

VILLAGE OF ANTIOCH

13-06-12

***AN ORDINANCE AMENDING SECTION 1-5A-3J OF THE ANTIOCH
MUNICIPAL CODE INCREASING THE AUTHORITY OF THE VILLAGE
ADMINISTRATOR TO EXPEND FUNDS IN CERTAIN CIRCUMSTANCES***

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES

OF THE

VILLAGE OF ANTIOCH, ILLINOIS

ON

JUNE 17, 2013

**Published in pamphlet form by authority of the Village Board
of the Village of Antioch, Lake County, Illinois,
this 19 day of June, 2013.**

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ORDINANCE 13-06-12

AN ORDINANCE AMENDING SECTION 1-5A-3J OF THE ANTIOCH MUNICIPAL CODE INCREASING THE AUTHORITY OF THE VILLAGE ADMINISTRATOR TO EXPEND FUNDS IN CERTAIN CIRCUMSTANCES

WHEREAS, the current provisions of the Antioch Municipal Code relating to purchasing of goods and contracting for services have been in effect for at least 20 years, and

WHEREAS, the said provisions allow for expenditures by the Village Administrator of sums that are unreasonably small when compared to the cost of goods and services in the current era, and

WHEREAS, since the original provisions were adopted, the Illinois General Assembly has adopted statutory modifications doubling the power of the corporate authorities to make purchases of goods and services without formal bidding being required, for the same inflationary reasons as described above, and

WHEREAS, there are similar long-standing limits in effect which govern the amounts that the Village Administrator can expend during public emergencies, and those limits are also quite low, which has the potential to cripple the ability of the Village to meet its citizens' critical needs during times of crisis, and

WHEREAS, the corporate authorities deem it more appropriate and efficient to grant authority to the Village Administrator to make purchases of goods and services within expanded limits, and also to make emergency expenditures during times of bona fide public emergencies,

NOW THEREFORE, BE IT ORDAINED by the Village of Antioch, Lake County, Illinois, as follows:

SECTION ONE: The portions of Section 1-5A-3 of the Antioch Municipal Code set forth below are hereby amended and shall hereafter read as follows (inserts underlined, deletions ~~stricken~~):

1-5A-3: POWERS AND DUTIES:

The village administrator shall be the chief administrative officer of the village, under the direction of the mayor, who is the chief executive officer. He may head one or more departments and shall be responsible to the mayor and the village board of trustees for the proper administration of all affairs of the village, excepting, however, such affairs or matters as the mayor and village board of trustees may from time to time determine shall be under their direct control and supervision. All provisions herein contained shall be subject to the exceptions set forth in this section. To the ends hereinbefore contemplated, but subject to the exceptions and qualifications hereinbefore set forth, the village administrator shall have power and shall be required to do the following:

* * *

- J. Supervise the purchase of all materials, supplies and equipment for which funds are provided in the budget; let contracts necessary for operation or maintenance of village services for amounts up to and including ~~five thousand dollars (\$5,000.00)~~, twenty thousand dollars (\$20,000.00) that for a purchase of more than ~~five thousand dollars (\$5,000.00)~~, twenty thousand dollars (\$20,000.00), he shall be required to solicit two (2) or more sealed bids, such bids shall be presented to the board of trustees for approval or rejection. No purchase shall be made, contract let or obligation incurred for any item or service which exceeds the current appropriation without a supplemental appropriation by the village board. The village administrator may issue such rules governing purchasing procedures within the administrative organization as the village board shall approve;

* * *

- O. 1. _____ In case of accident, disaster or other circumstances creating a public emergency, the village administrator, with approval of the mayor or two (2) village trustees may award contracts and make purchases for the purpose of meeting said emergency for amounts up to and including ~~five~~ twenty thousand dollars (~~\$5,000.00~~)(\$20,000.00), but he shall promptly file with the village ~~board~~ clerk a certificate showing such emergency and the necessity for such action, together with an itemized account for all expenditures and request that these expenditures be ratified at the next regularly scheduled meeting of the village board;
2. _____ In the event the public emergency described in subsection 1 immediately above results in a catastrophic loss or need for expenditures of more than twenty thousand dollars (\$20,000.00), the Administrator shall consult with the Mayor (or in his or her absence, the most senior village trustee available) and secure his or her approval to the expenditures. A certificate shall promptly be filed with the village clerk and the village board asked to ratify the expenditures as quickly as possible, in a special meeting if necessitated by the scope of the emergency.

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SECTION TWO: This Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF ANTIOCH, ILLINOIS,
ON THIS 17 DAY OF JUNE, 2013.

ATTEST:


LAWRENCE M. HANSON, MAYOR


LORI K. FOLBRICK, VILLAGE CLERK



