

**VILLAGE OF ANTIOCH
BOARD OF TRUSTEES, REGULAR MEETING
Municipal Building: 874 Main Street, Antioch, IL
April 18, 2005**

CALL TO ORDER

Mayor Maravelas called the regular meeting of the Board of Trustees to order at 7:30 pm in the Municipal Building: 874 Main Street, Antioch, IL.

ROLL CALL

Roll call indicated the following Trustees were present: Pierce, Larson, Caulfield, Porch, Hanson and Turner. Also present were Mayor Maravelas, Attorney Long and Clerk Monroe.

APPROVE BALANCE OF AGENDA

Trustee Pierce made a motion, seconded by Trustee Larson, to approve the balance of the agenda for the April 18, 2005 Board of Trustees Meeting. On roll call, the vote was:

YES: 6: Pierce, Larson, Caulfield, Porch, Hanson and Turner

NO: 0

THE MOTION CARRIED

MINUTES

April 4, 2005 – Trustee Porch made a motion, seconded by Trustee Hanson, to approve the minutes from the *April 4, 2005* meeting with the following correction:

- On page 4: Change “Trustee Caulfield stated that a press release has been sent to the newspapers informing residents that the 02/03 and 03/04 audits are available for public viewing at the Clerk’s Office and the Library.” to “Trustee Caulfield stated that a press release has been sent to the newspapers informing residents that he and the Mayor are releasing the 02/03 and 03/04 audits, which available for public viewing at the Clerk’s Office and the Library.”

On roll call, the vote was:

YES: 6: Pierce, Larson, Caulfield, Porch, Hanson and Turner

NO: 0

THE MOTION CARRIED

MAYOR

Arbor Day Proclamation – Clerk Monroe read the proclamation for Arbor Day, which is April 30, 2005.

CITIZENS

Dee Reeves – Dee Reeves, of 40414 Fox Drive, thanked Mayor Maravelas for four years of fixing Antioch and making it financially solvent with a surplus. She stated that more times than not she disagreed with the Mayor’s position: Neumann Homes and Wal-Mart. She stated with that being said, he is one of the most committed people that she has had the privilege of knowing. She also stated that, as Mayor he did what he thought was best for Antioch even if it would have been easier or more popular to go along with the public opinion. She stated that in an election year he showed principal, integrity and honesty.

Ms. Reeves thanked Mayor Maravelas for never treating the township residents as second-class citizens. She also thanked him and his slate for running a clean, up beat, positive campaign; she stated that unfortunately it was a murky campaign that won.

Ms. Reeves also thanked Bob Caulfield, Dennis Crosby and Jim Parks for being three of the classiest men in Antioch and stated that she hoped they would still be able to make contributions to Antioch.

Kathy Nordmeyer – Kathy Nordmeyer, of 577 Indian Trail, thanked Mayor Maravelas because if it weren’t for him she probably would have moved to a different community. She stated that she thinks he has done a wonderful job balancing the budget, especially after everything she heard previously about missing money.

Ms. Nordmeyer stated that she looks forward to becoming part of the Village and asking questions. She also stated that the voting was low and it’s because residents don’t know the candidates. She did state that she has heard nothing but praise for Trustee Porch from the Senior Citizens.

Ms. Nordmeyer ended by saying that she will miss Mayor Maravelas.

Jim Parks – Jim Parks, of 1192 Mystic Cove, stated that he would like to congratulate Mayor-Elect Larson, Trustee Pierce, Trustee Caulfield and Trustee-Elect McCarty and offer his condolences to Mayor Maravelas, Bob Kaiser, Dennis Crosby and himself.

Mr. Parks thanked Mayor Maravelas and the Board members since it is amazing that they volunteer their time as they do. He stated that while there is some compensation, it doesn’t cover the time and effort that they put in and for that they are owed a debt of gratitude. He also stated that Mayor Maravelas is especially owed a debt of gratitude because of the state of the Village when he took over four years ago. He stated that no one can say that the Village isn’t better off now than it was four years ago and that is

because of Mayor Maravelas' vision and support of the Board. He thanked Mayor Maravelas for a prosperous and successful four years.

Mr. Parks stated that the election is over and would like the Board to bury the hatchet and pledge to work for what is best for the Village of Antioch and the citizens.

