

APPROVED
VILLAGE OF ANTIOCH
VILLAGE BOARD COMMITTEE OF THE WHOLE MEETING
Municipal Building: 874 Main Street, Antioch IL
Wednesday, September 16, 2015 @ 7:00PM

I. CALL TO ORDER

Mayor Hanson called the September 16, 2015 Village Board Committee of the Whole Meeting to order at 7:02 PM in the Municipal Building: 874 Main Street, Antioch IL

II. PLEDGE OF ALLEGIANCE

The Mayor and Board of Trustees led the Pledge of Allegiance.

III. ROLL CALL

Roll call indicated the following Trustees were present: Macek, Poulos, Jozwiak, Dominiak, and Johnson. Also present were Mayor Hanson, Attorney Long, Administrator Keim and Secretary Mateja. Trustee Absent: Pierce.

IV. Absent Trustees Wishing to Attend Remotely

Trustee Jozwiak moved, seconded by Trustee Johnson to allow Trustee Pierce to participate in the meeting via telephone during regular business if needed. Upon roll call, the vote was:

<u>YES:</u>	<u>5:</u>	Macek, Poulos, Jozwiak, Dominiak and Johnson
<u>NO:</u>	<u>0:</u>	
<u>ABSTAIN:</u>	<u>0:</u>	
<u>ABSENT:</u>	<u>0:</u>	

THE MOTION CARRIED.

V. APPROVAL

Approval of the July 15, 2015 Meeting Committee of the Whole Minutes as presented.

Trustee Jozwiak moved, seconded by Trustee Poulos, to approve the July 15, 2015 Committee of the Whole meeting minutes as presented. Upon roll call, the vote was:

<u>YES:</u>	<u>6:</u>	Macek, Poulos, Jozwiak, Dominiak, Pierce and Johnson.
<u>NO:</u>	<u>0:</u>	
<u>ABSTAIN:</u>	<u>0:</u>	
<u>ABSENT:</u>	<u>0:</u>	

THE MOTION CARRIED.

VI. REGULAR BUSINESS

1. Walter Willis Presentation on SWALCO

SWALCO representative, Walter Willis, explained SWALCO is a Municipal Joint Action Agency recognized as a unit of local government per Illinois law, formed in 1991. Lake County generates approximately 1.1 million tons per year of waste, of which approximately 48% is recycled or composted. Mr. Willis added that the Antioch electronics drop off facility has generated over 600,000 pounds since they opened that location. He mentioned how Antioch Police Department's RX drop off program has helped contribute to Lake County taking over \$500,000 worth of controlled substances off our streets

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which currently puts Lake County at 48% of their 60% goal for 2015. Mr. Willis indicated they have a clothing and shoe recycling program if Antioch would like to consider having a drop off site as well. He added that SWALCO is working on an organic recycle program which would allow residents and business owners to collect food scrapes such as corn cobs, fruits, vegetables and other organic waste scraps in a separate container for drop off or pick-up.

Upon further discussion, all Trustees agreed to place this item on the next Village Board Agenda for consideration.

2. Arthur J Gallagher Insurance Renewal Options

Arthur J. Gallagher representative Bob McWeeney provided a summary of our current 2015 traditional insurance coverage. Mr. McWeeney informed the board he doesn't see a drastic change in the insurance market or to our exposure which he projects a 3-5% increase for 2016 to our current traditional coverage plan. Mr. McWeeney also reviewed a nontraditional self-insured coverage plan. Administrator Keim explained he had asked Mr. McWeeney to present options but recommends we continue with the traditional insurance plan. Mr. Keim thanked Mr. McWeeney and asked that the trustees review the information Mr. McWeeney provided and mentioned placing this item on a future Committee of the Whole Meeting prior to the actual renewal date.

Upon further discussion, all Trustees agreed to place this item on a future Committee of the Whole Agenda for consideration.

3. Hillside / Harden Cut Through

Administrator Keim indicated HR Green was asked to provide data on average daily traffic, peak hour volume, and speed data as well as provide recommendations for the Hillside / Harden Cut through. HR Green representative, Tim Hartnett, explained the studies conducted along with the findings. Mr. Hartnett indicated the study did not meet the number of vehicles that would warrant a stop sign. He added that he was just asked to review crash data and will be working with the Police Department to gather that information. Mr. Hartnett recommended the Village draft a policy that would address the concerns for Hillside and Harden along with other areas within the Village with similar or same issues. Trustee Dominiak asked if curb bumpers would be an option. Mr. Hartnett mentioned tapering down and striping street which has shown to decrease speed. He added that intersection improvements is the key not speed bumps. Trustee Pierce agrees a policy that apply to the entire Village would be in our best interest. Trustee Jozwiak indicated he has spoken to the residents surrounding Hillside and Harden and they feel this should be a priority. Mayor Hanson feels we need to make the policy that applies to the entire Village a priority. Trustee Dominiak recommended Police presence in the area to enforce and eliminate speeding. Police Chief, Steve Huffman, indicated he will have officers in area during peak times starting today. Trustee Poulos asked HR Green representative Tim Hartnett if a study could be done on speeding on Route 173 especially by construction trucks. Mr. Hartnett indicated they can add that to the study as well. Administrator Keim asked how the board wanted to proceed with policy.

