

VILLAGE OF  
**Antioch**  
**Senior Accountant**

POSTED ON OCTOBER 28, 2021 AND WILL REMAIN OPEN UNTIL FILLED.

**Overview:**

The Village of Antioch is a non-home rule community on the Illinois-Wisconsin border located halfway between Milwaukee and Chicago with a population near 15,000. The Village of Antioch has an annual operating budget of \$15 million and presents the financial position of the Village's funds as promulgated by the Governmental Accounting Standards Board (GASB).

The Village of Antioch is seeking experienced, qualified, and team-oriented applicants for the position of Senior Accountant. This is a professional level position responsible for accurate monthly maintenance of the Village's general ledger. The incumbent performs a variety of duties, including internal controls, bank reconciliation, and monitoring of revenues and expenditures to assure sound fiscal control. This position will also assist with the preparation of the annual audit and budget, including budgetary projections and annual reports, and handling confidential personnel data. The Senior Accountant will provide backup support to the Finance Director and various other positions in the Finance Department. The Senior Accountant will oversee and manage the Department activities and staff at the Director's direction and absence. The position performs highly complex and responsible accounting and financial work involving the operation and control of financial matters, helping to ensure that Village financial policies, rules and regulations are implemented. Reports to Finance Director. Excellent oral and written communication skills and analytical skills are essential. *Position description available upon request.*

**Qualifications:**

Graduation from an accredited college or university with a Bachelor's Degree in Accounting, Finance, or Public Administration is preferred. Possess at least two (2) years of working experience in a governmental setting performing finance-related functions or any equivalent combination of education, training and experience which provides the requisite knowledge, skills and abilities for this job required. Three years Management or Supervisory experience is preferred.

**Salary & Benefits:**

The salary range is \$60,465.60- \$72,550.00. An excellent benefits package is available.

**How to Apply:**

Interested applicants should submit a completed application (available on our website); cover letter, resume and three work-related references to:

Village of Antioch  
**Attn: Lori Romine, Human Resources**  
874 Main St  
Antioch, IL 60002  
Or email to:  
[lromine@antioch.il.gov](mailto:lromine@antioch.il.gov)

**Equal Opportunity Employer:**

The Village of Antioch provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.