PLANNING, ZONING AND BUILDING

Informational Report – Trustee Turner asked Director of Planning, Zoning and Building Silhan to provide an update on the Planning and Zoning Board Items.

Director Silhan stated that at Thursday's Planning and Zoning Board hearing the Edwards Road plan, which was proposed by the intergovernmental Route 173 Corridor Council, was continued until the June 9, 2005 meeting. He also stated that the Corridor Council will meet on May 11, 2005 and that there is some consideration of an amendment of the text of the plan. He also stated that if a conclusion is not reached at the May 11th meeting that the Planning and Zoning Board may continue the hearing to another date or table it indefinitely.

Director Silhan stated that the TGS Enterprises petition was approved unanimously to recommend that the Village Board have an annexation hearing for a pre-annexation and it might be on for May 16, 2005.

Director Silhan stated that the Planning and Zoning Board will have a special meeting on April 28, 2005 for the Clock Tower variation and also for plat amendments in the townhouse section of Deercrest/NeuHaven.

Director Silhan stated that a petition was recently received for Hawthorn Ridge, the Herman/Heiberger property and that a zoning hearing, pending annexation, will be on the agenda for May 12, 2005.

Trustee Porch asked if the meeting on April 28th is with the Planning and Zoning Board.

INDUSTRIAL, RETAIL, REDEVELOPMENT, CIVIC AND COMMUNICATIONS

Accounting for TIF Fund – Trustee Porch stated that the Redevelopment Commission has questions about accounting for the TIF fund and introduced Greg Henning, Co-Chair of the Redevelopment Commission.

Mr. Henning thanked the Board for allowing him to speak on behalf of the Redevelopment Commission. He stated that over the past year the Redevelopment Commission has been trying to work hard to come up with a budget and to create a plan, which stays within the comprehensive plan for the downtown. He stated that each month they request a financial statement and over the last year they have been given figures from zero dollars to over a million dollars. He stated that it makes it very difficult to create a budget to be recommended to the Board. He also stated that he understands that they are just an advisory board but that they will be happy to put forth a budget but that they have not approved a budget at this time. He stated that he understands that a budget was brought forth to come before the Board and stressed that a budget has not been approved by the Redevelopment Commission. He stated that an accounting of where they stand is needed so a budget can be provided. He stated that they have great ideas to continue the great things that have been done already but that is difficult without the financials.

Trustee Porch asked if the Redevelopment Board is also asking for a separate account. Mr. Henning stated that they are.

Finance Director Steele stated that the TIF is 21 years old and that the state requires a cumulative report so a report should have been filed out every year for the last 21 years. She stated that the Village does not have accumulated information but that the 03/04 audit has been finished, this last month, and the 02/03 audit is still being worked on. She stated that she understands that this is frustrating but that to say that this is just from this last year is a misstatement since the 03/04 auditor is waiting for the 02/03 auditor and the 02/03 auditor is waiting to get the cumulative reports. She stated that the Village is working with the auditor to get the information and complete the audits.

Mayor Maravelas asked Trustee Hanson if he was on the Redevelopment Board the whole 21 years. Trustee Hanson stated that he was on and off and that he was taken off during this administration because it was decided that it should be residents.

Trustee Pierce asked for a timeline of when the financials would be reliable. Director Steele stated that the 02/03 auditor was waiting for tax season to be completed. Economic Development Director Liebson stated that he will be meeting with the auditor next week and will get a time frame.

Director Steele stated that in 1999 the state changed the allowable expenses and that the Village did not make the changes required so that the expenses that were unused incorrectly need to be pulled out. She stated that this will take a lot of work.

Trustee Porch stated that the last time Director Steele addressed the Redevelopment Board that she stated there was slightly over one million in the TIF fund and asked if that was still her understanding. Director Steele stated it was, since it is based on the 03/04 audit.

Trustee Pierce asked again when there will be an accurate accounting. Director Steele stated that they will work with the 02/03 auditor and then the 03/04 auditor so that things can be wrapped up.

Trustee Porch asked if a million dollars could be put in a separate account for the TIF and adjusted once the audit is complete. Director Steele stated that could be done but suggested that the Trustees reconsider that cash management process.

