

APPROVED MINUTES

**VILLAGE OF ANTIOCH
BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE
Municipal Building: 874 Main Street, Antioch, IL
February 16, 2011**

I. CALL TO ORDER

Mayor Hanson called the February 16, 2011 Committee of the Whole meeting of the Board of Trustees to order at 7:00 pm in the Municipal Building: 874 Main Street, Antioch, IL.

II. PLEDGE OF ALLEGIANCE

The Board of Trustees led the Pledge of Allegiance.

III. ROLL call

Roll call indicated the following Trustees were present: Pierce*, Poulos, Sakas, Crosby and Jozwiak. Also present were Mayor Hanson, Attorney Long and Deputy Clerk Folbrick. Absent: Trustee Wolczyk.

**Trustee Pierce was present via telephone*

IV. APPROVAL OF MINUTES

Trustee Jozwiak moved, seconded by Trustee Crosby to approve the November 10, 2010 Committee of the Whole meeting minutes as presented. Upon roll call, the vote was:

YES: 5: Pierce, Poulos, Sakas, Crosby and Jozwiak.

NO: 0.

ABSENT: 1: Wolczyk.

THE MOTION CARRIED.

V. REGULAR BUSINESS

Overtime Policy – Director McCarthy reviewed eligible compensatory time in which overtime is calculated, and explained the example provided in the amended policy. She further reviewed the amendments to the special compensation policy and examples provided in that policy as well.

Trustee Crosby asked if the proposed policy is in line with what is being practiced, and if this codifies what is currently being done. Director McCarthy replied that this is mostly the current practices, and reviewed current state law. Trustee Crosby asked that the policy clarify hours worked in a single day as well.

Director McCarthy further discussed the option for double time, and said that if it is placed in a policy it must be followed. Trustees discussed different examples of overtime and special compensation scenarios, and agreed to place this item on a future board agenda for consideration.

Intergovernmental Agreement between the Parks Department and School District – Program Supervisor Baker provided an overview of the history of school use, and explained that the agreement presented simply formalizes what is already in place. The agreement also gives the Village of Antioch first priority for their programs after school activities are scheduled. The only cost is for custodial services when needed, or any damages that may occur.

This agreement will be placed on the February 21, 2011 Village Board Agenda for consideration.

Scholarship Program - Program Supervisor Baker reviewed the request to consider a scholarship program for Village residents that may be unable to provide recreational programs to their families. Staff recommends that the individual program absorb the cost for those granted the scholarships. Proof of hardship will be required and the scholarships will only be used for in-house programs and not contractual programs.

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Trustees discussed the selection of scholarship recipients, the use of a selection committee to choose recipients, and the number of recipients that will be chosen. They also discussed confidentiality and how to budget the amounts that may be absorbed by the program. Trustees spoke about other organizations that offer scholarships and the administration of those programs.

This agreement will be placed on the February 21, 2011 Village Board Agenda for consideration.

Budget Update – Director McCarthy provided a brief snapshot of the proposed budget for the fiscal year 2011-2012. She stated that the first round of budget meetings have been completed, and revenue projections continue to be updated. The forecast for fiscal year 2012 is not better, and she projects a 3% decrease in revenues over the previous year. She provided a timeline for the budget, and what steps will need to be taken in the process. She asked for a consensus on dates for the first budget meeting with the board.

Members present discussed the possible causes for the reduction in revenue, and the potential trends for the next fiscal year. They also spoke about the impact of the Equalized Assessed Values (EAV) and census numbers on revenue.

Those present agreed to have the first budget meeting at 7 pm on Wednesday March 23, 2011. Director McCarthy will send out information well in advance of the meeting, and will be available to answer any questions trustees may have before the meeting. Liaisons can also communicate directly with the department heads of their respective committees. Mayor Hanson suggested that trustees team up to work with different department heads. He would like Trustee Poulos and Trustee Jozwiak to work with Finance Director McCarthy, Trustee Pierce and Trustee Wolczyk to work with public works, Trustee Crosby to work on public safety and senior services, and Trustee Sakas to work with planning and zoning and parks.

VI. OTHER BUSINESS

Trustee Crosby asked Mr. Malsch if his streets were cleared. Mr. Malsch replied that they were cleared. Director Liveris stated that there are still a few vehicles in repair, but the department is up and running for the most part.

Trustee Pierce discussed transparency of village expenditures, and asked that the information is placed online. Mayor Hanson replied that the budget is online, and any further requests can be made directly to staff.

Trustee Sakas discussed the recent Planning and Zoning Board meeting, and the release of the census numbers. Trustee Crosby commended Village staff for keeping the same level of service with less employees and an increased population.

VII. ADJOURNMENT

There being no further discussion, the Village Board of Trustees Committee of the Whole meeting adjourned at 8:13 p.m.

Respectfully submitted,

Lori K. Folbrick, RMC/CMC
Deputy Clerk