

**VILLAGE OF ANTIOCH
BOARD OF TRUSTEES, REGULAR MEETING
Municipal Building: 874 Main Street, Antioch, IL
April 4, 2005**

CALL TO ORDER

Mayor Marvelas called the regular meeting of the Board of Trustees to order at 7:30 pm in the Municipal Building: 874 Main Street, Antioch, IL.

ROLL CALL

Roll call indicated the following Trustees were present: Pierce, Larson, Caulfield, Porch, Hanson and Turner. Also present were Mayor Marvelas, Attorney Long and Clerk Monroe.

APPROVE BALANCE OF AGENDA

Trustee Pierce made a motion, seconded by Trustee Porch, to approve the balance of the agenda for the April 4, 2005 Board of Trustees Meeting. On roll call, the vote was:

YES: 6: Pierce, Larson, Caulfield, Porch, Hanson and Turner

NO: 0

THE MOTION CARRIED

MINUTES

March 7, 2005 – Trustee Larson made a motion, seconded by Trustee Porch, to approve the minutes from the *March 7, 2005* meeting with the following correction:

- On page 10: Change “Piece” to “Pierce”

On roll call, the vote was:

YES: 6: Pierce, Larson, Caulfield, Porch, Hanson and Turner

NO: 0

THE MOTION CARRIED

March 21, 2005 – Trustee Pierce made a motion, seconded by Trustee Larson, to approve the minutes from the *March 21, 2005* meeting with the following corrections:

- On page 1: Change “February 22, 2005” to “March 7, 2005”
- On page 1: Change “ page 8” to “page 10” for Add “Administrator...”
- On page 8: Add “2004 Audit” to the space left blank
- On page 10: Move “Trustee Turner stated that in the future she would like to announce her vote...” to after Executive Session roll Call.
- On page 10: Remove “no” in front of action
- On page 11: Change “absent” to “abstain”

On roll call, the vote was:

YES: 6: Pierce, Larson, Caulfield, Porch, Hanson and Turner

NO: 0

THE MOTION CARRIED

MAYOR

Illinois Department of Transportation Letter – Clerk Monroe read the letter notifying Mayor Marvelas that the Village has been selected to receive a planning grant for the Antioch Downtown and Route 83 Corridor Plan.

CITIZENS

Kathy Nordmeyer – Kathy Nordmeyer, of 577 Indian Trail, stated that tomorrow is Election Day and that she doesn't know anything about the candidates. She stated that she received flyers in the mail in which everyone seems to be saying the same thing. She also stated that she didn't appreciate getting the items in the mail that slammed candidates because it is disrespectful. She suggested that a meeting be held to meet the candidates to help the residents understand platforms.

PLANNING, ZONING AND BUILDING

Trustee Turner stated that she has no written report.

Other Business – Trustee Hanson stated that after the recent storm parts of the fence at Wal-Mart have blown down.

Trustee Porch stated that they are aware of it.

Trustee Hanson asked if there is a timetable to get it fixed. Administrator Probst stated that someone from the Engineering Department went out to look at the fence and also the garbage issues and Wal-Mart was instructed that they need to come up with a plan to get it corrected.

Trustee Hanson stated that perhaps an ordinance is needed to improve the quality of fences to ensure this doesn't happen again.

INDUSTRIAL, RETAIL, REDEVELOPMENT, CIVIC AND COMMUNICATIONS

Signage Recommendation – Trustee Porch stated that at the last Board Meeting that business owners from the Depot Plaza approached the Board and asked for signage. She stated that after the meeting a committee meeting was held and the signage was discussed. She passed out ideas for the signs, which will be paid for by the business owners, stating that the sign on the left is the preferred sign to go on the northeast corner of Main Street and Orchard Street.

Trustee Hanson asked if this will be a temporary or permanent sign since this will be going on same location as the Clock Tower and that other businesses might request to place signage there as well. Trustee Porch stated that once the Clock Tower is in place the sign can be moved appropriately. Trustee Hanson stated that it was his understanding that this would be a more temporary sign. Trustee Porch stated that it is temporary/permanent and with the METRA Train Station it will have a longer shelf life. Trustee Hanson stated that there are already two signs on the corner and it would be better to add something that will incorporate all of the signs. Trustee Porch stated that this sign will match with the Village Hall sign and the METRA entrance sign.

Trustee Porch stated she is making a motion to approve the sign, readdressing it once the Clock Tower is in place, to help give the business owners more exposure.

Mayor Marvelas stated that Trustee Porch is looking at this sign on a temporary basis, especially since the upcoming event will be bringing a lot of people to town.

Trustee Caulfield stated that a motion wasn't made.

Trustee Porch made a motion to approve the placement of the sign in the northeast corner of Main Street and Orchard Street on a temporary/permanent basis. Trustee Turner seconded the motion.

