

Request For Board Action

REFERRED TO BOARD: September 14, 2022

AGENDA ITEM NO: 6

ORIGINATING DEPARTMENT: Police Department

SUBJECT: A resolution authorizing the Chief of Police to enter into a memorandum of understanding with the Lake County Sheriff regarding data access to the Law Enforcement Records Management System (RMS)

On June 9, 2022 the Village Board authorized the Mayor to enter into an Intergovernmental Agreement with Lake County for the Police Department to join the new county-wide shared law enforcement RMS system. To advance the configurations involved with this project, member police departments are being asked to make certain decisions regarding what data will be shared with other member agencies. To memorialize decisions being made, member departments are required to enter a memorandum of understanding with the Lake County Sheriff's Office. As Chief of Police, I am seeking the Board's approval to make decisions in the best interests of the Department as to what extent information will be shared.

FINANCIAL IMPACT:

None

DOCUMENTS ATTACHED: Resolution authorizing the Chief of Police to enter into a memorandum of understanding with the Lake County Sheriff's Office; copy of the memorandum of understanding with the Lake County Sheriff's Office regarding data access to the law enforcement RMS.

RECOMMENDED MOTION:

Motion to approve a resolution authorizing the Chief of Police to enter into a memorandum of understanding with the Lake County Sheriff regarding data access to the law enforcement records management system.

RESOLUTION NO. 22-

A RESOLUTION AUTHORIZING THE CHIEF OF POLICE TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE LAKE COUNTY SHERIFF REGARDING DATA ACCESS TO THE LAW ENFORCEMENT RECORDS MANAGEMENT SYSTEM (RMS)

WHEREAS, the Village of Antioch (the "Village") is an Illinois non-home rule municipality organized and operating under the Illinois Municipal Code (65 ILCS 5/1, et seq.) and Lake County, Illinois (the "County") is a local unit of government, organized pursuant to the Constitution of the State of Illinois; and

WHEREAS, the Village Mayor (the "Mayor") and the Village Board of Trustees (the "Village Board", and together with the Mayor, the "Corporate Authorities") are committed to the efficient operation of government; and

WHEREAS, as part of a collaborative process through which smore than 20 municipalities and law enforcement entities sought a provider for a variety of law enforcement software solutions, the County, in conjunction with the Lake County Sheriff (the "Sheriff"), contracted with Tyler Technologies ("Tyler") to license and support a law enforcement records management system (the "License Agreement"); and

WHEREAS, the Village of Antioch Police Department agreed to participate in the RMS through and Intergovernmental Agreement for the Collaborative Use of the Lake County Law Enforcement Records Management System on June 9, 2022 ("IGA"). Through the IGA, the Sheriff's Office is responsible for assisting the Village of Antioch Police Department in configuring access and other rights for its users; and

WHEREAS, as part of the RMS's setup, the parties need to make certain decisions as to how the system will be configured; and

WHEREAS, to memorialize the decisions that the parties have made about configuration, the parties have created a memorandum of understanding

WHEREAS, the County and Municipality are authorized to enter into this Agreement under the Intergovernmental Cooperation Act (5 ILCS 220/1-220/8);

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Antioch, Lake County, Illinois, as follows:

1. The Chief of Police is authorized to enter into a memorandum of understanding with the Lake County Sheriff regarding data access to the Law Enforcement RMS; and
2. The Chief of Police is authorized to make decisions on half of the Village of Antioch as to how the RMS will be configured and to what extent the Village of Antioch Police Department's RMS data will be shared with other entities participating in the RMS

Village of Antioch, Illinois

APPROVED by the Mayor and Village Board of Trustees of the Village of Antioch, Lake County, Illinois, this 14th day of September, 2022.

AYES:
NAYS:
ABSENT:

Scott J. Gartner, Mayor

ATTEST:

Lori K. Romine, Clerk

Memorandum of Understanding
Regarding Data Access to the Law Enforcement Records Management System

This Memorandum of Understanding (“**MOU**”) is between the Lake County Sheriff and the Village of Antioch Police Department. The MOU arises in conjunction with the Village of Antioch Police Department’s implementation of the Law Enforcement Records Management System under an *Intergovernmental Agreement for the Collaborative Use of the Lake County Law Enforcement Records Management System*.

RECITALS

Whereas:

1. The Lake County Sheriff, acting with the County of Lake, contracted with Tyler Technologies to license and support a Law Enforcement Records Management System (“**RMS**”).
2. The Village of Antioch Police Department agreed to participate in the RMS through an *Intergovernmental Agreement for the Collaborative Use of the Lake County Law Enforcement Records Management System* signed on June 9, 2022 (“**IGA**”). Through the IGA, the Sheriff’s Office is responsible for assisting the Village of Antioch Police Department in configuring access and other rights for its users.
3. As part of the RMS’s setup, the parties need to make certain decisions as to how the system will be configured.
4. To memorialize the decisions that the parties have made about configuration, the parties have created this memorandum of understanding.

In light of the foregoing, the parties memorialize their understanding as follows:

Article 1. As it applied to the data that Village of Antioch Police Department contributes to the RMS:

- Access to the Village of Antioch Police Department’s data shall be shared with all other entities participating in the RMS.
- Access to the Village of Antioch Police Department’s data shall **not** be shared with other entities participating in the RMS, with the exception of “shell” data, which is data that allows RMS participants to see that an agency had an interaction with a person, but not view the contents or nature of the interaction.

Article 2. Amendments.

2.1 This MOU may be modified at any time through the parties mutual agreement. Any subsequently signed MOU shall supersede this MOU, with the last date the MOU is signed by the last party to sign it being the “effective date” of the then-current MOU.

Signed:

LAKE COUNTY SHERIFF

By _____

Its

Date: _____

VILLAGE OF ANTIOCH POLICE DEPARTMENT

By: _____

Its Chief of Police

Date: _____