

APPROVED MINUTES

**VILLAGE OF ANTIOCH
BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE
Municipal Building: 874 Main Street, Antioch, IL
December 14, 2011**

I. CALL TO ORDER

Mayor Hanson called the December 14, 2011 Committee of the Whole meeting of the Board of Trustees to order at 7:02 pm in the Municipal Building: 874 Main Street, Antioch, IL.

II. PLEDGE OF ALLEGIANCE

The Board of Trustees led the Pledge of Allegiance.

III. ROLL call

Roll call indicated the following Trustees were present: Pierce, Poulos, Crosby and Jozwiak. Also present were Administrator Keim, Attorney Long and Deputy Clerk Folbrick. Absent: Trustees Sakas and Dominiak.

IV. APPROVAL OF MINUTES

Trustee Poulos moved, seconded by Trustee Crosby, to approve the November 16, 2011 Committee of the Whole meeting minutes as presented. Upon roll call, the vote was:

YES: 4: Pierce, Poulos, Crosby and Jozwiak.

NO: 0.

ABSENT: 2: Sakas and Dominiak.

THE MOTION CARRIED.

V. REGULAR BUSINESS

Request for an Ordinance Amendment creating a Class H-1 Liquor License for outdoor service at a hotel – Mr. Tim Cepek of the Comfort Inn submitted his request for an amendment to their Class H liquor license to include outdoor service. He explained that the bar did have an outdoor patio space but management did not know about the outdoor requirements until their request for a name change.

Trustee Poulos raised concerns regarding noise and disturbances to the neighbors. Construction Manager, Mr. Robert Breckel, explained the buildup around the patio in order to contain guests and noise. Mr. Cepek added that the outdoor area will be contained.

It was the consensus of those present to place this item on a future board agenda for consideration.

Park Program Registration Process and Fees – Director Roby reviewed the registration process and fees for the Summer Day Camp program. Changes would allow registration for predetermined days instead of the registrant choosing specific days as needed. Three sessions will be made available to residents. There are no fee changes from last year's program. Trustee Pierce suggested a waiver policy or form for refunds in case of extenuating circumstances. Trustee Poulos suggested adding a Monday through Thursday option for people who are off or have half days on Friday.

It was the consensus of those present to review a final policy created by staff.

Budget Presentation - Administrator Keim reviewed the staff efforts in keeping the budget balanced for the year to date. He explained that the current deficit excludes the Utility Tax funds that are collected.

Director McCarthy presented an update of revenues and expenditures for May-October of this fiscal year. She reviewed general accounting principles, and explained the current fund types being used. Director

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McCarthy outlined budget challenges faced this year, including a lack of cash flow and reserves, delayed state revenues, and lack of funding for capital projects. She provided a current status as of October, 2011 for revenues and expenditures and showed the major revenue sources for the Village of Antioch. Director McCarthy provided an overview of the increases and decreases in revenue and what those percentages may be attributed to. She reviewed the capital projects and their status of completion. Administrator Keim acknowledged staff involvement in acquiring grants for capital project funding. Director McCarthy further reviewed capital water and sewer projects, presented an overview of the water and sewer fund for this fiscal year through October, and the projections for year end.

Administrator Keim said that he wanted to provide a snapshot of the budget to the board before budget season. He wanted to make sure board members have a clear understanding of the current position of the Village.

VI. OTHER BUSINESS

No Report.

VII. ADJOURNMENT

There being no further discussion, the Village Board of Trustees Committee of the Whole meeting adjourned at 8:21 p.m.

Respectfully submitted,

Lori K. Folbrick, RMC/CMC
Deputy Clerk