

APPROVED MINUTES
VILLAGE OF ANTIOCH
BOARD OF TRUSTEES; COMMITTEE OF THE WHOLE
Municipal Building: 874 Main Street, Antioch, IL
April 14, 2010

I. CALL TO ORDER

Mayor Hanson called the April 14, 2010 committee of the whole meeting of the Board of Trustees to order at 7:30 p.m. in the Municipal Building: 874 Main Street, Antioch, Illinois.

II. PLEDGE OF ALLEGIANCE

Mayor Hanson and the Board of Trustees led in the Pledge of Allegiance.

III. ROLL CALL

Following the Pledge of Allegiance, roll call indicated the following Trustees were present: Pierce, Poulos, Sakas, Crosby, Wolczyk and Jozwiak. Also present were Mayor Hanson, Administrator Keim, Attorney Long and Clerk Rowe.

IV. APPROVE MINUTES

Trustee Crosby moved, seconded by Trustee Wolczyk to approve as presented the January 24, 2010, February 4, 2010 and February 22, 2010 Public Safety Committee meeting minutes. Upon roll call, the vote was:

YES: 6: Pierce, Poulos, Sakas, Crosby, Wolczyk and Jozwiak.

NO: 0.

THE MOTION CARRIED.

V. REGULAR BUSINESS

1. Severance Policy Discussion – Human Resource Director Jennifer Winegarner reviewed the draft severance policy and said that it has been reviewed by Attorney Long. Mayor Hanson discussed establishing a standard policy that is consistent and fair for all employees. Trustee Crosby asked that Board members be notified if there are vacation variations offered to new hires. Director Winegarner explained there is a structured vacation policy that is based upon years of service that should be updated. She intends on bringing some policy amendments to the Board in the near future. It was the consensus of those present to place this item on the April 19, 2010 Village Board agenda for consideration.

2. Parks and Recreation Department Objectives and Parade Policies – Parks and Recreation Director Mike Kudla reviewed the department objectives for the next four month period. Board members discussed the objectives being tied to the department budgets and Administrator Keim briefly discussed the quarterly budgets that include measures and project status. He also discussed previous budgets that included goals and objectives and department directors review including objectives and budgets. Board members also discussed conducting a survey now and again in a year to measure the public perception of the parks department.

Director Kudla reviewed the parade policy and discussed this year's parade being shorter due to road construction. He asked Board members if they would like the department to continue to move in that direction. The parade policy would include a theme and entry fee for commercial entries. Trustee Pierce said that he didn't think we should limit those who want to participate in the parade. Trustee Poulos indicated that he somewhat agreed with Trustee Pierce, and he discussed last years parade where he had the opportunity to walk back and see the remaining portion of the parade. He discussed some comments he heard along the route about the number of trucks that were in the parade. He liked the idea of a theme for the parade. There was a brief discussion regarding the parade costs and the marching band fees. Director Kudla will continue to move forward with the parade policy as discussed and will be notifying last year's participants.

Mayor Hanson asked for a status report on the pool. Director Kudla said the old fiberglass was being removed today and there is a little more work than they initially thought, but the project is still on track.

3. PZB 01-2; Text amendments to Title 10 of the Antioch Village Code – Community Development Director Dustin Nilsen reviewed his memorandum presented to the Planning and Zoning Board at the April 8, 2010 public hearing. He explained the purpose of the amendments was to clarify the zoning code in areas that have become liabilities to the public safety, welfare and livability in the community. He said with the appropriate amendments, the Village may be able to increase the enforcement of the laws and to better communicate and interpret ordinances to the general public. He reviewed the following proposed text amendment sections and said the Planning and Zoning Board unanimously recommended approval.

