: \$ 17.86 per hour

Application Deadline: Friday April 6, 2012; 3:30 pm

The Village of Antioch has vacancy in the Public Works Department:

Public Works Maintenance Worker

One position is available at this time.

This position under supervision, performs a full-range of duties in operating construction equipment and driving trucks in the care, maintenance, and repair of streets, utilities, and parks. Performs snow removal and other duties associated with snow and ice control. Follows standard safety procedures and regulations. Perform manual labor task. Perform related work as required. Perform tasks related to the construction, operation, care, and maintenance of the Village's infrastructure and facilities, Park grounds and Park equipment. Operates heavy trucks, pay loader, backhoe loaders, power rollers, tree chipper, skid-steer with attachments, lawn mowers with attachments, and other equipment in construction and renovation projects. Maintains and services equipment and trucks. Available for off hour duty as scheduled throughout the year. The hours of work are 40 per week.

See following job description for complete position detail.

Requirements Include:

- Minimum of a High School diploma or GED
- At least 4 years of experience in streets repairs, construction, maintenance, parks maintenance, horticulture, or related field.
- Possession of a valid Class B Commercial Driver's License (CDL) with air brakes endorsement or the ability to obtain a CDL within six (6) months of hire.
- Any equivalent combination of training and experience that produces the competencies desired for the position will be considered.

To Apply:

If interested, please fill out an application for employment at www.antioch.il.gov or apply in person at Public Works or the Village Hall, 874 Main Street, Antioch, IL, 60002.

Applications accepted Monday through Friday between the hours of 8:30am – 5:00pm.

VILLAGE OF ANTIOCH JOB DESCRIPTION

Job Title Public Works Maintenance Worker
Spec Code PW1024
Department Public Works
Division Streets

Summary

Under direct supervision, **performs work of moderate difficulty** in performing tasks related to the construction, operation, care, and maintenance of the Village's infrastructure and facilities, Park grounds and Park equipment. Employees perform routine tasks requiring the use of acquired skills and knowledge. Assignments may involve working with members of a crew or working independently. Reports to the Public Works Field Supervisor.

Essential Functions

Include the following:

- Perform snow and ice control/removal when required using equipment to maintain streets, sidewalks, and parking lots.
- Perform off-duty personnel call-out task as assigned
- Perform landscaping, grass mowing and related grounds maintenance.
- Operate hand tools such as chainsaw, road saw, jack hammer, etc
- Maintain, repair and install new park equipment.
- Assist in the installation and repair of underground pipes
- Assist in placement of wet concrete involving repair or construction work
- Assist in placement of asphalt involving patching or paving operations on Village streets and parking areas
- Insure the proper maintenance of equipment and tools through inspections and repairs
- Perform tree trimming on Village roads.
- Perform indoor building and construction tasks such as dry wall, painting, taping.
- Collect and dispose of garbage in parks area
- Remove dead animals from streets when required
- Assist Community Services department with tear down and set-up of special events.
- Perform street repair and maintenance including, but not limited to, repairing manholes and sidewalks, fixing signs, trimming trees, ditch mowing, culverts and striping.
- Perform street sweeping.
- Operate heavy equipment such as loaders, backhoes, bobcats, sweepers, rodders, dump trucks, tractors riding snow blowers, bucket trucks and rollers.
- Repair water main breaks when required.
- Perform other related duties as assigned.

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required:

- Knowledge of general construction, repair, and maintenance principles.
- Ability to tolerate working in an environment that may contain dirt, dust, noise, unpleasant fumes/odors, vibration, poor lighting, confined spaces, allergens, extreme heat, extreme cold, chemical fumes and exposure, wetness and/or humidity.
- Ability to solve practical problems with or without immediate supervision.
- Ability to work with others as part of a team and/or independently.
- Ability to understand and perform work assignments and follow policies and procedures.
- Ability to work cooperatively with other employees, supervisors, and the general public.
- Ability to lift or move a minimum of 100lbs.
- Knowledge of landscaping, grass mowing, tree trimming and applicable equipment.
- Ability to run applicable machinery and equipment.
- Ability to work on-call for snow/ice control season.

- Ability to learn proper operation and care of equipment.
- Knowledge of general equipment, machinery, and tools used in construction activities.
- Ability to acquire and retain knowledge related to the methods and techniques of repair, maintenance, and installation.

Education and/or Other Requirements

- Minimum of a High School diploma or GED
- 4 years of experience in streets repair, construction, maintenance, parks maintenance, horticulture, or related field.
- Possession of a CDL or the ability to obtain a CDL within six (6) months of hire.
- Any equivalent combination of training and experience that produces the competencies desired for the position will be considered.

Hours of Employment

Employee will work the established hours as specified from the Village Administrator, Public Works Director and/or other applicable agreements in effect.

Probationary Period

Six (6) months

Evaluations

Within the first year of employment, evaluations will occur at six months and one year. Thereafter, an annual evaluation will take place on the employee's anniversary date.

Note

Reasonable accommodations may be made in order to perform the essential functions. This job description describes a general category of jobs. In order to meet the needs of the Village of Antioch, employees may be assigned other duties, in addition to or in lieu of those described above, and any duties are subject to change at any time. This job description does not constitute a written or implied contract of employment.