

APPROVED MINUTES

VILLAGE OF ANTIOCH BOARD OF TRUSTEES COMMITTEE OF THE WHOLE MEETING

Village of Antioch, Lake County, Illinois
Municipal Building: 874 Main Street, Antioch, IL 60002
November 30, 2022

I. CALL TO ORDER

Mayor Gartner called the November 30, 2022 Committee of the Whole meeting of the Board of Trustees to order at 7:59 pm at the Antioch Municipal Building located at 874 Main Street, Antioch, IL and via Zoom.

II. ROLL CALL

Roll call indicated the following Trustees were present: Pierce, Macek*, Pedersen, Bluthardt, Burman and Dominiak. Also present were Mayor Gartner, Attorney Vasselli, Administrator Keim and Clerk Romine.

**indicates attendance via Zoom.*

III. Absent Trustees Wishing to Attend Remotely

There were no objections to Trustee Macek attending remotely.

IV. Approval of the November 9, 2022 Committee of the Whole meeting minutes as presented

Trustee Pedersen moved, seconded by Trustee Burman, to approve the November 9, 2022 Committee of the Whole meeting minutes as presented. Upon roll call, the vote was:

YES: 6: Pierce, Macek, Pedersen, Bluthardt, Burman and Dominiak.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

V. Mayoral Report

None.

Citizens Wishing to Address the Board

None.

VI. Regular Business

1. Discussion regarding the 2023 Insurance Renewal – Mr. Ethan Salsinger presented the insurance renewal for property and casualty insurance for the Village of Antioch for 2023. He presented an overview of matters affecting insurance rates currently, including inflation, and other items. He discussed the Village's exposures, and the three driving factors impacting rates. There was a large increase in payroll costs, and building and other insurance is up 7%. Mr. Salsinger discussed loss experience, and the loss ratio. It's a severity, and not a frequency issue. Aside from workers compensation he said the loss ratio is favorable. He discussed overall costs and the difference in premium from the previous year. Had this gone to the market, the increase would be approximately 8-9%. He discussed the \$10,000 safety grant from the work comp carrier that is up 10% from the previous year.

All coverages remain the same as last year, and the loss control programs utilized by the Village.

2. Discussion regarding a Text Amendment adding a Village Code Section related to changes in occupancy – Director Garrigan presented the text amendment for a change in use permit which would provide a review process for new businesses moving into existing buildings. This would provide staff with information necessary to ensure the life safety of businesses, their buildings and employees. This would only apply to new businesses. The proposed fee is \$25 per permit, and would ensure safety, and that no dangerous materials are stored.

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Trustee Pierce asked how well this works in other communities. Director Garrigan said many incorporate this into their business license process, and most communities require business licenses or change of use/occupancy permits. This also allows staff to conduct zoning verifications. Trustee Pierce suggested waiving the fee initially in order to enhance compliance.

Trustee Macek asked if this would be an annual fee. Director Garrigan responded that it would be a one-time fee for a change of use.

Trustee Pedersen thinks it's a great idea and would help ensure safety.

Mayor Gartner commented on the existing code related to business licensing, and recommended that it be looked at and enforced or removed from the code. He discussed the purpose of tracking businesses and asked to look at that ordinance in addition to this use.

Trustee Bluthardt asked how many uses would be changing in a year. Director Garrigan estimated no more than 25 businesses per year. This would be for a new business, and not for a change of name. Trustee Bluthardt asked if there is enforcement for non-compliance. Director Garrigan responded that villages typically double the administrative costs. Administrator Keim discussed the enforcement process, starting with compliance.

Trustee Burman agrees with penalties imposed.

Trustee Dominiak agreed that enforcement needs to be done, and thinks this is a great idea, and should be part of a business license. She also discussed notification of the building owner in the process. Director Garrigan responded that it will be a part of the process.

This item will be brought back at a future meeting with the current code requirement for business licensing and those of surrounding communities.

VII. OTHER BUSINESS

None.

VIII. EXECUTIVE SESSION – Personnel and Pending Litigation, Lease of Village Property, Collective Bargaining

Trustee Bluthardt moved, seconded by Trustee Pedersen, to enter executive session at 8:29 pm for Property Acquisition. Upon roll call, the vote was:

YES: 6: Pierce, Macek, Pedersen, Bluthardt, Burman and Dominiak.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

Trustee Pedersen moved, seconded by Trustee Pierce, to exit executive session at 9:11pm with no action taken. Upon roll call, the vote was:

YES: 6: Pierce, Macek, Pedersen, Bluthardt, Burman and Dominiak.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

IX. ADJOURNMENT

There being no further discussion, the Village Board of Trustees Committee of the Whole meeting adjourned at 9:11 pm.

Respectfully submitted,

Lori K. Romine, RMC/CMC
Village Clerk