

# APPROVED MINUTES

**VILLAGE OF ANTIOCH  
BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE  
Municipal Building: 874 Main Street, Antioch, IL  
September 14, 2011**

## **I. CALL TO ORDER**

Mayor Hanson called the September 14, 2011 Committee of the Whole meeting of the Board of Trustees to order at 7:02 pm in the Municipal Building: 874 Main Street, Antioch, IL.

## **II. PLEDGE OF ALLEGIANCE**

The Board of Trustees led the Pledge of Allegiance.

## **III. ROLL call**

Roll call indicated the following Trustees were present: Pierce, Sakas, Poulos, Crosby, Dominiak and Jozwiak. Also present were Mayor Hanson, Administrator Keim, Attorney Long and Deputy Clerk Folbrick.

## **IV. APPROVAL OF MINUTES**

Trustee Dominiak moved, seconded by Trustee Jozwiak to approve the July 13 and August 10, 2011 Committee of the Whole meeting minutes as presented. Upon roll call, the vote was:

YES: 6: Pierce, Sakas, Poulos, Crosby, Dominiak & Jozwiak.

NO: 0.

ABSENT: 0.

**THE MOTION CARRIED.**

## **V. REGULAR BUSINESS**

**Discussion regarding community based groups, events and expense to Village –** Administrator Keim discussed the need to recoup costs from organizations/non-profits. He explained that discussions have occurred in the past during budget season regarding the costs associated with certain programs. He wanted to discuss the topic at this time before budget season begins in order to talk about creating a policy, and invite organizations to provide input. Recommendations have been made by staff for various options either to keep practices the same, or to begin recuperating infrastructure needs and costs while providing a service to the organizations involved.

Mayor Hanson acknowledged the importance of the different organizations, but also the strain imposed on staff and resources. He wants to work together with the organizations toward a common goal.

Administrator Keim stated that most other municipalities have a policy in effect that charges the organizations for time and resources used. A main difference in other communities is that they have a separate park district which is reimbursed. The Village of Antioch must use its general fund to pay for those expenses.

Administrator Keim summarized the memo provided to the board regarding expenses for outside events, stating that the Village provides support in the form of labor and security, and provided conservative costs associated with the main events in town.

Mr. Robert McCarty, Lions Club Member, said the figures provided for the Village cost of the Chicken BBQ would make the Lions Club's event a deficit. He acknowledged the community involvement of the Lions Club of Antioch, which is the largest in the state. He outlined the contributions that are given back into the community, and the many donations made over the years to Antioch.

## APPROVED MINUTES

Mr. David Karczewski, local business owner and Lion's Club President, provided the amounts that have been donated to various village organizations in the past year. He stated that groups like the Lion's Club and other civic organizations help to make this town what it is. He believes it's amazing to see what the groups in this town have done, and doesn't want to see a new policy create discouragement in hosting events.

Mrs. Barbara Porch, Executive Director of the Antioch Chamber, discussed the benefit of civic groups to the community. She explained that each year, Village staff and Chamber representatives meet to discuss how they can cut back on man-hours needed for the annual Taste of Summer event. She discussed various fundraisers hosted by the Chamber, and how those proceeds are donated back in to the community. Trustee Pierce asked if the Chamber was a fraternal or business group. Mrs. Porch stated that the Chamber is a business organization that is non-profit. Their mission statement is to promote business and civic communities. They are funded by membership dues and fundraising, not tax dollars, and members are civic organizations and business memberships. She added that the Antioch Chamber of Commerce has the lowest priced chamber membership dues in Lake County.

Mrs. Margaret Cole, President of the 885 Civic Club of Antioch, stated that the village cost for their event is one quarter of what they raise during the event. All proceeds are given back to the community, with the exception of operating costs.

Trustee Pierce spoke of the community involvement and support of the Village. He thinks the Village should find \$20,000 per year to support the organizations that give back to the community.

Trustee Sakas agrees that the value of the services exceed the need to recoup the \$20,000 annual costs to help with the events. He believes there should be some kind of budget number for how many man-hours each organization should be provided each year.

Trustee Poulos thinks that the Village needs to be accountable for money spent, and should still know the costs associated with each event. He would like to look back at the numbers next year to make sure they are lower, and see that steps have been taken to reduce costs. He added that the board has made a concerted effort over the past couple of years in an attempt to keep the events in the village that bring people into the town.

Trustee Crosby discussed the community, and said that he doesn't want to do anything to stop the events, but would like to bring some order to the process. He asked if it was legal for a government entity to make charitable contributions. Attorney Long responded that it can, but should be exercised with appropriate restraint. Trustee Crosby thinks a budget amount needs to be created.

Trustee Pierce discussed the prioritization of budget items. Administrator Keim replied that life safety is first and foremost, and board members need to look into the future and those costs and needs as well. Mr. McCarty responded that the Lions Club Chicken BBQ supports the Antioch Rescue Squad and they raise money for life safety services for the community.

Mayor Hanson urged the importance of all of the organizations within the Village, and stated that Administrator Keim is simply doing his job in bringing the costs to the attention of the Board, and letting them make a final decision.

Trustee Dominiak discussed the costs and resources involved, and the use of staff during regular working hours and taking them away from other tasks. She suggested meeting with each organization involved in order to help budget the time, costs, and resources needed before the events.

Trustee Jozwiak discussed the village services that are neglected due to staff working on these events, and suggested that the organizations work harder to find volunteers in order to help the Village better plan their resources.

## APPROVED MINUTES

Mayor Hanson asked Administrator Keim and staff to meet with the various organizations for the larger events to discuss the resources needed for their events.