On roll call, the vote was:

YES: 6: Pierce, Larson, Caulfield, Porch, Hanson and Turner

NO: 0

THE MOTION CARRIED

Trustee Porch also stated that Public Works has worked with the County and a Business District sign for Deep Lake Road and Depot Street is in process.

FINANCE AND ADMINISTRATOR

Invoices Over \$10,000 – Trustee Caulfield made a motion, seconded by Trustee Porch, to authorize a payment to the Antioch Police Pension Fund, in the amount of \$44,623.59, for balance of Actuarial Requirement; to Carmichael Construction, in the amount of \$24,224.65 for the Senior Center; to Blue Cross Blue Shield, in the amount of \$ 58,997.77, for Employee Medical Insurance; to Commonwealth

Edison, in the amount of \$29,021.65, for street lights; to National Waterworks, in the amount of \$11,916.00, for meters and to State Treasurer, in the amount of \$41,457.92, for payment for contract.

Trustee Larson asked why the payment to Daniels, Long and Pinsel isn't included. Trustee Caulfield stated that it never is. Trustee Larson stated that it is normally split \$7,000 and \$7,000 so she never questioned it, but this time it isn't. Finance Director Steele stated that she was told that it never has been on the list.

Trustee Larson asked if this is the last payment to Carmichael Construction. Administrator Probst stated that it is not, that it is work for January and February and that another payment and retainage is due.

On roll call, the vote was:

YES: 6: Pierce, Larson, Caulfield, Porch, Hanson and Turner

NO: 0

THE MOTION CARRIED

Accounts Payable – Trustee Caulfield asked Director Steele to explain why there are two reports. Director Steele explained that staff is entering the manual checks into the system but in doing so a separate report is generated. She stated that staff is working with the software provider to combine the reports. Trustee Caulfield asked if both reports need to be approved. Director Steele replied that they do.

Trustee Caulfield made a motion to approve the accounts payable, pages 1 - 20, dated March 31, 2005, in the amount of \$342,779.49, as prepared by Village staff. Trustee Porch seconded the motion. On roll call, the vote was:

YES: 6: Pierce, Larson, Caulfield, Porch, Hanson and Turner

NO: 0

THE MOTION CARRIED

Trustee Caulfield made a motion to approve the accounts payable, pages 1 - 2, dated March 31, 2005, in the amount of \$788.59, as prepared by Village staff. Trustee Porch seconded the motion. On roll call, the vote was:

YES: 6: Pierce, Larson, Caulfield, Porch, Hanson and Turner

NO: 0

THE MOTION CARRIED

Manual Checks – Trustee Caulfield made a motion to approve manual checks written to date in the amount of \$205.00. Trustee Hanson seconded the motion. On roll call, the vote was:

YES: 6: Pierce, Larson, Caulfield, Porch, Hanson and Turner

NO: 0

THE MOTION CARRIED

Payroll – Trustee Caulfield made a motion to approve payroll in the amount of \$207,351.08 for March 25, 2005. Trustee Hanson seconded the motion. On roll call, the vote was:

YES: 6: Pierce, Larson, Caulfield, Porch, Hanson and Turner

NO: 0

THE MOTION CARRIED

Escrow – Trustee Caulfield made a motion, seconded by Trustee Porch, to accept the escrow report in the amount of \$375.00 into the record. On roll call, the vote was:

YES: 6: Pierce, Larson, Caulfield, Porch, Hanson and Turner

NO: 0

THE MOTION CARRIED

Other Business – Trustee Caulfield stated that a press release has been sent to the newspapers informing residents that he and the Mayor are releasing the 02/03 and 03/04 audits, which available for public viewing at the Clerk’s Office and the Library.

PUBLIC SAFETY, PUBLIC WORKS AND UTILITIES

Trustee Hanson stated that he has no written report.

PARKS AND LICENSE

Raffle License – Trustee Larson made a motion to issue a raffle license to St Peter’s Auctioneer Nite, April 1, 2005 – April 23, 2005, waiving the fee. Trustee Turner seconded the motion. On roll call, the vote was:

YES: 6: Pierce, Larson, Caulfield, Porch, Hanson and Turner

NO: 0

THE MOTION CARRIED

Liquor License – Trustee Larson motioned to issue a liquor license to St Peter’s Auctioneer Nite, April 23, 2005, waiving the fee. Trustee Turner seconded the motion. On roll call, the vote was:

YES: 6: Pierce, Larson, Caulfield, Porch, Hanson and Turner

NO: 0

THE MOTION CARRIED

ENGINEERING AND SENIOR SERVICES

Trustee Pierce stated that he has no written report.

ATTORNEY

Attorney Long stated that he has no written report.

ADJOURNMENT

A motion was made by Trustee Porch and seconded by Trustee Turner to adjourn the regular meeting of the Board of Trustees at 9:35 pm.

Respectfully submitted,

Amy S. Monroe, Village Clerk

04/04/05