

APPROVED MINUTES

**VILLAGE OF ANTIOCH
BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE
Municipal Building: 874 Main Street, Antioch, IL
September 15, 2010**

I. CALL TO ORDER

Mayor Hanson called the September 15, 2010 Committee of the Whole meeting of the Board of Trustees to order at 7:00 pm in the Municipal Building: 874 Main Street, Antioch, IL.

II. PLEDGE OF ALLEGIANCE

The Board of Trustees led the Pledge of Allegiance.

III. ROLL CALL

Roll call indicated the following Trustees were present: Pierce, Poulos, Sakas, Crosby and Jozwiak. Also present were Mayor Hanson, Administrator Keim, Attorney Long and Deputy Clerk Folbrick. Absent: Trustee Wolczyk.

IV. APPROVAL OF MINUTES

Trustee Jozwiak moved, seconded by Trustee Crosby to approve the August 11, 2010 Committee of the Whole meeting minutes as presented. Upon roll call, the vote was:

YES: 5: Pierce, Poulos, Sakas, Crosby and Jozwiak.

NO: 0.

ABSENT: 1: Wolczyk.

THE MOTION CARRIED.

V. REGULAR BUSINESS

Overtime Policy – Mayor Hanson thanked Director Winegarner for her service and professionalism during her employment at the Village of Antioch. Director Winegarner presented the 2 policies being presented for overtime and special compensation. She stated that the proposed policies will clarify and strengthen what is already in place.

Trustee Poulos asked why this policy is being considered at this time. Director Winegarner said that there were inconsistencies in the application of overtime pay, and this will make it more uniform. Administrator Keim reviewed the Federal Labor Standards for overtime in the various departments.

Trustees discussed various scenarios in which the overtime and special compensation policies may apply. They further discussed the definitions included under special compensation. They also spoke about compensatory time and holiday pay. Possible amendments to the policy that were discussed were to strike jury duty, military leave and holiday pay from the calculated hours of eligibility. They also spoke about including examples within the policy to clarify its meaning for employees. This item will be placed on a future Village Board Agenda for consideration.

Trustee Crosby commended Director Winegarner as Human Resource Director for the Village of Antioch and thanked her for her wisdom, service and professionalism.

Great Lakes Credit Union – Director Nilsen provided a brief history of the request, and the codes which apply. He indicated that the Planning and Zoning Board recommended denial of the variance. Great Lakes requested that they be allowed to address the Committee of the Whole with their request.

Trustee Crosby asked if there were any unique circumstances within this request that would have caused the application of this regulation to be unfair to Great Lakes Credit Union. Director Nilsen replied that

APPROVED MINUTES

the previous code was interpreted as to not allow animated signs, and a moratorium was then placed on any such permits. Director Nilsen explained the need to address certain technologies that were not previously defined in the code, which resulted in a moratorium, code amendment, and then standards were put in place. He explained that the petitioner must prove unique circumstances in order to be granted a variance. Planning and Zoning Board decided that no such unique circumstances were shown to differentiate them from any other property. Trustees discussed neighboring businesses and their use of animated signs. Director Nilsen explained which signs were permitted in those instances.

Mr. Paul Monahan of Great Lakes Credit Union presented the sign request, explaining that they believe there are unique circumstances due to the slope of the land. Ms. Vicki Kaiser, President and CEO at Great Lakes Credit Union explained that there was an understanding at the time of purchase that they could duplicate the prototype branch. She added that much of their marketing is done with the type of sign that they are requesting. She further addressed the distance requirements that do not seem to be in place. Director Nilsen discussed the topography of the area, and the potential justification of a height variance. Trustee Crosby asked for the representatives of Great Lakes Credit Union to show why their request should be granted and not others in the area. Ms. Kaiser stated that Great Lakes Credit Union is a non-profit financial institution, and that marketing is vital to their existence.

Phone System Presentation – Commander Jensen presented the background and history of the existing phone system at the Police Station, and need for an upgrade. He explained industry standards, stating that a life expectancy is 6-8 years, and the current system is 16 years-old and has ‘crashed’ twice in the last year. He expressed the urgency for a new system and presented the research that staff has done to see which system is the best option.

Communications Director Laurie Sunde provided an overview of the existing and proposed phone system. She further expressed the importance of the integration between the new phone system and the Dispatch phone system owned by the Emergency Telephone System Board (ETSB).

Trustees discussed impacts, costs, bidding process, and dispatch service to other communities. Commander Jensen discussed the current maintenance contract with Radicom, and the option to remove the contract for maintenance on the current phone system, and apply it towards the new phone system. He further discussed leasing options and terms.

Trustees discussed other companies that may provide the same service and how staff came to their decision of the proposed vendor and maintenance contract. Director Sunde discussed proposals received during the 9-1-1 Center upgrade, and response times that were quoted by those vendors. She expressed the crucial importance of quick response times, and the need for the systems to interface. The current 9-1-1 center is maintained through a service contract with Radicom, and retaining Radicom for the phone system would eliminate the need for two separate maintenance contracts.

Trustees spoke about expandability, and expressed concern with mechanical issues. They also asked to see quotes from other vendors and services such as response times. This item was included in the budget during the budget process, and will be placed on a future Village Board Agenda for consideration.

Liquor License Request Letter - Attorney Long explained that there are currently as many liquor licenses allowed as there are users at this time, and an additional license would need to be issued. Mr. Norby presented their request, and asked that the board consider the issuance of an additional license.

Trustees discussed the layout and structure of the establishment as well as location. It was the consensus of those present to have the attorney draft the appropriate ordinance.

APPROVED MINUTES

Brownfield's Grant – Director Nilsen provided an overview of a grant opportunity available from the IEPA for the use of TIF funds for Brownfields projects. Brownfields are properties that are underutilized due to real or perceived contamination. Director Nilsen explained the process, and steps that should be taken and requirements that must be met.

VI. OTHER BUSINESS

Administrator Keim discussed road construction projects in town and their anticipated completion. He stated that there is a request to close the railroad tracks at Route 173. Mayor Hanson asked that we use any available resources in order to delay the closure during road construction. Trustee Crosby expressed concern with this closure while North Avenue is still closed. Trustees expressed concern with public safety by closing a major arterial road within the Village that would allow quicker access to the East side of town. Fire Chief Nixon said that Fire Station #2 on the East side of town will be staffed in that instance. Administrator Keim advised that if the contract goes unsigned, it may delay the Route 83 project. Those present agreed to delay the railroad closure while other roads are closed for construction.

VII. ADJOURNMENT

There being no further discussion, the Village Board of Trustees Committee of the Whole meeting adjourned at 9:00 p.m.

Respectfully submitted,

Lori K. Folbrick, RMC/CMC
Deputy Clerk