

APPROVED MINUTES

**VILLAGE OF ANTIOCH
BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE
Municipal Building: 874 Main Street, Antioch, IL
April 10, 2013**

I. CALL TO ORDER

Mayor Hanson called the April 10, 2013 Committee of the Whole meeting of the Board of Trustees to order at 7:01 pm in the Municipal Building: 874 Main Street, Antioch, IL.

II. PLEDGE OF ALLEGIANCE

The Mayor and Board of Trustees led the Pledge of Allegiance.

III. ROLL call

Roll call indicated the following Trustees were present: Sakas, Poulos, Crosby, Dominiak and Jozwiak. Also present were Mayor Hanson, Administrator Keim, Attorney Long and Clerk Folbrick. Absent: Trustee Pierce.

IV. APPROVAL OF MINUTES

Trustee Crosby moved, seconded by Trustee Jozwiak to approve the March 20, 2013 Committee of the Whole meeting minutes as presented. Upon roll call, the vote was:

YES: 5: Sakas, Poulos, Crosby, Dominiak and Jozwiak.

NO: 0.

ABSENT: 1: Pierce.

THE MOTION CARRIED.

V. REGULAR BUSINESS

Trustee Crosby moved, seconded by Trustee Dominiak to move item #2 to first on the agenda. Upon roll call, the vote was:

YES: 5: Sakas, Poulos, Crosby, Dominiak and Jozwiak.

NO: 0.

ABSENT: 1: Pierce.

THE MOTION CARRIED.

Senior Council Request – Director Roby provided a brief overview the memo regarding Resolution 10-72, which indicated that a discussion would occur every 3 years regarding the items in the resolution. He stated that the senior council met to discuss recommendations they would like to make to the Village Board regarding the resolution. Trustee Dominiak is the liaison that attends the monthly meetings.

Mr. John Pecci, 212 Lake Shore Drive in Lindenhurst, spoke representing the Antioch Senior Center Council as president of the organization. He reviewed the senior's request that the Village fully reimburse the Dolly Speiring fund to replace monies withdrawn for the salaries and benefits of both the senior director and his assistant, or that future salary payments be made from Village general funds. Mr. Pecci provided a history of the senior council's relationship with the Village. He indicated that the senior center will have depleted their funds within 7-8 years depending upon the economy and interest rates, and they are asking for the Village to help them at this time.

Trustee Dominiak discussed previous conversations had with the senior council, and said the overall cost of the senior center to the taxpayers needs to be considered, as well as the membership. She indicated that only 40% of the members of the Senior Center live in the Village of Antioch. She recommended that the senior council request for funding be reviewed by staff.

APPROVED MINUTES

She suggested that other involved organizations be included in discussions, such as the Antioch Township. Trustee Jozwiak asked if the Village paid 100% for the salary in the past.

Administrator Keim recommended a shift of the director's salary be paid by the Dolly Spiering Fund in the past. Trustee Crosby discussed the state of the Dolly Spiering fund, and the Village of Antioch budget. He discussed a conversation had with Township Supervisor Smouse, and the need for township support and involvement. He added that he would like to see the drain on the Dolly Spiering fund stop, and that he is impressed with the group as a whole. Trustee Sakas clarified that the item to be considered is the salary and benefits for the director and assistant, and agrees that the township should be involved as well based on membership. Trustees discussed senior center membership fees, and that they are the same for village residents, township residents, and out of town members. Administrator Keim said the approximate cost of the senior council request to fund the salary and benefits would be \$56,000 annually to the Village.

Administrator Keim asked for clarification from the Senior Council on how their organization's board is formed. Director Howard replied that the group looks for someone fully invested, isn't afraid to speak, and intelligent. He added that all of the CDs will become due July 10 this year, and the seniors are interested in working with the board and staff in order to determine the best way to invest the money. Trustee Crosby suggested that staff look at setting aside reserves to help build for the future. He suggested a subcommittee be formed to look into the issue, including some trustees, finance director, and seniors in order to explore various options.

Staff will meet with township representatives and report back to the board with their findings.

Mayor Hanson discussed the history of the center, including the involvement of catholic charities, and donation of the building, and asked Director Howard to provide the board with a history of the center operations. Director Howard added that various community organizations and groups utilize the building as well. Trustee Poulos discussed the involvement of the seniors in soliciting donations, or the ease in which people may make contributions to the senior center.