Trustee Porch made a motion to authorize Director Steele to open an account, with a million dollar balance, for the TIF fund and adjusted with Board approval once the audits are complete. Trustee Turner seconded the motion.

Trustee Caulfield stated that for the record that the motion is in direct disagreement with the Finance Director of the Village as to how to manage the funds.

Trustee Porch stated that for the record that two years ago the Village Board authorized a 10-year audit on TIF that was never done.

Trustee Caulfield stated that he was hoping to bury the hatchet but that if the game is going to be played then it is important to bring up the rest of the relevant information. He stated that the poor record keeping from the start of the TIF until about a year ago has made it very difficult to complete that task.

Trustee Hanson stated that Director Steele has eliminated all of the accounts and showed the Trustees how to do the accounting according to standard governmental accounting, utilizing funds and restricted and unrestricted accounts. He stated that this is the third account in the last few weeks that has been set up and asked for some guidance.

Director Steele stated that she understands the anxiety regarding the finances and that it is her recommendation to follow the general ledger correctly but that if this is how they want to manage cash, she can handle it. She stated that the Board needs a comfort level but that when things are tracked in the general ledger and separate accounts that it causes more confusion and is an internal control issue. She stated that the auditor made a recommendation that the number of accounts should be reduced.

Mayor Marvelas asked if that was in the 72-page report. Director Steele stated that it was in the 03/04 audit.

Trustee Pierce stated that the 72-page report stated that funds should not be co-mingled and that as the accounts were narrowed down there is question as to where the money went to. He stated that if the audit is going to be done soon then they should wait until it is done to put money in the account. He stated that the one million can be used as a base line for projects so that if it turns out there is not a million then the projects can be cut rather than moving money.

Director Steele stated that the number in the 03/04 audit is a firm number and that once the expenses are analyzed the fund might get more money.

Director Steele also explained the word fund means general ledger but that for cash management the money is in a limited number of pots and when co-mingling is discussed they were not referring to cash. She stated that she would like the Trustees to consider attending some of the training that the state offers on cash management.

Trustee Porch asked if Director Steele is comfortable with the TIF Fund having one million dollars. Director Steele stated that she is.

On roll call, the vote was:

YES: 4: Pierce, Larson, Porch and Turner

NO: 2: Caulfield and Hanson

THE MOTION CARRIED

Mayor Marvelas stated that he wanted to be on record as voting "No".

High School Banners – Trustee Porch stated that the High School approached the Village about hanging school banners on the light poles on Main Street at the beginning and end of the school year. She provided handouts showing what the banners would look like and also stated that the school would pay for the banners and the appropriate hardware to hang them; she did say that the school would like Public Works to hang the banners. Trustee Porch made a motion to authorize the high school to hang the banners. Trustee Turner seconded the motion.

Trustee Hanson stated that it is a great idea but asked that the high school provide a schedule of when the need to be hung since Public Works already has a lot on their plate and want to make sure it fits into their current workload.

Trustee Porch stated that the school is willing to allow the Village to utilize the hardware when their banners are not up.

Trustee Caulfield asked if this is a donation to the high school in terms of the work time from Public Works and asked if a dollar amount will be put on the donation. Trustee Porch stated that she didn't know. Trustee Caulfield asked if she agreed that it would take time and money away from other projects. Trustee Porch stated that is why she's bringing it before the full Board.

On roll call, the vote was:

YES: 6: Pierce, Larson, Caulfield, Porch, Hanson and Turner

NO: 0

THE MOTION CARRIED

Route 83 Corridor Study Contract – Trustee Porch made a motion to approve the Route 83 Corridor Study Contract with SEC Planning. Trustee Larson seconded the motion.

Trustee Porch asked that Senior Planner Sakas be removed as the contact and that Director Silhan be added.

Trustee Caulfield asked the total cost of the study. Trustee Larson stated that it was \$107,000.00.

Trustee Caulfield asked how it will be paid for.

Trustee Porch stated the Village is getting a \$100,000.00 grant and if the grant should not be realized that it will be paid for through Village and Redevelopment. Trustee Caulfield asked how much from the Village and how much from Redevelopment.

