

# APPROVED MINUTES

**VILLAGE OF ANTIOCH BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE MEETING  
Village of Antioch, Lake County, Illinois  
Municipal Building: 874 Main Street, Antioch, IL 60002  
May 31, 2023**

## **I. CALL TO ORDER**

Mayor Gartner called the May 31, 2023 Committee of the Whole meeting of the Board of Trustees to order at 7:59 pm at the Antioch Municipal Building located at 874 Main Street, Antioch, IL and via Zoom.

## **II. ROLL CALL**

Roll call indicated the following Trustees were present: Burman, Bluthardt, McNeill, Pierce\*, Macek and Pedersen. Also present were Mayor Gartner, Attorney Vasselli, Administrator Keim and Clerk Romine.

## **III. Absent Trustees Wishing to Attend Remotely**

There were no objections to Trustee Pierce attending remotely.

## **IV. Mayoral Report**

No report.

## **Citizens Wishing to Address the Board**

None.

## **V. Regular Business**

**1. Presentation of the Parks Master Plan, Analyze and Concept Phase** – Administrator Keim introduced Doug Fair from the Hitchcock Group to provide a high level overview of the report, and encouraged board members to read through all of the data included.

Mr. Fair discussed the process, where they are, and the next steps ahead. He discussed demographics, growth, and mapping. He summarized the park amenities, facilities, and park distribution analysis within the planning area. He discussed benchmarking for amenities and identified surpluses and deficiencies. Mr. Fair discussed the meetings with different stakeholder groups, and the community input meetings. He discussed the next steps to include the Envision phase, prioritize phase, and implementation in the fall.

Trustee Bluthardt hoped there would be more people involved in the survey and community outreach. Mr. Fair said it is not uncommon to have low attendance at the outreach meetings, and they focus on surveys and stakeholder meetings to identify key items rising to the top. Trustee Bluthardt discussed similarities with other communities and asked if there were any red flags or anything that stood out. Mr. Fair said it was similar to other communities, and no red flags.

Trustee McNeill discussed future costs for implementation. Mr. Fair said part of the process is to identify needs and phases over time to complete the projects in the plan.

Mayor Gartner discussed the need for an indoor recreational space, and asked why there was a surplus identified in the facilities. Mr. Fair said It incorporates square footage space, and not use.

Trustee Macek asked if all of the questions asked were in the presentation. He would like to have all of the questions, and discussed the areas with zero parks or activities. He discussed growth, and the need for additional police officers.

Trustee Pedersen commented that the highest amount of people responding to the survey lived near Pedersen Park.

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**2. Discussion regarding a Memorandum of Understanding between the Village of Antioch and the Board of Education of Community High School District 117** – Chief Guttschow discussed the current agreement with the school district, and an attempt to consolidate other agreements with the school district.

Trustee Burman asked if the cost was just for salary or if it included benefits. Chief Guttschow said some cost sharing models specify dollar amounts, and some are percentages. A flat dollar amount allows the Village to predict recovery costs each year, and provides the district with a budget amount. This contract does not include additional services for football games or other events.

Trustee McNeill asked if there were any informational meetings with parents regarding the dangers of texting. Chief Guttschow said there is internal programming with the school, and he discussed the School Resource Officer as a supplemental educational component.

Trustee Pierce asked if there were reporting requirements for crimes against other students. Chief Guttschow responded that they are set by state statute which schools or teachers must report. Other reporting requirements are dictated by board policy.

This item will be placed on the next village board agenda for consideration.

**3. Discussion regarding an ordinance repealing Village Code Section 1-4-5(C) related to the Liaison structure of the Village Board** – Mayor Gartner said this was a discussion at the last quarterly meeting, will give all trustees equal access to all departments, and will require department directors to provide reports at board meetings.

Trustee Macek thinks the liaison role has an important feature at budget time, and is most effective in advocating for that department. He thinks there is a role for a liaison.

Trustee Pierce thinks the liaison becomes another burden to the department, and thinks the discussion on budgets should be held with all trustees during committee meetings. He supports removing the liaison position and continuing with department reports at meetings.

Trustee Pedersen thinks any department director can call any trustee with concerns or needs they have.

This item will be placed on the next village board agenda for consideration.

### **VI. OTHER BUSINESS**

None.

**VII. EXECUTIVE SESSION – Personnel and Pending Litigation, Lease of Village Property, Collective Bargaining** – The Mayor and Board of Trustees did not go into executive session.

### **VIII. ADJOURNMENT**

There being no further discussion, the Village Board of Trustees Committee of the Whole meeting adjourned at 8:44 pm.

Respectfully submitted,

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Lori K. Romine, RMC/CMC  
Village Clerk