

# Request For Board Action

REFERRED TO BOARD: September 11, 2017

AGENDA ITEM NO: 15

ORIGINATING DEPARTMENT: Village Clerk's Office

SUBJECT: Approval of a Resolution Regarding the Release and non-release of Certain Minutes of Executive Session.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The Open Meetings Act of the State of Illinois requires the Corporate Authorities to conduct a semi-annual review of closed session minutes which have not previously been released to the public.

At this time, the Village Board is asked to consider the release of executive session minutes from December, 2016 through July, 2017 that have not previously been approved. The attached Resolution and schedule indicate which minutes are recommended for release.

DOCUMENTS ATTACHED:

1. Resolution

RECOMMENDED MOTION:

**Move** to approve a Resolution Regarding the Release and Non-release of Certain Minutes of Executive Session.

**RESOLUTION 17-xx**

**A RESOLUTION REGARDING THE RELEASE  
AND NON-RELEASE OF CERTAIN MINUTES  
OF EXECUTIVE SESSIONS**

**WHEREAS**, the State of Illinois Open Meetings Act requires the Corporate Authorities of this Village to conduct a semi-annual review all minutes of executive sessions which have previously not been released to the public to determine which minutes should be released and which should still be held as confidential, and

**WHEREAS**, the Village Clerk has assembled all such minutes of executive sessions that currently exist, and

**WHEREAS**, the Village Attorney has counseled that the Open Meetings Act should be construed broadly in favor of the release of any minutes that are not determined by this Board to be subject to the confidentiality provisions of that Act or which involve issues which have been finally resolved in one manner or another, and

**WHEREAS**, the Open Meetings Act, as interpreted by the Courts and the Public Access Counselor of the Illinois Attorney General's Office, and as particularly applicable to the types of matters generally coming before the Village Board requires the release of concluded matters, but not where personal privacy interests remain, and

**WHEREAS**, the Mayor and Village Board have reviewed certain available previously-unreleased minutes of Executive Sessions, and has considered the requirements of the Open Meetings Act and the advice of counsel, and has determined to take appropriate action with respect to those minutes of meetings, and

**NOW THEREFORE, BE IT RESOLVED** by the Village of Antioch, Lake County, Illinois, as follows:

**SECTION ONE:** The chart attached hereto as Exhibit A, which sets forth a listing of executive session minutes for December 1, 2017 through July 31, 2017, shows those minutes that should be released and those that should not be released at present, is hereby adopted in its entirety.

**SECTION TWO:** To the extent that any of the minutes in the Exhibit A chart have not yet been formally approved, the same be and are approved.

**SECTION THREE:** All executive session recordings of meetings in which minutes have been approved are authorized for destruction.

**PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF ANTIOCH, ILLINOIS, ON THIS  
11<sup>th</sup> DAY OF SEPTEMBER, 2017.**

ATTEST:

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LAWRENCE M. HANSON, MAYOR

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LORI K. ROMINE, VILLAGE CLERK

**EXHIBIT A**  
**CHART OF RELEASED AND NON-RELEASED MINUTES**

<b>Meeting Date</b>	<b>Topic #</b>	<b>Release</b>
12/19/2016	1 – Pending Litigation	Yes
4/17/2017	1 - Sale or lease of Village Property	Yes
5/24/2017	1 - Sale or lease of Village Property	Yes
7/10/2017	1 - Collective Bargaining	No
	2 - Personnel	No
7/26/2017	1 - Personnel	No
	2 - Personnel	No
	3 - Pending Litigation	No
	4 - Personnel	Yes

Previously Non-Released Approved minutes:

<b>Meeting Date</b>	<b>Topic #</b>	<b>Release</b>
9/16/2015	1 – Pending Litigation	Yes
10/03/2016	1 – Pending Litigation	Yes