Mrs. Porch suggested that the event costs are looked at the same time next year in order to see how the organizations helped to cut back on Village costs and resources from the previous year.

Mr. Jim Parks, Lions Club Member, discussed special events within the village, and asked the board to consider what it would cost them to host the event on their own, as opposed to providing resources to the organizations for them to host the event.

Staff will meet and communicate with the various organizations in order to outline the services needed, and costs and resources associated with their respective events.

***Trustee Pierce left the meeting at 8:23 pm.***

**Discussion regarding the use of athletic fields by youth organizations and expense to the Village** – Administrator Keim discussed the need for cost recovery for expenses incurred by youth sports organizations, and reviewed the memo provided by staff. He stated that the organizations disagree to the costs because they assist with the maintenance of the fields, and helped raise money for costs to build the park.

Trustee Crosby would like to create a policy that the costs be waived, and current practices maintained.

Mr. Mike Sheran, President of AYLL, stated that in the past the Village has charged the organization for use of the facilities. From 2007-2010 they were charged \$210 per month from March-October. There were no charges in 2011. He discussed community donations to Osmond Park, and provided a detailed overview of the organization's operating budget to Village Staff.

Trustee Dominiak asked to look at the numbers again after the restrooms are installed. She also asked that the organization be more sensitive to their use of the lights at the field.

Director Kudla discussed the current agreements in place, and the maintenance needed for Williams Park.

Staff will meet with the various organizations in order to outline the costs and services needed in order to help prepare the budget for the next fiscal year.

**Discussion regarding the use of the William E. Brook Bandshell by outside groups** - Administrator Keim stated that staff recommends the Bandshell not be rented to any organization, and would like to draft a policy to that effect.

***Trustee Pierce returned at 8:46 pm***

Trustee Crosby asked if there would be any exceptions, and if previous events would not have been able to have occurred if this policy was in place.

Administrator Keim said that there should be a line drawn in order to avoid allowing one organization over another. Village events, or Village sponsored events would be the only events allowed.

Trustee Crosby suggested that the policy allow the rental of the Bandshell with board approval.

## APPROVED MINUTES

Director Kudla related the Park Commission discussions regarding Bandshell rental, and their opposition to the allowed use, unless costs are fully recovered by all organizations.

Trustee Dominiak asked what liability the board would be susceptible to if they allow or disallow the use of the Bandshell to different organizations. Attorney Long discussed the ever present liability when denying a certain group any use.

Trustee Crosby asked if categories could be created in order to allow use or sponsorship based on category.

Administrator Keim cautioned against the rental of the Bandshell without available staff resources to help run each event. Police will be needed for security, and public works will be needed for cleanup. Director Kudla said that staff will have to be available for each event.

Mrs. Porch stated that the Taste of Antioch event has always paid for the sound engineer directly at no cost to the village.

It was the consensus of those present to disallow the use with an option for Village Board consideration, with the inclusion of associated fees.

**Discussion concerning Chapter 6-3-1 relating to minors and curfew** – Administrator Keim discussed the curfew ordinance. Trustee Pierce expressed concern over the increased wanderers and walkers in town, and the need for curfew enforcement.

Chief Somerville said that enforcement is being done, and regular arrests are made every week.

Trustee Dominiak asked if a 10:00 curfew would make a difference. Chief Somerville said that current policy is similar to neighboring communities, and mirrors the state statute. Right now it is not a problem.

It was the consensus of those present to keep the current ordinance in place.

### **VI. OTHER BUSINESS**

Trustee Pierce invited the Lions Club to discuss the tag days. Mr. Karczewski discussed their big fundraiser of tag days, and the notice they received regarding the elimination of major intersections on Route 173. He asked for an exception to the policy as it is vital to their fundraising efforts.

Mr. Larry Albrecht of the Knights of Columbus, said that Routes 83 & 173 were always the largest revenue sources for their tag day events. He related that there have not been any injuries, and is concerned with the diminished revenue resulting from the elimination of major intersections.

Trustee Poulos discussed the changes made in those intersections, resulting in increased speed, more vehicles passing from the road widening, and the new dangers posed since the construction in those intersections.

Mr. Bruce Gottermier, Lions Club Treasurer, said that they have collected over \$67,000 in the last ten years from their tag day events, and \$40,000 of that has been used to provide for hearing and vision services for local residents.

Trustee Pierce discussed concerns he has heard from the various organizations, as well as the concern of safety from a Village standpoint.

Administrator Keim asked board members to consider the safety of those in the intersections, as well as drivers going by.

## APPROVED MINUTES

Bob McCarty suggested posting signs prior to the intersections to warn drivers of people being present in upcoming intersections.

Mr. Adam Zakroczymski, Lions Club Member, discussed the concerns of members and their non-involvement in discussions relating to their number one fundraiser. He also related that solicitation does not occur during green lights by Lions Club Members.

Trustee Jozwiak discussed the history of the reason the policy was amended, and the calls from concerned residents regarding harassment from solicitors.

Trustee Dominiak indicated that no action could be taken at this time, but agreed that affected organizations should have been contacted prior to making a policy decision.

Trustee Pierce expressed concern over the appearance of the Village Board being anti-community oriented because of actions taken over the past couple of years.

Trustee Crosby provided an overview of the policy, and suggested that organizations keep up-to-date on posted meeting agendas to see if they would like to provide input on upcoming action items.

It was the consensus of those present to bring an ordinance amendment for tag day solicitation to a future board agenda for consideration.

### **VII. ADJOURNMENT**

There being no further discussion, the Village Board of Trustees Committee of the Whole meeting adjourned at 9:59 p.m.

Respectfully submitted,

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Lori K. Folbrick, RMC/CMC  
Deputy Clerk