

APPROVED MINUTES
VILLAGE OF ANTIOCH
BOARD OF TRUSTEES; COMMITTEE OF THE WHOLE MEETING
Municipal Building: 874 Main Street, Antioch, IL
February 10, 2010

I. CALL TO ORDER

Mayor Hanson called the February 10, 2010 Board of Trustees Committee of the Whole meeting to order at 7:00 p.m. in the Municipal Building: 874 Main Street, Antioch, Illinois.

II. PLEDGE OF ALLEGIANCE

Mayor Hanson and the Board of Trustees led in the Pledge of Allegiance.

III. ROLL CALL

Following the Pledge of Allegiance, roll call indicated the following Trustees were present: Pierce, Poulos, Sakas, and Jozwiak. Also present were Mayor Hanson, Administrator Keim, Attorney Long and Clerk Rowe. Absent: Trustee Crosby, Trustee Wolczyk and Deputy Clerk Folbrick.

IV. APPROVAL OF MINUTES

Trustee Pierce moved, seconded by Trustee Jozwiak to approve as presented the January 21, 2010 Public Safety Committee meeting minutes. Upon roll call, the vote was:

YES: 4: Pierce, Poulos, Sakas, and Jozwiak.

NO: 0.

ABSENT: 2: Crosby and Wolczyk.

THE MOTION CARRIED.

V. REGULAR BUSINESS

1. Form Based Code Update – Community Development Director Nilsen gave a brief presentation regarding form based code concepts for key redevelopment sites and he explained the study is a cooperative study between RTA and the Village. He said this code is a specific group of regulations to address the downtown area. Director Nilsen said the Village currently uses a Euclidian code and he discussed the differences between the current code and the proposed form based code process. Director Nilsen reviewed conceptual drawings for key redevelopment areas including the Metra Station/Depot Street, Orchard Street Plaza, pedestrian, bike and open space enhancements. He also reviewed event overlay slides which reflect some of the open space elements and some of the special events that are held. He said that any redevelopment should not only allow us to maintain our special events but actually enhance them. He solicited some input from Special Events Coordinator Roby, Public Safety Inspector Shannon and Chamber of Commerce Director Porch regarding how the special events would function if we see the area reworked. Director Nilsen reviewed the proposed timeline and meeting schedules anticipated for the next six months. He asked Board members for consent to begin the public workshop and public hearing process and to contact him with any of their questions or concerns.

Director Nilsen also discussed the steering committee that included Trustee Sakas, Trustee Poulos participated, Barbara Porch, Chamber of Commerce Director, Paul Howard, Senior Center Coordinator, members of PACE, Metra, RTA and Becky Weber from the Planning and Zoning Board. Trustee Pierce asked if any of the business owners reviewed the concept and Director Nilsen said Chamber members have seen the concept, not only as a business perspective, but also from the special event point of view. Director Nilsen cited the law that requires certified mail notification to all impacted property owners.

Trustee Sakas said that he believed we need to schedule an open public workshop poster session, similar to what was done with the Route 173 Corridor Plan. He said it is very important that we get open public input fairly early so we could try to get a consensus of what need happens. Director Nilsen said the initial concept of this is the Comp Plan, Route 83 and Downtown Overlay study which was fully vetted during a seven month process that was the nexus of this plan; he agreed the public needs to be included in the process and the importance of the public buy-in and legitimacy in the project.

Trustee Jozwiak asked what the cost of the project would be if everything that was presented tonight were completed. Director Nilsen responded that it may be paid by a developer with their project and that Village would not have to do anything at this time. Trustee Jozwiak asked about weekend train service. Director Nilsen said this concept cannot solve everything and weekend service would not be precluded and in fact, seeing some of these items accomplished would hopefully increase our leverage to have weekend transportation by increased ridership. He said RTA is willing to sponsor this project because they want to see the ridership go up and that we are grateful for the grant money.

Trustee Crosby arrived at 7:15 p.m.

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Trustee Pierce said that he would imagine there would be many different funding sources such as private, public, and developer for this kind of project.

Mayor Hanson said that he sees this as an opportunity where our community pulls together to market our town and we are putting all the pieces in place to create and promote our plan and not somebody else's plan.

Director Nilsen said that he understood the Board's position to have the public participation moved toward the front of the process and from a cost standpoint, Trustee Pierce is correct, this project would be a public/private partnership and yet the private end of it needs to know the expectations. He said that with further economic analysis we will have some idea, whatever the market is at the time and that the public will have to step in at a level to be determined.

