

APPROVED MINUTES

**VILLAGE OF ANTIOCH
BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE
Municipal Building: 874 Main Street, Antioch, IL
July 14, 2010**

I. CALL TO ORDER

Deputy Clerk Folbrick called the July 14, 2010 Committee of the Whole meeting of the Board of Trustees to order at 7:00 pm in the Municipal Building: 874 Main Street, Antioch, IL.

II. PLEDGE OF ALLEGIANCE

The Board of Trustees led the Pledge of Allegiance.

III. ROLL CALL

Roll call indicated the following Trustees were present: Pierce, Poulos, Sakas, Crosby, and Jozwiak. Also present were Administrator Keim, Attorney Long and Deputy Clerk Folbrick. Absent: Mayor Hanson and Trustee Wolczyk.

Appoint Temporary Chair for the Committee of the Whole Meeting – Trustee Crosby moved, seconded by Trustee Jozwiak to appoint Trustee Pierce as the temporary chair for the meeting. Upon roll call, the vote was:

YES: 4: Poulos, Sakas, Crosby and Jozwiak.

NO: 0.

ABSTAIN: 1: Pierce

ABSENT: 1: Wolczyk

THE MOTION CARRIED.

IV. APPROVAL OF MINUTES

Trustee Jozwiak moved, seconded by Trustee Crosby, to approve the May 12, 2010 Committee of the Whole meeting, May 24, 2010 Special Committee of the Whole meeting, and June 16, 2010 Committee of the Whole meeting minutes as presented. Upon roll call, the vote was:

YES: 5: Pierce, Poulos, Sakas, Crosby, and Jozwiak.

NO: 0.

ABSENT: 1: Wolczyk

THE MOTION CARRIED.

V. REGULAR BUSINESS

1. Lake Michigan Water MOU – Administrator Keim reviewed the memorandum and said that no decisions about referenda need to be discussed at this time. It mostly consists of preliminary work, and no preliminary budget exists at this time.

Trustees discussed the allocations, County contributions, and timing for approval. Administrator Keim explained that approval must be made in July, and discussed the County's anticipated obligations. Trustees expressed concern with the ambiguity of the proposal. Administrator Keim explained that engineering still needs to be completed, and it hasn't gone far enough in the process to have a detailed budget. Trustee Crosby suggested placing this item on an agenda with the option to approve it contingent upon a more detailed budget and referendum.

Upon further discussion, it was decided to place this item on the July 19, 2010 Village Board Agenda for consideration.

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2. Fall Park Program and Fee Recommendations – Director Kudla reviewed his memo of the proposed fall fees, and urged their approval before the fall brochure is published. He provided a history of the program and registration fees, and reviewed the proposed fees being considered. He stated that the fees are comparable to other communities in the area. The proposed registration fee for contractual programs increases from \$5 to \$8. After a brief discussion, it was decided to place this item on the next Village Board Agenda for consideration.

3. Independence Day Debrief – Director Shannon stated that the Independence Day Event was a success, and a post action meeting is scheduled next week. He provided an overview of the day's events, and all seven of the action plans were exercised. Director Shannon commended everyone involved in the preparation and success of the day.

Trustees discussed the event, parade route, fireworks, and incorporating local businesses for events throughout the day in order to take advantage of the volume of people present for the parade and fireworks. They complimented Director Shannon and staff for their efforts.

Mayor Hanson arrived at 7:37 p.m.

When Mayor Hanson joined the meeting at 7:37 pm Trustee Jozwiak moved, seconded by Trustee Sakas to have him chair the remainder of the meeting. Upon voice vote, Yes: All; No: None. The Motion Carried.

4. Antioch Citizen Corps – Director Shannon introduced Mr. John Schmitke of the Antioch Emergency Management Agency, who provided a presentation of the application to create an Antioch Citizen Corps. He explained that the mission of a Citizen Corps is to bring community and government leaders together to involve community members and organizations in all-hazards emergency preparedness, planning, mitigation, response, and recovery. The certification obtained in the Fourth of July exercise allows for the formation of the Corps.

Mr. Schmitke reviewed the need and benefits of creating a Citizen Corps, stating that it is FEMA's grassroots strategy to bring together government and community leaders to involve citizens in emergency preparedness and resilience. He further discussed which people will be involved in the Antioch Citizen Corps, building on existing groups and organizations. Mr. Schmitke stated that he has already taken steps towards implementation and enrolled in the CERT training program in order to work with the Antioch Citizen Corps. The next step to be taken is to pass an ordinance or resolution creating the Corps. The Corps will share Village and Township assistance, and help with the achievement of potential grants.

Trustees discussed costs for the program, timelines, communication with staff, and agreed to place this item on the July 19, 2010 Village Board Agenda for consideration.

5. PM&L Banner Request – Director Nilsen reviewed the request from PM&L to utilize the banner brackets installed on Main and Lake Street in order to recognize their 50th Season/Anniversary. He stated that there is no current policy, but it is a unique year in that the Village will not be utilizing the brackets for a period of time. Mayor Hanson suggested that a guideline or policy be put in place for future requests. Similar requests in the past have been accommodated. Those present agreed to allow the request, and directed staff to create a policy for future requests.

6. Employee Policy 3.2 – Vacation Leave – Director Winegarner presented the proposed policy. Trustees expressed concern with the liability facing the Village. Administrator Keim replied that the total liability at this time is approximately \$160,000, and staff doesn't feel concerned with the amount of liability and current amount of vacation time being rolled over. Staff's recommendation is to vote on the current policy at the next Village Board meeting as drafted. Director Winegarner stated that only one community surveyed does not have a roll-over policy, and the proposed policy seems consistent with other municipalities. Upon further

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discussion it was decided to place this item on the July 19, 2010 Village Board Agenda.

V. OTHER BUSINESS

Environmental Commission – Trustee Pierce reviewed the proposed ordinance, and potential environmental issues facing the Village of Antioch. He stated that the formal creation of the commission would increase productivity in order to address these issues. He asked to amend the ordinance slightly to exclude grant writing and research and possibly recommend grant opportunities, and to allow the Mayor to appoint the chair for the commission. Trustee Poulos provided information in order to assist with the commission, and urged diversity in the formation of the commission. Mayor Hanson provided a history of the need for the ordinance and formal establishment of the commission. After a brief discussion, it was decided to place this item on the July 19, 2010 Agenda.

Trustee Crosby asked that the Dolly Spiering Fund agreement be placed on the July 19, 2010 Village Board Agenda.

Attorney Long discussed the “Spiller Pay” ordinance, and the need to approve the ordinance at the July 19, 2010 meeting.

Trustee Pierce asked for an update on the road contractor strike. Administrator Keim responded that he has only heard that productive progress has been made, and hopes for a solution soon. Trustee Pierce asked staff to check the detour signs for North Avenue, and discussed some construction issues, and upcoming railroad closures.

Trustee Crosby discussed the high grass and weeds in both the NeuHaven and Clublands subdivisions. Attorney Long reviewed the limited options and resources available to Village Staff due to current litigation.

V. ADJOURNMENT

There being no further discussion, the Village Board of Trustees Committee of the Whole meeting adjourned at 8:56 p.m.

Respectfully submitted,

Lori K. Folbrick, RMC/CMC
Deputy Clerk