Director Liebson stated the contract is for \$107,000.00 and that the grant is a 90/10 grant so the Village will receive \$90,000.00 from the state. He also stated prior to the grant being approved that the Redevelopment Commission agreed to pay for the downtown portion, which was \$77,000.00.

On roll call, the vote was:

YES: 6: Pierce, Larson, Caulfield, Porch, Hanson and Turner

NO: 0

THE MOTION CARRIED

Other Business – Trustee Porch stated that on Wednesday, Thursday and Friday that Antioch and Fox Lake are co-hosting the Professional Walleye Tournament and that they had a very successful Meet the Pros Night last Saturday. She stated that Special Events Coordinator Horton and Fox Lake Director of Community Development Claude LeMere are doing a great job and that the pros are very happy.

FINANCE AND ADMINISTRATOR

Obligation Retirement Resolution – Trustee Caulfield made a motion, seconded by Pierce, to approve resolution 05-09, entitled Obligation Retirement Resolution. On roll call, the vote was:

YES: 6: Pierce, Larson, Caulfield, Porch, Hanson and Turner

NO: 0

THE MOTION CARRIED

Invoices Over \$10,000 – Trustee Caulfield made a motion, seconded by Trustee Hanson, to authorize a payment to Neumann Homes, in the amount of \$37,132.80, for pond area seed and blanket; to Neumann Homes, in the amount of \$20,181.30 for the Sprenger Park Gazebo; to Neumann Homes, in the amount of \$59,188.00, for the bike path; to Neumann Homes, in the amount of \$22,926.00, for Mary's Park – staking, grading and topsoil; to Neumann Homes, in the amount of \$36,720.00, for Mary's Park – Gazebo, benches and fencing; to Smith Engineering, in the amount of \$13,313.65, for Clublands 3 East observation; to Smith Engineering, in the amount of \$10,331.90, for Redwing View observation; to Sutton Ford, in the amount of \$21,663.00, for a 2005 Squad car and to Northern Illinois Police Crime Lab, in the amount of \$12,230.00, for the 05/06 membership assessment. On roll call, the vote was:

YES: 6: Pierce, Larson, Caulfield, Porch, Hanson and Turner

NO: 0

THE MOTION CARRIED

Accounts Payable – Trustee Caulfield made a motion to approve the accounts payable, dated April 14, 2005, in the amount of \$347,110.61, as prepared by Village staff. Trustee Hanson seconded the motion.

On roll call, the vote was:

YES: 6: Pierce, Larson, Caulfield, Porch, Hanson and Turner

NO: 0

THE MOTION CARRIED

Manual Checks – Trustee Caulfield made a motion to approve manual checks written to date in the amount of \$5,341.94. Trustee Hanson seconded the motion. On roll call, the vote was:

YES: 6: Pierce, Larson, Caulfield, Porch, Hanson and Turner

NO: 0

THE MOTION CARRIED

Payroll – Trustee Caulfield made a motion to approve payroll in the amount of \$191,767.86 for April 8, 2005. Trustee Hanson seconded the motion. On roll call, the vote was:

YES: 6: Pierce, Larson, Caulfield, Porch, Hanson and Turner

NO: 0

THE MOTION CARRIED

Escrow – Trustee Caulfield made a motion, seconded by Trustee Porch, to accept the escrow report in the amount of \$37, 810.15 into the record. On roll call, the vote was:

YES: 6: Pierce, Larson, Caulfield, Porch, Hanson and Turner

NO: 0

THE MOTION CARRIED

Other Business – Trustee Caulfield thanked Mayor Maravelas for his leadership and that it was an honor to Chair the Finance Committee under Mayor Maravelas' administration.

PUBLIC SAFETY, PUBLIC WORKS AND UTILITIES

Trustee Hanson stated that he has no written report but that he would be calling a Public Safety, Public Works and Utilities Committee Meeting for Thursday morning.

Other Business – Trustee Hanson asked Engineering, Police and Public Works to research reducing the speed limit on Depot Street to 30 miles per hour like it is on North Avenue.

Other Business – Mayor Maravelas stated that he was at Public Works this morning, when they got their new Back Hoe and that all of the employees were looking it over and asked that he thank the Board for approving the purchase of the Back Hoe.