Following further discussion Director Nilsen will schedule an open house planning mixer notifying press and posting information on the Village website.

2. Woods of Antioch; Smith Engineering Presentation – Administrator Keim said this item is listed on the agenda as the Woods of Antioch; Smith Engineering presentation but we're also going to talk a little bit about some of the other road projects going on in the community. He said it was about a year ago when we were in the process of identifying projects to make application for stimulus money. He said it was a confusing exercise due to the lack of information about how to get considered for the funds and the timeframes we were dealing with were always so short. Administrator Keim said that we developed a whole list of projects in every category and submitted these lists to our elected officials in Springfield, Senator Michael Bond and Representative JoAnn Osmond. He said that he is happy to report that we were successful in getting much needed grant money for road repairs and he thanked Senator Michael Bond and Representative JoAnn Osmond for funding these projects in the Village of Antioch. Administrator Keim said we were awarded about \$660,000 to go into the Woods of Antioch to repair the concrete streets and we were also awarded \$300,000 to go toward emergency road repair on North Avenue going west from Route 83. He said that North Avenue going east from Route 83 is an already initiated County project. Administrator Keim said this was a team effort with SEC, Village staff, Senator Bond, Representative Osmond and Lobbyist Cheryl Axley and he thanked all involved for their hard work in getting Antioch's projects funded. He explained the next step in the process is to get a contract with an engineering firm to design the projects and prepare the bid documents with both projects needing to be awarded by June 30, 2010.

Administrator Keim introduced Tim Hartnett, Principal/Village Engineering Consultant, gave a brief presentation regarding the 2010 Transportation Improvement Project Overview including the Woods of Antioch – Phase 1 reconstruction, North Avenue E.R.P. pavement preservation/overlay program and the 2010 MFT Program, pavement maintenance/overlay project. Mr. Hartnett reviewed some of the history of the Woods of Antioch subdivision with Phase 1 completed in 1994 and Phases 2/3 being completed in 1996/1998. He said the typical pavement section in the subdivision is PC Concrete vs. Flexible Bituminous Pavement and said that 90+ percent of the roads completed in Antioch are known as Flexible Bituminous Pavement or blacktop. He said there are challenges with concrete pavement, maintenance items, and upkeep that it is a little unique to this community. He also briefly discussed the pavement analysis by the ACPA Technical Services and stated that Wood Creek Drive from Tiffany Road to Ridgewood should be removed and replaced and the recreated under drain system be put in because of the way it was originally constructed. He said they identified seven saw cut pressure relief cuts in Phases 1, 2, and 3 to mitigate future damage and allow expansion and contraction of pavement.

Mr. Hartnett also discussed the CIP/Shovel Ready project process and because Antioch had the shovel ready report prepared, they were able to present the list of projects to the state officials during the summer of 2009 and Antioch was notified by IDOT in the fall of 2009 that the project would be administered through their office per their guidelines and regulations. He further explained that in March 2010, engineering/design of Phase 1 reconstruction plans and bid specifications need to be completed, bid and under contract by June 30, 2010. The project is expected to be substantially completed by November 2010, with restoration and punch list items completed by May 2011.

Administrator Keim said this project would make sure the storm sewer system is fully engaged in Phase 1. He said part of the problem out there is the storm drainage, the runoff and subsurface water movement is what's undermining the road base. He said the work that needs to be done in Phase 2 and 3 has been identified and will continue to seek funding. Mr. Hartnett discussed some techniques, such as saw cutting, that can be used in Phase 2 and 3, depending on the final numbers for Phase 1. To preserve what's left in Phases 2 and 3 is to crack, route, fill and seal the road. He said with the current conditions and water getting into the sub base, which is clay material, and so it's like concrete sitting in a bathtub of water; freezing and thawing moves the panels in all different directions. With the under drain system that we have, we actually know where the low points in the road are and if water happens to get in, it will migrate down to low points and go into the storm sewer, which is the original design intent around the catch basins and structures.

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Board members briefly discussed the map exhibit showing the three phases of the Woods of Antioch, with Phase 1 indicated by the color maroon and shown being done in blacktop. Mr. Hartnett said there is enough funding to remove Wood Creek Drive to Ridgewood and the other techniques in the cul-de-sac and tie back into the subdivision. He said they will come up with an approach to remove half of the pavement for resident access to their homes and we are going to salvage the curb and gutters if we can to say money that may be used in other areas of the project. Board members discussed traffic concerns, trucks and school buses. Mr. Hartnett explained the road will be designed and capable of handling truck loads and as an example he discussed the average weight of loaded garbage trucks.

