

Request For Board Action

REFERRED TO BOARD: December 8, 2021

AGENDA ITEM NO: 10

ORIGINATING DEPARTMENT: Administration

SUBJECT: Approval of a resolution authorizing The Village Administrator to execute an agreement with Strand Associates, Inc. for Civil Engineering Services.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Now that the Village has approved a concept plan for the property at the SE corner of Main and Depot Street it is a good time to commence the civil engineering design for the concept on the property. Staff issued an RFQ with six respondents and three being interviewed. Strand Associates was determined to be the most qualified respondent. The scope of the work will be to design the necessary civil engineering infrastructure and produce construction drawings and specifications suitable for permitting and bidding. Staff recommends approving a resolution to contract with Strand Associates, Inc.

FINANCIAL IMPACT:

Cost Proposal of \$330,000.00

DOCUMENTS ATTACHED:

1. Resolution
2. Proposal

RECOMMENDED MOTION:

Motion to approve a resolution authorizing The Village Administrator to execute an agreement with Strand Associates, Inc. for Civil Engineering Services.

RESOLUTION 21 - _____

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH STRAND ASSOCIATES, INC. FOR CIVIL ENGINEERING SERVICES

WHEREAS, the Village of Antioch, Lake County, Illinois (the "Village") is a duly organized and existing municipality created under the provisions of the laws of the State of Illinois, and

WHEREAS, the Village owned property at Main Street and Depot Street is in a process to redevelop the site as a parklike open space with an exposed creek; and

WHEREAS, the Village has determined this to be the best use of the property with community input; and

WHEREAS, it is in the best interest of the Corporate Authorities to proceed with the project by hiring a civil engineering firm experienced in the development of this type of project; and

WHEREAS, the Village issued a request for proposal (RFP) for civil engineering services and received six responses; and

WHEREAS, Staff has determined that the most qualified respondent is Strand Associates, Inc.;

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE MAYOR AND VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF ANTIOCH, LAKE COUNTY, ILLINOIS, AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH STRAND ASSOCIATES, INC. FOR CIVIL ENGINEERING SERVICES

ADOPTED by the Mayor and Village Board of Trustees of the Village of Antioch, Lake County, Illinois, on this 8th day of December, 2021.

Scott J. Gartner, Mayor

ATTEST:

Lori K. Romine, Village Clerk



Strand Associates, Inc.[®]
910 West Wingra Drive
Madison, WI 53715
(P) 608.251.4843

December 3, 2021

Mr. Jim Keim, P.E., Village Administrator
Village of Antioch
874 Main Street
Antioch, IL 60002

Re: Engagement Letter
Request for Qualifications Civil and Environmental Engineering, October 22, 2021
Sequoit Creek Daylighting Project

Dear Mr. Keim:

Thank you for the opportunity to work with the Village of Antioch (Village) on the Sequoit Creek Daylighting project. Based on recent discussions with the Village, Strand Associates, Inc.[®] (Strand) is providing this Engagement Letter for use by the Village.

This letter confirms the services provided by Strand will be in substantial compliance with our Statement of Qualifications dated November 12, 2021, subsequent interview, and your Qualifications Based Selection of Strand for this project.

Subsequent to this letter, Strand will work with the Village toward entering into an agreement for the civil engineering services for the project. The scope of services will be defined in the agreement to accommodate a not to exceed fee of \$330,000. Strand looks forward to working through the agreement with the Village at your earliest convenience.

We appreciate the opportunity to work with the Village and its design team on this exciting project.

Please call 608-251-4843 if you have any questions.

Sincerely,

STRAND ASSOCIATES, INC.[®]

A handwritten signature in blue ink, appearing to read 'Michael A. Jansen', with a long horizontal line extending to the right.

Michael A. Jansen, P.E., S.E.
Senior Project Manager