Upon further discussion, all Trustees agreed to continue working with HR Green on additional data, consideration of stripping Hillside / Harden and working towards a policy to present at a future Committee of the Whole Agenda for consideration.

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4. Antioch Waves Agreement

Park Director, Shawn Roby, explained that Antioch Waves has been using our pool for the past 50 years and would like to install an electronic competition timing sign which will assist in managing swim meets and provide a much more modern face for meets held at the Aqua Center. Director Roby explained the Village has drafted an agreement that will allow the installation under certain terms and conditions of the agreement. Attorney Long added that this was the first draft and asked the board for their input. Antioch Waves representative Tom Adamczyk explained the electronic sign would allow coaches, parents and swimmers to view their times immediately. Trustee Johnson questioned if the team dissolves would Antioch Waves donate the sign, remove the sign or allow us to purchase the sign. Mr. Adamczyk assured the Board this organization will be around for many years to come.

Upon further discussion, all Trustees agreed to have Director Roby and Attorney Long to make the necessary updates to the agreement and place this item on a future Village Board Agenda for consideration.

5. Public Safety Subcommittee proposed structure change

Administrator Keim explained what the committee entails and asked board to change Public Safety Committee name to Joint Fire Committee and adopt the new name in resolution form. Mayor Hanson recommended two board members, Scott Pierce and Jerry Johnson will be assigned to this committee along with one alternate, Mary Dominiak. Trustee Dominiak added that the reason for the name change is because Public Safety included Police but they are not part of this committee.

Upon further discussion, all Trustees agreed to place this item on the first October Village Board Agenda for consideration.

6. Discussion regarding the Environmental Commission

Mr. Babitz indicated they have been having an issue getting a quorum and requested they reduce the number of members. Mr. Babitz also asked that the board provide more direction and attend meetings. He indicated committee members are getting frustrated researching programs that never materialize. He also mentioned this committee is the only one that does not get paid for their meetings and asked the board to consider compensation for their time. Mr. Babitz added the committee doesn't feel they are taken seriously, he indicated concerns with not having a budget. Member Peter Grant mentioned they do not have staff participation or support. Administrator Keim indicated they have a budget have never been turned down for funding or help when asked. Mayor Hanson indicated Trustee Macek will be assigned to the Environmental Commission and will attend meetings on behalf of the board. Attorney Long read the Environmental Commission Ordinance aloud which explained the purpose, powers and duties of this committee. Administrator Keim reassured the committee they have staff support and asked that they communicate concerns and requests so items can be addressed as they occur.

7. Employee Compensation

Administrator Keim explained employee compensation discussions and research began back in the summer of 2013 but didn't go any further at that point. He would like to revisit this topic and has provided a Pay Grade recommendation. Administrator Keim reviewed the Pay Grade document and explained some positions listed are currently vacant and may not be filled anytime soon but we still need to provide a range. Mayor Hanson asked if Administrator Keim could provide an employee list to indicate where they are currently. Administrator Keim agreed to provide that information and explained upon approval of the ranges provided, some current employees would need to be brought up to the minimum range. He explained this is not a pay raise and it is intended to bring underpaid employees

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into the recommended pay range. He also explained this will be the guideline for future employees as well. Trustee Poulos added the pay for the employees being increased to the minimum range would not be retroactive. Administrator Keim added a more competitive compensation would allow us to retain quality employees.

Upon further discussion, all Trustees agreed to place this item on the next Village Board Agenda for consideration.

VII. OTHER BUSINESS

Administrator Keim announce there will not be a November Committee of the Whole Meeting and asked if the Board would like to reschedule. Trustees asked if Village Clerk, Lori Folbrick, could provide them alternate dates.

VIII. EXECUTIVE SESSION – Personnel and Pending Litigation, Lease of Village Property, Collective Bargaining.

Trustee Dominiak moved, second by Trustee Jozwiak, for the Mayor and Board of Trustees to go into executive session at 10:04 p.m. to discuss probable litigation and personnel. Upon roll call, the vote was:

<u>YES:</u>	<u>6:</u>	Macek, Poulos, Jozwiak, Dominiak, Pierce and Johnson
<u>NO:</u>	<u>0:</u>	
<u>ABSTAIN:</u>	<u>0:</u>	
<u>ABSENT:</u>	<u>0:</u>	

THE MOTION CARRIED.

Trustee Dominiak moved, second by Trustee Macek, for the Mayor and Board of Trustees to go return from executive session at 10:44 p.m. with **no action taken**. Upon roll call, the vote was:

<u>YES:</u>	<u>6:</u>	Macek, Poulos, Jozwiak, Dominiak, Pierce and Johnson
<u>NO:</u>	<u>0:</u>	
<u>ABSTAIN:</u>	<u>0:</u>	
<u>ABSENT:</u>	<u>0:</u>	

THE MOTION CARRIED.

IX. ADJOURNMENT

There being no further discussion, Trustee Dominiak moved, seconded by Trustee Jozwiak, to adjourn the Village Board Committee Of The Whole at 10:45 PM.

Respectfully submitted,

Cheryl Mateja
Village Secretary