Trustee Crosby asked about installing a stop sign to slow the traffic and make it less attractive for people to use as a cut through. Administrator Keim said that he will look for appropriate locations to install stop signs. Trustee Crosby asked how long a properly installed concrete road should last with Tim Hartnett responding the average being around 15 to 18 years. Trustee Crosby asked how long the suggested repairs and preventative measures for Phases 2 and 3 would last, if we're not able to get funding. Tim Hartnett said that with his staff's experience and other professionals in his office, they feel the \$210,000 investment may preserve what is out there for 10 to 15 years. Trustee Crosby asked about the warranty for the work done. Administrator Keim explained his opinion regarding the problem with road being the design. He said that it's substantially built per the plan and it was a failure of the design engineers to properly handle water. He said that he doesn't believe there was a problem with the concrete and it was not workmanship issue. Trustee Crosby asked how we know that what we're going to do this time is going to work any better than before. Administrator Keim responded that employing the proper consultants with the fundamental knowledge, applying fundamental engineering techniques; there are no guarantees, but we are doing everything in our power to try to ensure that road failure doesn't happen again. Tim Hartnett said that he is putting their company name and seal on the project and that is their guarantee as professionals that the road is built in accordance with the IDOT standards, the funding standards and good engineering practice. He further explained they have to keep the files open and complete plans for 10 to 12 years after the project is finished. He said they stand behind their designs and this community. Administrator Keim said there is a difference today versus what happened when this was constructed. Today, we now have full control over who designs the road; we have a staff village engineer and we also have IDOT because we're utilizing funds through them and so there are another set of engineers that will review and approve the project.

CITIZENS WISHING TO ADDRESS THE BOARD

Mike Ray, Wood Creek Drive resident, thanked Board members and everyone who has worked on the Woods of Antioch road issue. He asked if the aprons to their driveways would be concrete. Tim Hartnett, SEC, said they will look into that and they have it figured in as concrete aprons, but again they are going to try to fit what they can and work with the residents. Mr. Ray discussed a storm drain that is east of his driveway and every time it rains, the storm drain fills up with water and leaks into his apron which is now cracked. His apron needs repair. Mr. Ray also discussed a cottonwood tree that may not survive through the construction phase. Mr. Hartnett said they intend to work very closely with the residents and he briefly discussed the techniques used where trees are involved. Mrs. Ray said the sidewalk was built around the tree and she expressed concerns because they paid for seven large oak trees to be removed and she doesn't want to pay for another tree. Mr. Ray also discussed safety concerns regarding traffic speed through the subdivision. Tim Hartnett will look at alternatives such as stop signs, calming/speed bumps and will review options with staff.

Bruce Dragoon, Wood Creek Drive resident, expressed his concerns regarding possible patching and saving curbs. Tim Hartnett explained that we are trying to work with the funding that we have and if the curb and gutter is in acceptable shape and no need to tear it out and cause disruption in the parkway. He said if the curb and gutter is damaged structurally, it will be removed and replaced. Mr. Dragoon asked about the sub base that is under the curb with Mr. Hartnett responding that will look at each area and install the proper product that will last as he stated previously. Mr. Hartnett also confirmed there would be a consulting firm contracted for soil testing, as required.

Jeff Levernier, Poplar Avenue resident, asked if Smith Engineering was affiliated in any way to Clarke Dietz Engineering. Tim Hartnett confirmed they are not. He asked for clarification on the use of the \$661,000 being specifically earmarked for Wood Creek Drive only. Administrator Keim explained the intent to do the best we can in Phase 1. Tim Hartnett briefly discussed if there is a call for a second stimulus round, we are in a good standing for future funding. Mr. Levernier discussed the condition of storm sewers during a flood about a year ago and the coating of the inside joints of the sewer. Administrator Keim said they will evaluate the drains and would not pave over a bad pipes. Mr. Levernier asked about driveway aprons with Administrator Keim responding the intent is to replace aprons in kind.

There was a brief discussion regarding bidder requirements and if certain companies could be prohibited from bidding on the project. Administrator Keim explained the legalities and not being able to black list any contractor or vendor. He further explained the state prequalified contractors and IDOT standards.

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Trustee Crosby told those present in audience that everyone is angry and frustrated about the situation that occurred in the Woods of Antioch regarding the roads and that he agreed with Administrator Keim that we shouldn't jump to any conclusion that the product installed was inferior. He also discussed his positive personal experience with the work that was done in the Clublands subdivision.

