

**VILLAGE BOARD COMMITTEE OF THE WHOLE; REGULAR MEETING**  
**Municipal Building: 874 Main Street, Antioch IL**  
**Wednesday, September 26, 2018 @ 7:00PM**

**I. CALL TO ORDER**

Mayor Hanson called the September 26, 2018 Village Board Committee of the Whole Meeting to order at 7:02 PM in the Municipal Building: 874 Main Street, Antioch IL.

**II. PLEDGE OF ALLEGIANCE**

Mayor Hanson and the Board of Trustees led the Pledge of Allegiance.

**III. ROLL CALL**

Roll call indicated the following Trustees were present: Jozwiak, Dominiak, Johnson and Macek. Also present were, Mayor Hanson, Attorney Long, Administrator Keim and Deputy Clerk Mateja. Absent: Trustees Pierce and Poulos.

**IV. ABSENT TRUSTEES WISHING TO ATTEND REMOTELY**

No Trustees wishing to attend remotely.

**V. APPROVAL MEETING MINUTES**

Approval of the February 23, 2018 Committee of the Whole Meeting Minutes as presented:

Trustee Macek moved, seconded by Trustee Jozwiak, to approve the February 23, 2018 Committee of the Whole Meeting Minutes as presented.

Upon roll call, the vote was:

**YES:** 4: Jozwiak, Dominiak, Johnson and Macek.

**NO:** 0:

**ABSTAIN:** 0:

**ABSENT:** 2: Pierce and Poulos.

**THE MOTION CARRIED.**

**VI. REGULAR BUSINESS**

**1. Business District Discussion**

Director Garrigan explained the goal of the "Business District" is to create an additional revenue stream that could be used to re-invest within the district. The revenues could be used for infrastructure improvements, streetscape improvements and other public improvements that would incentivize new economic development within the district. SB Friedman's Senior Vice President, Fran Lefor Rood, explained under the proposed scope of services, SB Friedman will work with Village staff to determine the eligibility and revenue potential of the study area. She explained that they have organized the proposed scope of service into three primary tasks:

- Conduct Business District eligibility analysis.
- Prepare revenue projections and briefing book.
- Prepare Business District and conduct public approval process for one Business District.

After further discussion, all trustees present agreed to place this item on the next Village Board agenda for consideration.

## 2. Antioch First Fire Protection District Request

Chief Cokefair thanked the board for allowing him to meet with them. He explained during many of the discussions during the consolidation, water and sewer fees were overlooked for Fire Station #1. He explained that most of the water used is to fill the fire trucks and for training purposes. He explained that he is estimating around a \$5,000 yearly cost for water and sewer based on the current bill received. He is requesting the board consider forgiving the fees for Fire Station #1.

Trustee Jozwiak asked if Fire Station #1 ever received a bill. Administrator Keim explained they had not because they were part of the Village just like Public Works or Parks. Trustee Macek indicated his only concern is that the fire department is now a taxing body. Mayor Hanson asked if adding a second meter to monitor just the water usage would be beneficial. Director McCarthy explained adding a second meter would be extremely expensive. She added that the board could consider giving them a break on sewer fees.

After further discussion, all trustees present agreed to place this item on the next Village Board agenda for consideration.

## 3. Nursery Proposal from the Environmental Commission

Environmental Commission Chairman, Michael Babicz, presented a proposal for a Village of Antioch nursery project.

- Suggested location is the Village property known as the Bittner property located on North Avenue.
- Nursery size would be one acre, preferably the north end of the property.
- Reconnection of the well or connection of a water line or usage of a fire hydrant.
- Request donations or reduced cost trees and shrubs from local nurseries, Illinois Department of Forestry or Lake County Forest Persevere District.
- Will work with Public Works Department on types of trees and shrubs.
- Cyclone fence would be required to keep wildlife out of nursery.
- Antioch Community High School would be a partner, providing students to help maintain the garden. Additional help can be sought from Scout troops and other community organizations.
- Trees and shrubs should be available for use in two years.
- Estimated cost would be about \$2,000.

Trustee Dominiak asked if the commission has talked with nurseries to see if we can get the seedlings for free since the estimated cost does not include that. Mr. Babicz stated they wanted more direction from the board before talking to nurseries or different organizations about donations. Trustee Dominiak asked how they came up with the estimated cost. Mr. Babicz explained that would be used for fencing and preparing the soil. Trustee Dominiak asked if this will be an allowed use for the property since it was purchased under the Parks Department. Administrator Keim was unsure but would have the attorney look into it if board is interested.

Upon further discussion, all trustees present agreed more research would be required before bringing this item to a future Village Board Meeting for consideration.

#### **4. Selection of Investment Advisor**

Director McCarthy explained to the board that nine firms were contacted, seven were interested, three did not qualify and four proposals were received. She stated that after working with Trustee Poulos to review the proposals, they have selected PFM Asset Management, LLC (PFM) as the most qualified firm to manage the village's investments. PFM exceeded the minimum qualifications outlined in the RFP and were highly recommended by references contacted.

After further discussion, all trustees present agreed to place this item on the next Village Board agenda for consideration.

#### **VII. OTHER BUSINESS**

Administrator Keim informed the board that the finance department is temporarily relocated to the Wellness Center while Public Works explores and repairs the necessary repairs to office space.

#### **VIII. EXECUTIVE SESSION – Personnel and Pending Litigation, Lease of Village Property, Collective Bargaining.**

The Mayor and Board of Trustees did not go into executive session.

#### **IX. ADJOURNMENT**

There being no further discussion, Trustee Macek moved, seconded by Trustee Dominiak, to adjourn the Village Board of Trustees Committee of the Whole Meeting at 8:37 PM.

Respectfully submitted,

Cheryl Mateja  
Deputy Clerk