Budget Discussion – Administrator Keim discussed the capital plan, and presented the FY14 budget based on feedback from the Board. He indicated that there are \$36 million identified in capital improvements so far. Projects planned for this year include pool construction, Brownfields program, water tower painting, street maintenance (including a \$467,000 road program to include Eagle Ridge, Hanley Dr., Kathryn ct, Hillside, Edgewater Ln. and Bowles Road.) Administrator Keim discussed Highview Drive, and said he is hoping to improve the condition of that road with staff resources unless low bids are received. He added the need for improvements on Nelson road. All road program funds will be paid out of Motor Fuel Tax funds. He further discussed the CDBG grants that have been applied for through Lake County and denied. Trustee Poulos urged the need for a close relationship with the County. Other planned capital improvements include bunk rooms at the fire station, fence installation at the police department, Pederson parking lot resurfacing and expansion, and downtown beautification. Also, scheduled improvements for the intersection of Route 173 and Tiffany in combination with the Illinois Department of Transportation, and a septic receiving station which could help to produce revenue for the Village.

Trustee Pierce arrived at 7:48 pm.

Administrator Keim discussed the need for new vehicles, and the leasing option being recommended. Additionally, a network upgrade, civil sirens, and a phone system are included in the capital plan. Administrator Keim thanked Trustee Jozwiak for his assistance with the network project upgrade project, and hopes to come back to the board with a proposal. He further discussed funding sources for the identified capital projects including capital funds and restricted funds such as MFT, grants, bonds and W&S. Capital and Lease columns are funded with utility

APPROVED MINUTES

tax money. Money is still scheduled to be set aside for reserve funds totally approximately \$300,000.

Trustees discussed capital needs and funding sources. The capital project chart commits future general fund expenditures for leasing options. Administrator Keim hopes to get into a cycle for vehicles that includes sales revenue for better conditioned vehicles, and lower maintenance costs. Trustee Crosby asked for clarification of the FY14 capital request chart in order to better help the public understand. He asked if department heads have agreed to the proposed capital plan. Administrator Keim replied that department directors had input, and thinks they are ok with the plan after cuts were made. Trustee Crosby discussed the leasing and funding sources, and indicated that he will continually look for ways to fund capital. Trustee Dominiak asked if it was feasible to do an intergovernmental agreement with other agencies, communities for sharing of vehicles. Staff will have more conversations with other agencies and present those options when feasible.

Trustee Dominiak asked if tree replacement needs to be considered for damage due to the Emerald Ash Borer. Administrator Keim discussed the forestry grant received from IDNR for a tree inventory that is included in the budget. Trustee Pierce asked about Lake Tranquility water quality assistance and if there are other lakes that may benefit from that assistance. Administrator Keim replied that Cross Lake is also included in the budget for similar assistance. Trustee Pierce asked if there was money included for the Environmental Commission. Administrator Keim replied that it is included in the administrative budget.

The budget will be ready for approval at the April 15 meeting. Mayor Hanson asked Administrator Keim to provide an opportunity for newly elected Trustee Johnson to review the budget so that he feels comfortable with the budget with which he will be working.

Trustee Crosby commended staff on this year's budget presentation.

Administrator Keim said a focus this year is on employee appreciation, and hopes to offer a 2% COLA to staff. He indicated that a 1% increase represents approximately \$15,000 in the budget. He also wants to develop an employee wellness center including walking workstations and fitness equipment, and promote Director McCarthy to Assistant Administrator while keeping her position as finance director.

Trustee Jozwiak commended and thanked staff for their support of him during his service to the Village.

VI. OTHER BUSINESS

No report.

VII. EXECUTIVE SESSION - Personnel, Pending/Probable Litigation, Sale or Lease of Village Property, Executive Session Minutes, Collective Bargaining

Trustee Dominiak moved, seconded by Trustee Jozwiak for the Mayor and Board of Trustees to go into executive session at 8:42 p.m. to discuss collective bargaining and pending litigation. Upon roll call, the vote was:

YES: 6: Pierce, Sakas, Poulos, Crosby, Dominiak and Jozwiak.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

APPROVED MINUTES

Trustee Jozwiak moved, seconded by Trustee Sakas, for the Mayor and Board of Trustees to return from executive session to the open meeting at 9:01 p.m. with **no action taken**. Upon roll call, the vote was:

YES: 5: Pierce, Sakas, Poulos, Crosby, Dominiak and Jozwiak.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

VIII. ADJOURNMENT

There being no further discussion, the Village Board of Trustees Committee of the Whole meeting adjourned at 9:02 p.m.

Respectfully submitted,

Lori K. Folbrick, RMC/CMC
Village Clerk