It was the consensus of those present to authorize staff to draft the appropriate paperwork and place this item on the February 16 Village Board agenda for consideration.

North Avenue; Smith Engineering Presentation - Tim Hartnett, Principal/Village Engineering Consultant, gave a brief presentation regarding the 2010 Transportation Improvement Project Overview regarding North Avenue project west of Route 83 to the Village limits. He explained this Emergency Repair Program (ERP) funding source was requested by the Village of Antioch and SEC through Representative JoAnn Osmond and IDOT in April 2009 and the initial funding request was \$790,500. He said the project is funded \$300,000 as part of the Mini Capital Bill (Jump Start Program). Antioch was notified that funding was available on January 21, 2010. He further explained that engineering, bid documents and coordination to be completed and awarded by June 30, 2010. This project would be bid in conjunction with the 2010 MFT Program to take advantage of better bid pricing and schedule control with one contractor.

MFT Program – 2010 – Tim Hartnett, Principal/Village Engineering Consultant, briefly discussed the 2010 MFT Program and the road inventory that would be used as a 5 year planning tool and CIP funding and budgeting. He explained that based on the road inventory, the Village should be paving, and rehabbing 3-4 miles per year; actual funding available through MFT Fund is only about 2 miles per year. This year's road program will include approximately 1.9 miles. Mr. Harnett also said that with the funding received for North Avenue, the Woods of Antioch and the MFT Program equals about \$1.2 million dollars in improvements of which the Village received over 80% in funding. He said this is phenomenal for a community of our size and with the limited number of staff.

It was the consensus of those present to authorize staff to draft the appropriate paperwork and place this item on the February 16 Village Board agenda for consideration.

Mr. Hartnett gave a brief presentation regarding Village Engineering Consulting firm, SEC/HR Green Company who have approximately 400 employees with office located in six states.

Trustee Pierce left the meeting at 8:50 p.m.

3. Draft Adjudication Ordinance - Administrator Keim reviewed his memorandum dated February 4, 2010 concerning establishing an adjudication court in the Village. Cases may include minor property code violations such as mowing, junk autos and unsafe sheds or playhouses; minor neighbor disputes such a nuisance barking dogs, loud music and non-moving vehicle violations such as parking tickets, seat belt violations and loud mufflers. Attorney Long explained that several ordinance amendments would be needed to change the code sections regarding penalties. Administrator Keim said that staff would save time by not having to go to branch court and fines would stay in Antioch. Mayor Hanson said the goal to give residents a place to bring certain complaints to and adjudication court is a mechanism for compliance which would help the entire community.

It was the consensus of those present to authorize Attorney Long to draft the appropriate ordinances for consideration at a future Village Board meeting.

4. Legislative Update - Management Analyst Jim Parks reviewed the memo from Lobbyist Cheryl Axley. He said that we have received stimulus funds from Senator Michael Bond's office and Representative JoAnn Osmond's office. He said they are going to Springfield next week to discuss ramp configurations and road widening at Route 173 and I-294.

5. Emergency Alarm Ordinance – Emergency Management Director Shannon reviewed his memorandum dated February 3, 2010 and discussed the amendment of the ordinance which would help regulate and maintain the alarms currently in the village and help staff with proper education and enforcement with alarm owners. It was the consensus of those present to place this item on the next Village Board meeting agenda for consideration.

Executive Session; Property Lease Negotiation -

Trustee Sakas moved, seconded by Trustee Crosby for the Mayor and Board of Trustees to go into executive session at 9:45 p.m. to discuss property lease negotiation. Upon roll call, the vote was:

YES: 4: Poulos, Sakas, Crosby and Jozwiak.

NO: 0.

ABSENT: 2: Pierce and Wolczyk.

THE MOTION CARRIED.

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Trustee Crosby moved, seconded by Trustee Sakas for the Mayor and Board of Trustees to return from executive session to the open meeting at 10:28 p.m. with no action taken. Upon roll call, the vote was:

YES: 4: Poulos, Sakas, Crosby and Jozwiak.

NO: 0.

ABSENT: 2: Pierce and Wolczyk.

THE MOTION CARRIED.

XII. ADJOURNMENT

There being no further discussion, Trustee Jozwiak moved, seconded by Trustee Crosby to adjourn the committee of the whole of the Board of Trustees meeting at 10:31 p.m.

Respectfully submitted,

Candi L. Rowe, RMC/CMC
Village Clerk