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| Code Section | Issue to Address | Proposed Requirement |
|---|--|--|
| 10-3-X Accessory Structures | Commercial v. Residential | Differentiate between Residential and Non Residential |
| 10-3-x Regulations for Outdoor Storage | Unregulated by zoning | Landscaping, Surfacing, Grading, Lighting and Screening |
| 10-5-3 Permitted Obstructions | Pools and Decks | Allowances for limited height encroachments |
| 10-7-X Adult uses and Place restrictions | Not listed in the Zoning Code | Manufacturing zone, 600 feet between uses, 1000 feet from churches, schools, parks, etc. |
| 10-11-2 (E) Parking Use and Place restrictions | Nothing for RV Definition for Commercial is Unclear | Requirements for Surfacing Prohibition on overnight parking for recreational vehicles |
| 10-14-X Signage (Grand Opening) | Listed as temporary with restrictions | 30 days with a permit and allowance to use attention getting devices |
| 10-14-X Signage (Non for Profit) | Fee for temporary signage | Permit fee waiver for Non for Profits using temporary signage |

Board members discussed the various code sections and questioned some of the proposed regulations. Director Nilsen responded that some of the requirements being consistent with Lake County regulations. There was also a brief discussion regarding the Non for Profit and that St. Ignatius came in with their requests after the hearings were closed. Attorney Long explained that another hearing process would have to be initiated to make any other amendments.

Bonnie Adiransen, Wood Creek resident, distributed a memo to the Board and said that St. Ignatius had an inventory of signs that they would like to use and phase out over the next few years. Board members indicated that inventories of all Non for Profit signs be cataloged and grandfathered until signs need replacing. Board members indicated consensus to allow the use of these signs that must be phased out over time. Director Nilsen will place the grand opening and fee waived for Non for profits to the Village Board meeting agenda for consideration and will bring temporary signs back for discussion.

4. FY 2011 Budget; General, Enterprise and Capital – Administrator Keim reviewed the FY 2011 Budget and gave a short presentation on completed road projects, land acquisition on Depot Street, pool grate improvement, the public works building remodeled, Lake Street tree lights, gazebo and work done in NeuHaven. He said that he expects the WWTP to be completed this June. Administrator Keim also reviewed the 5-year Capital Improvement Plan and said these items would only be done when funded.

Finance Director Joy McCarthy reviewed the projected revenues and declining sales tax revenues. She said the sales tax revenues were down about 4.5% compared to last fiscal year. She also discussed the Illinois Department of Revenue income tax collections being down approximately 34% from last year.

Administrator Keim discussed the \$788,000 gap in the budget and he explained the projected revenue does not include the utility tax. He reviewed suggested changes which include the expiration of TIF fund, the business district fund being dissolved and included in the general fund, cab services, cleaning services and Pace now being available in the area. Mayor Hanson expressed concerns regarding the senior citizens and wanted to make sure that the village is sensitive to their needs.

Following further discussion, it was the consensus of the Board to place the FY 2011 Budget and Capital Improvement Plan on the April 19, 2010 meeting agenda for consideration and approval. Trustee Pierce said that he will be out of town due to work and indicated that he would participate in the meeting via the telephone.

5. Resolution Eliminating Business District - Mayor Hanson said that he believed the intent of the resolution was good and that it really should be included in the general fund. He said the theory of the fund is still there and that it should be part of the budget process. Administrator Keim agreed and said that was exactly what staff is proposing.

Mr. Ken Scheske, owner of Infiniti who was present in the audience said that he believed the fund was never used as it was originally intended. Mayor Hanson responded that the fund has been used and he discussed the marketing program, the events and other things the Village has done to bring people to the downtown area. He further explained the funding would continue to be earmarked the same as in previous years and instead of being a separate fund, it would be included in the general fund budget and be part of the budget process each year. It was the consensus of the Board to place this item on the April 19, 2010 Village Board meeting agenda for consideration.

VI. OTHER BUSINESS

Trustee Pierce discussed the federal proposal regarding national wildlife refuge designation. He discussed McHenry County and the Hackmatack Wildlife Refuge and said that Lake County will be discussing wind farms at their April 26, 2010 meeting. Trustee Pierce said this is a good time to discuss Antioch's identity and that he is opposed to wind farms in wildlife areas.

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Trustee Pierce discussed the Green Advisory Committee (GAC) who will be meeting on Tuesday, April 27, 2010. He will update the Board as the committee meets and researches green initiative ideas for the Village.

VII. ADJOURNMENT

There being no further discussion, Trustee Pierce moved, seconded by Trustee Jozwiak to adjourn the regular meeting of the Board of Trustees at 10:16 p.m.

Respectfully submitted,

Candi L. Rowe, RMC/CMC
Village Clerk