PARKS AND LICENSE

Raffle License – Trustee Larson made a motion to issue a raffle license to Antioch Garden Club, April 1, 2005 – June 25, 2005, waiving the fee. Trustee Porch seconded the motion. On roll call, the vote was:

YES: 6: Pierce, Larson, Caulfield, Porch, Hanson and Turner

NO: 0

THE MOTION CARRIED

Tag Day – Trustee Larson motioned to approve the tag day request for the Susan G. Komen Breast Cancer Foundation, June 11, 2005 – June 12, 2005. Trustee Turner seconded the motion.

Trustee Larson asked Clerk Monroe to make the police aware of this Tag Day and ask the participants to wear safety vests.

On roll call, the vote was:

YES: 6: Pierce, Larson, Caulfield, Porch, Hanson and Turner

NO: 0

THE MOTION CARRIED

Other Business – Trustee Larson stated that she spoke with Director Steele earlier because the Park Impact Fee report is not on the agenda and that Director Steele stated that she hasn't received the bank statements yet so this report will hopefully be on the next agenda.

ENGINEERING AND SENIOR SERVICES

Trustee Pierce stated that he has no written report and thanked Mayor Maravelas for his years of service.

OTHER BUSINESS

Other Business – Trustee Larson requested that the next Board Meeting, in which Trustee Larson will be sworn into office as Mayor, be held at the Senior Center.

Other Business – Administrator Probst presented Mayor Taso Maravelas with a gift on behalf of the Board of Trustees.

ATTORNEY

Other Business – Attorney Long read his letter the following statement.

To the Citizens of Antioch

Dear friends and neighbors,

As many of you know, I lived in this town for almost 20 years, and during that time, I learned to love the beauty of this village and to enjoy the friendship of many, many people here. I established my law practice here in 1982 in an old house on Main Street, and with the support and patronage of you, my friends, I was able to grow that practice into a thriving business.

Four years ago, my firm was given the privilege and honor to serve as your Village Attorney. At the time, I had a conflict in my personal schedule that prevented me from sitting here, at the left hand of the Mayor. That changed in January of 2003, and since that time, I have had the distinct pleasure of sitting here, advising the Mayor and Board, working with the Village Staff and persons doing business with the Village. I have renewed old friendships and made many new friends. My time in this office has been rewarding and fulfilling, and I can only hope that my advice was sound, for in the somewhat tumultuous times of the past few years, the road was not always easy to see, and the best way to advise the Village called up on every resource I had at my command.

Now that Mayor-Elect Larson is about to take office, I announce the end of my term in this seat, effective May 2nd. With a new focus on the issues facing this Village, I know that she needs a different advisor, and I have pledged my complete support in the transition. Many challenges await the new administration. Issues ranging from growth and development to the allocation of finances and delivery of

services to new and enlarged populations will continue to dominate the horizon for some time to come. My best advice to the new Board and new Mayor is to always dig deep into your hearts when you are making decisions, and always listen when citizens talk. By working from the heart, you cannot make mistakes of conscience; and when you listen, you learn from, and show your respect for, those whom you are called upon to serve.

My wife now runs her law practice from that old house at 986 Main Street and I am heading off to new challenges. It has been a long and winding road for me since I first came to this town and devoted so much of myself to it and to its people. My ties to this community will not end, and I extend a warm welcome to any and all who wish to keep in close contact.

I leave this position in friendship and with the confidence to know that the spirit of this community and its citizens will overcome the obstacles and challenges before them and allow the prosperity of a new and exciting future. I hope that I have contributed something of enduring value to this Village and to its government. To the new Mayor and Board, I leave my sincere congratulations. To Mayor Maravelas and all of the current Board members, I give you my thanks for having given me the opportunity to serve.

With these few words, I bid you all good fortune and hope to remain always your friend and loyal servant.

Very truly yours,
Robert J. Long

Executive Session Minutes – Attorney Long suggested that this be tabled until the next meeting, since the Trustees might like more time to review them and also since there are minutes dating back to 1996 that need to be viewed and they are not included in the resolution.

ADJOURNMENT

A motion was made by Trustee Porch and seconded by Trustee Pierce to adjourn the regular meeting of the Board of Trustees at 8:18 pm.

Respectfully submitted,

Amy S. Monroe, Village Clerk

04/18/05